# PRUDENTIAL RETIREMENT SPECIMEN GOVERNMENTAL 457(b) PLAN ADOPTION AGREEMENT

This Adoption Agreement is to be used in conjunction with the Prudential Retirement Specimen Governmental 457(b) Plan Document

This Adoption Agreement is <u>not</u> to be used for a tax exempt organization 457(b) plan.

This document has not been amended to reflect specific provisions of applicable state law. Each adopting entity should review its local and state law requirements before either adopting the Prudential Retirement Specimen Governmental 457(b)

Plan or
executing this Adoption Agreement.

Prudential and its affiliates do not provide tax or legal advice. This specimen document is for the use of the Employer's tax or legal advisors.

## **ADOPTION AGREEMENT**

	Part I Adopting Entity
Name of Employer:	City of Knoxville
Address:	400 Main Street
City:	Knoxville
State:	TN
Zip:	37902
Employer Contact:	Christine Fitzgerald
Contact Phone Number:	865-215-4236
Employer's Tax ID:	62-6000326

#### **ADOPTION AGREEMENT**

#### Part II Plan Administrator

Name of Plan
Administrator:

City of Knoxville – Investment Committee

Address:

400 Main Street

City: Knoxville

State: TN

Zip: 37902

Plan Administrator
Phone Number: 865-215-4236

Plan Administrator
Fax Number: 865-215-2298

Plan Administrator
Contact: Christine Fitzgerald

E-mail (if available): cfitzgerald@cityofknoxville.org

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# Part III Plan Data 1. This Plan is (check one): A new plan. X A restatement of an existing plan. Caution: If this is a restatement of an existing plan, the Employer should carefully review the prior Plan document to ensure that any changes from the terms of the prior Plan document which may result from the adoption of the restatement are intended. 2. Name of Plan. The name of the Plan is (provide name): City of Knoxville Deferred Compensation Plan 3. Plan Year. (a) The Plan Year is (a twelve month period – e.g., Jan. 1.– Dec. 31): Jan. 1 – Dec. 31 The Plan □ will / X will not (check one) have a short initial Plan Year. The (b) short Plan Year will be (a less than twelve month period – e.g., Oct. 1 – Dec. 31): 4. Effective Date. (provide information required by Item 4(a) or 4(b) (as applicable)): (a) For new plans: (i) The Effective Date of the Plan is (*provide date*):

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(b)	For restated plans:			
	(i)	The initial effective date of the Plan was (provide date):		
		March 1, 1979		
	(ii)	The Effective Date of this amendment and restatement of the Plan is ( <i>provide date</i> ):		
		April 30, 2020		

## **ADOPTION AGREEMENT**

## Part IV Eligibility Requirements

5.	Eligi	ble Emp	ployees.
	(a)		ollowing Employees of the Employer are eligible to participate in the <i>check one</i> ):
		$\mathbf{X}$	All employees. Only the following classes of employees ( <i>please specify</i> ):
			Public employees of the City of Knoxville who are regular employees and are employed for an indefinite period of time, to include full-time or part-time employees and elected or appointed officials
			All employees other than the following classes ( <i>please specify</i> ):
	(b)	Indepo	endent contractors performing services for the Employer who satisfy gibility criteria selected in Item 5(a) $\square$ are / <b>X</b> are not ( <i>check one</i> )
		permi	tted to participate in the Plan.
6.	Entry	Date.	The following is the Plan's Entry Date (check one):
		The fi	rst day of the Plan Year and the first day of each calendar month fter.
		The fi	rst day of the Plan Year and the first day of each calendar quarter fter.
			rst day of the Plan Year and the first day of the seventh (7th) month Plan Year.
	X		(please specify):
		the fir	ew hires, entry into the Plan is the first payroll period following est day on which services are performed for the Employer; wise entry is the first day of the Plan Year and the first day of alendar month thereafter.

#### **ADOPTION AGREEMENT**

## **Part V** Elective Deferrals

7. <u>Includible Compensation</u>	n.
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	Safe Harbor Compensation as described in Code section 415(c)(3) and the regulations promulgated thereunder.
	Code section 3401(a) wages (as modified by Code section 415(c)(3)
X	and the regulations promulgated thereunder). Information required to be reported under Code sections 6041, 6051, and 6052 (e.g., the "Wages, Tips and Other Compensation" box on Form W-2) (as modified by Code section 415(c)(3) and the regulations promulgated thereunder).
	Other (please specify a definition that complies with the requirements of Code section 415(c)(3) and the regulations promulgated thereunder (including any optional inclusions/exclusions under Code section 415(c)(3)):
	The Includible Compensation of independent contractors eligible to participate in the Plan pursuant to an election under Item 5(b) shall be determined in accordance with the special rules for self-employed individuals in Code section 415(c)(3)(B) and the regulations promulgated thereunder.

(b) Includible Compensation  $\square$  does / **X** does not (*check one*) include amounts treated as "deemed 125 compensation" because of the Employer's requirement that its Employees participate in an Employer-sponsored health insurance program unless they state that they are provided health care coverage elsewhere.

Note: Pursuant to the Heroes Earnings Assistance and Relief Tax Act of 2008, amounts paid as differential military pay are included in the Internal Revenue Code definition of includible compensation.

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Mini	imum I	<u>Deferrals</u> .
(a)	a) The minimum amount and/or percentage by which a Participant mu to have his or her Includible Compensation reduced and contributed Plan as Deferred Compensation is equal to ( <i>check one</i> ):	
		There is no minimum amount or percentage.
	X	Other (complete Items $8(a)(i)$ and/or $8(a)(ii)$ , as necessary):
		(i) <u>\$10.00</u>
		(ii)% of Includible Compensation
(b)	The	limits described in Item 8(a) shall be applied on the following basis:
		Annually.
		Monthly.
	X	Pay Period by Pay Period
		Other (please specify)

## 9. <u>Maximum Deferrals.</u>

8.

- (a) The maximum annual amount and/or percentage by which a Participant may elect to have his or her Includible Compensation reduced and contributed to the Plan as Deferred Compensation (other than as a catch-up contribution) is equal to (*check one*):
  - X The Dollar Limitation (e.g., the amounts set forth in the chart below) and Percentage Limitation (e.g., 100% of Includible Compensation) in effect under Code section 457(b)(2) for the applicable Plan Year.

Year Dollar Limitation \$18,000

2018 and later As adjusted for the cost-of-living

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			Othe	r (complete Items 9(a)(i) and 9(a)(ii), as necessary):
			(i)	\$
			(ii)	% of Includible Compensation (not in excess of 50%). If no percentage is selected a default maximum percentage of 50% will <u>automatically</u> apply.
	(b)	The	limits d	escribed in Item 9(a) shall be applied on the following basis:
		X 		•
10.	electi	ve defe	ve Defeerral co	rrals. The Plan <b>X</b> does / □ does not ( <i>check one</i> ) permit Roth ntributions. These contributions will be permitted on and after ( <i>indicate a date on or after January 1, 2011</i> ).
	Note:	defer limite defer	ral conted to, ele	e deferral contributions will be treated as pre-tax elective tributions for all purposes under the Plan, including, but not ligibility for matching contributions. In addition, Roth elective tributions must be permitted under the Plan to permit Roth tributions.
11.	catch-	up cor	ntributi	Catch-Up Contributions. The maximum annual amount of ons available in the last three taxable years before Normal nich may be made by any Participant shall not exceed (check
	X	The Control of the Co	in Item	Up Contribution limit (e.g., double the amounts set forth in the 19(a)) in effect under Code section 457(b)(2) for the applicable
				e specify a lower dollar amount):

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12.	Partic set for	O Catch-Up Contributions. The Plan $\mathbf{X}$ will / $\square$ will not ( <i>check one</i> ) permit ipants to make Code section 414(v) catch-up contributions up to the amounts the chart below (as permitted under the rules coordinating last three catch-up contributions and Code section 414(v) catch-up contributions).			
		Year Age 50 Catch-up Limit 2017 \$6,000 2018 and later As adjusted for the cost-of-living			
	Note:	If the Plan permits Roth elective deferral contributions, Roth catch-up contributions will also be permitted and treated as pre-tax catch-up contributions for all purposes under the Plan.			
13.	Accur	Accumulated Sick, Vacation, and Back Pay.			
	(a)	The Plan $\mathbf{X}$ does / $\square$ does not ( <i>check one</i> ) permit Participants to contribute the value of their accumulated sick pay to the Plan.			
	(b)	The Plan $\mathbf{X}$ does / $\square$ does not ( <i>check one</i> ) permit Participants to contribute the value of their accumulated vacation pay to the Plan.			
	(c)	The Plan $\mathbf{X}$ does / $\square$ does not ( <i>check one</i> ) permit Participants to contribute the value of their accumulated back pay to the Plan.			
	Note:	Such elections may only be made in accordance with the requirements of Code section 457(b) and the regulations promulgated thereunder.			
14.	Auton	natic Enrollment.			
	(a)	The Plan □ does / X does not have automatic enrollment. If not, skip to Item  16. If the Plan has automatic enrollment, the Plan is an ( <i>check one</i> ):  □ Automatic Contribution Arrangement (ACA). The ACA will be effective:  □ ("ACA Effective Date").  □ Eligible Automatic Contribution Arrangement (EACA). The EACA will be effective:  □ ("EACA Effective Date").			

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Automatic Enrollment applies to (check one):

(b)

		All Participants. All Participants, except those who have in effect an Enrollment Agreement on the ACA Effective Date or EACA Effective Date, as applicable, provided that the elective deferral amount under the Enrollment Agreement is at least equal to the Automatic Deferral
		Percentage. All Participants, except those who have in effect an Enrollment Agreement on the ACA Effective Date or EACA Effective Date, as applicable, regardless of the elective deferral amount under the Enrollment Agreement.
		All Participants, except those who have in effect an Enrollment Agreement on the ACA Effective Date or EACA Effective Date, as applicable, provided that the elective deferral amount under the Enrollment Agreement is greater than 0%.
		Each Employee whose Entry Date is on or following the ACA Effective Date or EACA Effective Date, as applicable.
		Each Employee whose date of hire is on or following the ACA Effective Date or EACA Effective Date, as applicable.
		Other:
		Employer may further describe affected Participants, e.g., non-collective bargaining employees or "division A employees.")
c)	defer EAC appli	Automatic Deferral Percentage of any Participants making automatic rals on the date immediately prior to the ACA Effective Date or A Effective Date, as applicable, in an amount that is greater than the cable Automatic Deferral Percentage described in Item 14(f) below $\Box$ / $\Box$ shall not be decreased.
d)	The initial Automatic Deferral Percentage □ does / □ does not apply to Employees rehired after the ACA Effective Date or EACA Effective Date, as applicable.	
e)	Roth	elective deferrals (check one or more, as applicable):
		Automatic deferrals shall be treated as Roth elective deferrals rather than as pre-tax deferrals.

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(f)

(g)

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	If the Employer elects Item 14(b)(ii), f Roth elective deferral election in place Percentage includes only the incremen necessary to increase the Participant's aggregated with the Roth elective defer Deferral Percentage.	tal percentage amount pre-tax deferral so that when
Autor	matic Deferral Percentage:	
Partic	ach affected Participant, the Employer wipant's Includible Compensation each participant material Percentage, unless the Participant materials	ayroll period as the Automatic
Autor	matic Increase of Automatic Deferral Per	rcentage
Years EACA Effect Percer paragr	Automatic Deferral Percentage  will /  following the Plan Year containing the A Effective Date, as applicable (or, if lattive Date or EACA Effective Date). If the stage will increase, complete the rest of raphs (h) and (i) below.	ACA Effective Date or er, the Participant's ACA ne Automatic Deferral this paragraph (g) and
for dij	cone of the following (The Employer ma ferent groups of Participants or may oth use feature. Any such provisions must be	nerwise limit the Automatic
	The Participant's pre-tax deferrals will to a maximum of% of Includible C Participant has filed a Contrary Electio this election or any amendment thereto	ompensation unless the n after the effective date of
	The Automatic Deferral Percentage wil	ll be:
<u>Pla</u>	n Year of application to a Participant  —— —— ——	Automatic Deferral  Percentage %%%%

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		Other:
(h)	The	increase in the Automatic Deferral Percentage will be effective as of following day of each Plan Year ("Change Date") ( <i>check one</i> ):
		First day of the Plan Year.  Anniversary of the Participant's date of hire.  Other (must be a specified or definitely determinable date that occurs at least annually):
(i)	Parti	increase in the Automatic Deferral Percentage will apply to a cipant beginning with the first Change Date after the Participant first automatic deferrals withheld, unless selected otherwise below:
		The increase will apply as of the second Change Date thereafter. For Participants automatically enrolled in the same Plan Year as the first Change Date, the increase will apply as of the second Change Date thereafter.
(j)		e Plan is an EACA, the permissible withdrawal provisions of Code on 414(w) <i>(check one)</i> :
		Do not apply.  Apply within 90 days of the first automatic deferral.  Apply within days of the first automatic deferral (may not be less than 30 nor more than 90 days).
(k)	For F make	Plan Years beginning on or after January 1, 2010, any Participant who es a Contrary Election (check one; leave blank if an ACA):
		Is a covered employee and continues to be covered by the EACA provisions. ( <i>Under this Election, the Participant's Contrary Election will remain in effect, but the Participant must receive the EACA annual notice.</i> )
		Is not a covered employee and will not continue to be covered by the EACA provisions. ( <i>Under this Election, the Participant no longer must receive the EACA annual notice.</i> )

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(1)	Auto	omatic Deferrals overrides (check one or more, as applicable).	
		With respect to an Employee who for an entire Plan Year did not have automatic deferrals made pursuant to a default election under the EACA, the Plan will not follow the special rule which allows the Plan to treat the Employee as not having had such contributions for any prior Plan Year as well.  The Plan will treat an Employee who had a severance from employment for an entire Plan Year as not having automatic deferrals made pursuant to a default election under the EACA for any prior Plan Year.	
Auto Effec		Escalation for Participants Who Have an Enrollment Agreement in	
(a)	Automatic escalation $\square$ does / <b>X</b> does not apply ( <i>check one</i> ) to Participants who have an Enrollment Agreement in effect. If not, skip to Item 16.		
(b) If automatic escalation applies, complete (i)-(iv):		tomatic escalation applies, complete (i)-(iv):	
	(i)	The Automatic Escalation applies to (check one):	
		All Participants who have an Enrollment Agreement in effect for pre-tax deferrals of at least% of Includible Compensation.	
		Each Participant whose hire date or rehire date is on or after the effective date of this election, or any amendment thereto, who files an Enrollment Agreement for pre-tax deferrals of at least% of Includible Compensation. In addition, each Participant who does not have an Enrollment Agreement in effect on the effective date of this election, or any amendment thereto, and subsequently files an Enrollment Agreement for pre-tax deferrals of at least% of Includible Compensation.	
	(ii)	(The group of Participants must be definitely determinable.)  Automatic Increases (check one):	

15.

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		The Participant's pre-tax deferrals will increase by % per year up to a maximum of % of Includible Compensation unless the Participant has filed a Contrary Election after the effective date of this election or any amendment thereto. (A Participant (1) that is deferring at a rate equal to or greater than the maximum on the effective date of this election, or any amendment thereto, or (2) that reaches the maximum on or after the effective date of this election, or any amendment thereto, must make an affirmative election to participate in Automatic Escalation if the Participant subsequently modifies the Participant's Enrollment Agreement to defer at a rate below the maximum.)  Other:
		(The Employer may define different increases for different groups of Participants or may otherwise limit Automatic Escalation. Any such provisions must be definitely determinable.)
(iii)	The price Year:	re-tax deferrals will increase on the following day each Plan
		First day of the Plan Year. Each anniversary of the Participant's date of hire. Other (must be a specified or definitely determinable date that occurs at least annually):

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#### Part VI Loans

## 16. Loans.

- (a) The Plan \( \to \text{ does } / \mathbb{X} \text{ does not } (check one) \text{ permit Participants to take loans.} \)
  If Plan loans are permitted, a copy of the Plan Administrator's loan procedures shall be provided to Prudential.
- (b) The following individuals are eligible to receive Plan loans (*check all that apply*):
  - All Plan Participants (including former Employees with balances in the Plan and Employees not currently eligible to contribute to the Plan).
  - Only Plan Participants who are eligible to contribute to the Plan because they are eligible employees described in Item 5 at the time the loan is requested.

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# Part VII Additional Employer Contributions

17.

		Tart vii Additional Employer Contributions
Disc	retionar	y Contributions.
(a)	The Employer □ may / <b>X</b> may not ( <i>check one</i> ) make additional discretionary contributions to Participants' Accounts.	
(b) Participants shall vest in discretionary contributi ( <i>check one</i> ):		ipants shall vest in discretionary contributions on the following basis <i>k one</i> ):
		Immediate, 100% vesting Graded vesting at a rate of 20% per year (100% at 5 years) Other (please specify an alternative vesting schedule):
		N/A
	Note:	Under regulations issued by the Internal Revenue Service, contributions, and earnings on these contributions that are subject to a vesting schedule are recognized as contributions to the Plan when these amounts vest. As a result, if an Employer elects to apply a vesting schedule, Participants may be deemed to have impermissible excess contributions to the Plan in the year in which contributions vest if the amounts vested during the year causes an excess deferral for that year. Employers should discuss this issue with independent legal counsel prior to electing to apply a vesting schedule.
(c)	contril pursua provis	mployer $\square$ will / <b>X</b> will not ( <i>check one</i> ) make discretionary outions for a Participant who dies while in qualified military service ant to and in a manner consistent with Code section 414(u)(9). This ion is effective (please specify a date not than January 1, 2007).
(d)	contribution contr	imployer $\square$ will / <b>X</b> will not ( <i>check one</i> ) make discretionary putions for a Participant who becomes disabled while in qualified ry service pursuant to and in a manner consistent with Code section (9). This provision is effective (please or a date no earlier than January 1, 2007).

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1	8.	Matching Cor	ntributions.
•	~.	Tracticalities COI	in ioutions.

(a) The Employer  $\square$  will / **X** will not (*check one*) make mandatory contributions which match Participant contributions to the Plan. Mandatory matching contributions will be made based on the following formula (*please specify*):

The Employer does not make, and has never made, Matching Contributions, but instead, reimburses Participants \$10 if they defer at least \$20 per pay period.

- (b) The Employer  $\square$  may  $/\square$  may not (*check one*) make discretionary matching contributions to the Plan.
- (c) Participants shall vest in matching contributions on the following basis (*check one*):

Immediate, 100% vesting
Graded vesting at a rate of 20% per year (100% at 5 years)
Other (please specify an alternative vesting schedule):
N/A

Note: Under regulations issued by the Internal Revenue Service, contributions, and earnings on these contributions that are subject to a vesting schedule are recognized as contributions to the Plan when these amounts vest. As a result, if an Employer elects to apply a vesting schedule, Participants may be deemed to have impermissible excess contributions to the Plan in the year in which contributions vest if the amounts vested during the year causes an excess deferral for that year. Employers should discuss this issue with independent legal counsel prior to electing to apply a vesting schedule.

(d) The Employer  $\square$  will / **X** will not (*check one*) make matching contributions for a Participant who dies while in qualified military service pursuant to and in a manner consistent with Code section 414(u)(9). This provision is effective (*check one*):

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		January 1, 2007 Other (please specify a date no earlier than January 1, 2007):
(a)	The c	
(e)	The Employer $\square$ will / <b>X</b> will not ( <i>check one</i> ) make matching contributions for a Participant who becomes disabled while in qualified military service pursuant to and in a manner consistent with Code section 414(u)(9). This provision is effective ( <i>check one</i> ):	
		January 1, 2007
		Other (please specify a date no earlier than January 1, 2007):

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## Part VIII Retirement Age and Commencement of Distributions

	1 6	Art viii Retirement Age and Commencement of Distributions
19.	the La	nal Retirement Age. A Participant's Normal Retirement Age for purposes of ast Three Years Catch-Up Contributions described in Item 11 of this adoption ment is ( <i>check one</i> ):
		Age 70½. Age 65 Age 62 Age 60 Age 55 Other (please specify):
		Age 55 unless the Participant elects an alternate Normal Retirement Age; a Participant who is a qualified police officer or firefighter (as defined under Section 415(b)(2)(H)(ii)(I) of the Code) may designate a Normal Retirement Age that is earlier than the earliest Normal Retirement Age described above, but in no event may such a Normal Retirement Age be earlier than age 40.
	Note:	A Participant's Normal Retirement Age may not be (a) earlier than the earlier of age 65 or the earliest date that the Participant will become eligible to retire and receive under the Employer's basic defined benefit pension plan covering the Participant (or the Employer's money purchase pension plan in which the Participant also participates if the Participant is not eligible to participate in the Employer's basic defined benefit pension plan) immediate retirement benefits without actuarial or similar reduction because of retirement before some later specified age, if any, and (b) later than the Participant's mandatory retirement age (or age 70-1/2, if earlier), if any. Special rules may apply in the case of "qualified" police or firefighters.
20.		natic Distribution Date. The date on which the distribution of a Participant's benefit must commence is ( <i>check one</i> ):
	<b>X</b>	The latest date permitted under Code section 401(a)(9) 60 days after the close of the Plan Year in which a Participant's Severance Event occurs
		Age 70½ Age 65

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	Age 62 Age 60 Age 55 Other (please specify):
Note:	Regardless of the election made in this Item 20, the Automatic Distribution Date will not apply to a Participant until he or she either (1) attains age 70½ and/or (2) has a Severance Event. In addition, the date selected as an Automatic Distribution Date may not be later than the latest date permitted under Code section 401(a)(9) and regulations promulgated thereunder.
Other	Distributions Events.
(a)	The Plan $\Box$ does / <b>X</b> does not ( <i>check one</i> ) permit a Participant to receive distributions of pre-tax contributions (including pre-tax rollover contributions) in-service starting in the calendar year in which the Participant attains age $70\frac{1}{2}$ .
(b)	The Plan $\Box$ does / <b>X</b> does not ( <i>check one</i> ) permit a Participant to receive distributions of Roth contributions (including Roth rollover contributions) in-service starting in the calendar year in which the Participant attains age $70\frac{1}{2}$ .
(c)	The Plan $\Box$ does / <b>X</b> does not ( <i>check one</i> ) permit a Participant to receive distributions while in military service pursuant to and in a manner consistent with the Heroes Earnings Assistance and Relief Tax Act of 2008. This provision is effective (please specify a date no earlier than January 1, 2009).
	Any distributions pursuant to this Item 21(c) shall result in a suspension of a Participant's right to contribute Deferred Compensation for a period of six-months from the date of distribution in a manner consistent with Code section 414(u)(12)(B).

21.

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### Part IX Distribution Options

## 22. Normal Distribution.

(a) A Participant's Account may be paid in any of the following payment forms (*check all that apply*):

X Option 1: One lump-sum payment;

X Option 2: Equal monthly, quarterly, semi-annual or annual payments in an amount chosen by the Participant,

continuing until his or her Account is exhausted;

X Option 3: Approximately equal monthly, quarterly, semi-annual

or annual payments, calculated to continue for a period

certain chosen by the Participant.

X Option 4: Annual Payments equal to the minimum distributions

required under Code section 401(a)(9), including the incidental death benefit requirements of Code section

401(a)(9)(G), over the life expectancy of the Participant or over the life expectancies of the

Participant and his or her Beneficiary.

X Option 5: Payments equal to payments made by the issuer of a

retirement annuity policy acquired by the Employer provided that such payments shall comply with the requirements of Code section 401(a)(9), including the incidental death benefit requirements of Code section

401(a)(9)(G).

**X** Option 6 Other (please specify):

#### Partial Lump Sum

X Option 7: A split distribution under which payments under

Options 1, 2, 3, 5, or 6 commence or are made at the

same time.

□ Option 8: A split distribution under which payments under

Options 1, 2, 3, 5, or 6 commence or are made at

different times.

Note: A Participant may not elect a payment form which causes his or her distributions to violate the minimum required distribution

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requirements of Code section 401(a)(9). If Option 4 is selected, another Option must also be selected for Participants who terminate service prior to their required beginning date under Code section 401(a)(9).

(b) The default method of paying benefits to a Participant who has reached his or her Automatic Distribution Date but failed to timely elect to receive a distribution is the distribution method available under Option \_\_\_\_4\_\_\_ (provide Option number) of Item 22(a).

Note: If the default method of paying benefits (1) results in the payment of an "eligible rollover distribution" (*i.e.*, eligible to be rolled over to a 401(a), 403(a), 403(b), governmental 457(b) plan, or an IRA) that exceeds \$1,000 (including rollover contributions), (2) occurs because of a Participant's reaching his or her Automatic Distribution Date prior to the Participant's Normal Retirement Date (or age 62, if later), and (3) occurs on or after the effective date listed in Item 27, the distribution will be subject to the Code section 401(a)(31)(B) mandatory rollover rules.

## 23. Post-Retirement Death Benefits.

- (a) If a Participant dies after he or she has begun receiving benefits from the Plan, the Participant's Account shall be paid to the Participant's Beneficiary (*check one*):
  - X In accordance with the minimum required distribution rules under Code section 401(a)(9).
  - ☐ In a single lump sum as soon as administratively practicable.
- (b) If a Participant dies after he or she has begun receiving benefits from the Plan, the Plan X does / □ does not (*check one*) permit the Participant's Beneficiary to designate a beneficiary for the Participant's Account remaining at the Beneficiary's death. This provision is in effect on and after September 1, 2017 (indicate a date on or after January 1, 2014).

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#### 24. Pre-Retirement Death Benefits.

(a) If a Participant dies before he or she has begun receiving benefits from the Plan, the Participant's Beneficiary may elect to have the Participant's Account paid in one of the following payment forms (*check all that apply*):

**X** Option 1: One lump-sum payment;

**X** Option 2: Equal monthly, quarterly, semi-annual or annual

payments in an amount chosen by the Beneficiary, continuing until his or her Account is exhausted:

**X** Option 3: Approximately equal monthly, quarterly, semi-annual

or annual payments, calculated to continue for a period

certain chosen by the Beneficiary.

**X** Option 4: Annual Payments equal to the minimum distributions

required under Code section 401(a)(9), including the incidental death benefit requirements of Code section

401(a)(9)(G), over the life expectancy of the

Beneficiary.

X Option 5: Payments equal to payments made by the issuer of a

retirement annuity policy acquired by the Employer provided that such payments shall comply with the requirements of Code section 401(a)(9), including the incidental death benefit requirements of Code section

401(a)(9)(G).

**X** Option 6 Other (*please specify*):

#### Partial Lump Sum

**X** Option 7: A split distribution under which payments under

Options 1, 2, 3, 5, or 6 commence or are made at the

same time.

□ Option 8: A split distribution under which payments under

Options 1, 2, 3, 5, or 6 commence or are made at

different times.

Note: A Beneficiary may not elect a payment form which causes his or her distributions to violate the minimum required distribution requirements of Code section 401(a)(9).

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(b) The default method of paying benefits to a Beneficiary when has died before payment of his or her Plan benefit has comm ( <i>check one</i> ):		efault method of paying benefits to a Beneficiary when a Participant ied before payment of his or her Plan benefit has commenced shall be <i>k one</i> ):
	□ □ <b>X</b>	A lump sum. A single life annuity. Other ( <i>please specify</i> ):
		In accordance with the minimum required distribution rules under Code section 401(a)(9).
(c)		bution of the benefits described in this Item 24 shall commence <i>k one</i> ):
	<b>X</b>	On the date selected by the Beneficiary so long as such date complies with the distribution requirements of Code section 401(a)(9). If the Beneficiary fails to make an election before the
		day) day following the Participant's death.
(d)	If a Participant dies before he or she has begun receiving benefits from the Plan, the Plan <b>X</b> does / $\square$ does not ( <i>check one</i> ) permit a Beneficiary to designate a beneficiary for the Participant's Account remaining at the Beneficiary's death. This provision is in effect on and after <b>September 1</b> , 2017 ( <i>indicate a date on or after January 1, 2014</i> ).	
Unfor	eseeabl	e Emergencies.
(a)	The Plan $X$ does / $\square$ does not ( <i>check one</i> ) permit Participants to receive distributions in the event of Unforeseeable Emergencies. Unforeseeable Emergency distributions may be made from pre-tax contributions (including pre-tax rollover contributions) and $\square$ may / $\square$ may not ( <i>check one</i> ) be made from Roth contributions (including Roth rollover contributions).	

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(b)	Participants □ may / <b>X</b> may not ( <i>check one</i> ) receive a withdrawal under
	Item 25(a) based on Beneficiaries' Unforeseeable Emergencies.

(c)	The Plan $\square$ does / X does not ( <i>check one</i> ) permit Beneficiaries of deceased
	Participants to receive distributions in the event of Unforeseeable
	Emergencies.

## 26. Voluntary In-Service Distributions.

- (a) The Plan **X** does /  $\square$  does not (*check one*) permit voluntary in-service distributions when the provisions of applicable Treasury Regulations permitting such distributions are satisfied.
- (b) If the Plan permits voluntary in-service distributions, a Participant will be eligible to elect to receive a voluntary in-service distribution if the value of the Participant's Account is no greater than (*check one*):

	\$1,000
	\$3,500
X	\$5,000
	Other (please specify an amount not in excess of \$5,000):

(c) For purposes of calculating the value of a Participant's Account for purposes of applying Item 26(b), a Participant's Account □ will / **X** will not (*check one*) include amounts attributable to rollover contributions (as defined in Code section 411(a)(11)(D)).

#### 27. Involuntary In-Service Distributions.

- (a) The Plan \( \precious\) does not (*check one*) permit involuntary in-service distributions when the provisions of applicable Treasury Regulations permitting such distributions are satisfied. Such distributions shall be made pursuant to a uniform procedure established by the Plan Administrator that is applied in a uniform and non-discriminatory manner.
- (b) If the Plan permits involuntary in-service distributions, a Participant will receive a mandatory in-service distribution if the value of the Participant's Account is no greater than (*check one*):

## **ADOPTION AGREEMENT**

\$1,000

		□ \$3,500 □ \$5,000	
		Other (please specify an amount not in excess of \$5,0	900):
		N/A	The state of the s
	(c)	For purposes of calculating the value of a Participant's Account purposes of applying Item 27(b), a Participant's Account ( <i>check one</i> ) includes amounts attributable to rollover contributed in Code section 411(a)(11)(D)).	will / □ will not
		Note: If an involuntary distribution (1) results in the payme "eligible rollover distribution" ( <i>i.e.</i> , eligible to be rol 401(a), 403(a), 403(b), governmental 457(b) plan, or exceeds \$1,000 (including rollover contributions), (2 the Participant's Normal Retirement Date (or age 62, (3) occurs on or after the effective date listed in Item distribution will be subject to the Code section 401(a mandatory rollover rules.	led over to a an IRA) that ) occurs prior to if later), and 28, the
28.	<u>Man</u> man	atory Rollovers. The Plan is subject to the Code section 4010 story rollover rules as of (check one):	(a)(31)(B)
	<b>X</b>	March 28, 2005 January 1, 2006 [Involuntary In-service distributions are not applicable.] Other (please specify a date no later than the close of the fir legislative session of the legislative body with the authority Plan that begins on or after January 1, 2006):	st regular
9.	perm inher	pouse Beneficiary Rollovers. The Plan □ does / □ does not (non-spouse Beneficiaries to elect to roll over payments owing the distribution is effective as of (check one):	ng to them to an
		January 1, 2007 January 1, 2008	
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	X	Other (please specify a date no earlier than January 1, 2007):		
		January 1, 2010		
		Note: Pursuant to applicable law, non-spouse beneficiary rollovers are mandatory for Plan Years beginning after December 31, 2009.		
30.	Pre-Tax Payment of \$3,000 in Qualified Health Insurance Premiums for Eligible Retired Public Safety Officers. The Plan \( \pi\) does / <b>X</b> does not ( <i>check one</i> ) permit Participants who are "eligible retired public safety officers" (as defined in Code section 402(1)(4)(B)) to pay up to \$3,000 in "qualified health insurance premiums" (as defined in Code section 402(1)(4)(D)) for the "eligible retired public safety officers", their spouses, or their dependents. This provision is effective as of ( <i>check one</i> ):			
		January 1, 2007		
		January 1, 2008 Other (please specify a date no earlier than January 1, 2007):		
		N/A		
31.	Spousal Consent and Default Beneficiary.			
	(a)	The Plan $\Box$ does / <b>X</b> does not ( <i>check one</i> ) require spousal consent for plan distributions of any kind (including loans) in a form other than a joint and survivor annuity.		
	(b)	The Plan $\square$ does / <b>X</b> does not ( <i>check one</i> ) require spousal consent for designating a Beneficiary other than a spouse.		
	(c) If no Beneficiary is designated by a Participant, the Participant's default beneficiary will be the Participant's □ surviving spouse (if married or estate if unmarried) / □ estate (if married or unmarried) ( <i>check one</i> ) <b>X</b> other:			
	<u>s</u>	pouse then estate		
	(d)	If spousal consent is required pursuant to Item 31(a) or (b), spousal consent		

must be (check all that apply):

## **ADOPTION AGREEMENT**

		Witnessed by $\square$ notary public $/\square$ Plan Administrator ( <i>check all that apply</i> ).
		Irrevocable
		If spousal consent applies under Item 31(b), spousal consent is required in order to designate any beneficiary $\Box$ other than the spouse / $\Box$ other than the spouse who separately or combined with other beneficiaries will receive more than 1/2 of the benefits to be paid ( <i>check one</i> ).
		Other (please specify):
		N/A
(e)	term	ctive June 26, 2013 through September 15, 2013, for Plan purposes, the "spouse" or "surviving spouse" will include the same-sex spouse of arvidual only if ( <i>check one</i> ):
		The individual's marriage is validly entered into in a state whose laws authorize the marriage of two individuals of the same sex at that time, even if the individuals are domiciled in a state that does not recognize the validity of same-sex marriages.
		The individual is domiciled in a state that recognizes same-sex marriages at that time.
	X	Not applicable

Note: The determination of whether an individual is a person's spouse or surviving spouse at any applicable time is made under procedures adopted by the Plan Administrator. Employers should review the impact of Federal and state laws on spousal beneficiary designations with independent legal counsel.

## **ADOPTION AGREEMENT**

#### Part X Rollover Contributions

(a)	The Plan $X$ will / $\square$ will not ( <i>check one</i> ) accept pre-tax rollover contributions from another eligible plan. If pre-tax rollover contributions are accepted in the Plan, the pre-tax rollover contributions from the following types of eligible retirement plan shall be accepted by the Plan ( <i>check one</i> ):				
	<b>X</b>	All eligible retirement plans as defined in Code section 402(c)(8)(EOnly governmental Code section 457(b) plans.  Other (please specify):			
(b)	The Plan <b>X</b> will / □ will not ( <i>check one</i> ) accept Roth rollover contributions from another eligible plan. If Roth rollover contributions are accepted by the Plan, the Roth rollover contributions from the following types of eligible retirement plan shall be accepted by the Plan ( <i>check one</i> ):				
	X	All eligible retirement plans as defined in Code section 402(c)(8)(Esthat maintain a Roth contribution account pursuant to Code section 402A.			

Note: Roth rollover contributions are only permitted if the Plan permits Roth elective deferral contributions. Roth rollover contributions

#### ADOPTION AGREEMENT

shall be eligible for distribution at the same time as pre-tax rollover contributions.

(c)	The following individuals are eligible to make rollover contributions ( <i>checone</i> ):				
		Option #1:	All Plan Participants (including former Employees with balances in the Plan and Employees not currently eligible to contribute to the Plan) and surviving spouse Beneficiaries.		
		Option #2:	All Plan Participants (including former Employees with balances in the Plan and Employees not currently eligible to contribute to the Plan).		
	X	Option #3:	Only Plan Participants who are otherwise eligible to contribute to the Plan because they are eligible employees described in Item 5 at the time they elect to make a rollover contribution.		

#### 33. In-Plan Roth Rollovers.

(c)

The Plan □ does / X does not (check one) permit in-plan Roth rollovers (a) (i.e., the conversion of eligible pre-tax funds held in the Plan into Roth after-tax contributions inside the Plan) to the extent permitted under applicable Internal Revenue Service guidance. This provision is effective on and after \_\_\_\_\_(indicate a date on or after January 1, 2011).

Note: Roth elective deferral contributions must be permitted under the Plan to permit in-plan Roth rollovers.

- The following individuals are eligible to make in-plan Roth rollovers (b) (check one):
  - All Plan Participants (including former Employees Option #1: with balances in the Plan and Employees not currently eligible to contribute to the Plan) and surviving spouse Beneficiaries (check only if Option #1 in Item 32(c) is checked).
  - All Plan Participants (including former Employees Option #2: with balances in the Plan and Employees not currently

#### ADOPTION AGREEMENT

Option #3:

eligible to contribute to the Plan) (*check only if Option #1 or #2 in Item 32(c) is checked*).

Only Plan Participants who are otherwise eligible to

contribute to the Plan because they are eligible employees described in Item 5 at the time they elect to make a rollover contribution (*check only if Option #1*,

#2, or #3 in Item 32(c) is checked).

(c) Regardless of the election made in Item 33(a), the Plan  $\square$  will / **X** will not (*check one*) permit in-plan Roth rollovers (*i.e.*, the conversion of eligible pre-tax funds held in the Plan into Roth after-tax contributions inside the Plan) of amounts not otherwise distributable under the Internal Revenue Code to the extent permitted under applicable Internal Revenue Service guidance. This provision shall be effective for in-plan Roth rollovers made on and after \_\_\_\_\_\_ (*indicate a date on or after January 1, 2013*).

Note: Roth elective deferral contributions must be permitted under the Plan to permit in-plan Roth rollovers.

#### ADOPTION AGREEMENT

#### Part XI Custody of Assets

- 34. Exclusive Benefit Requirement of Code Section 457(g). The assets of the Plan shall be held for the exclusive benefit of Participants and their beneficiaries. The assets of the Plan shall be held in (*check one or more*):
  - **X** A trust.
  - X Custodial accounts within the meaning of Code section 401(f).
  - **X** Annuity contracts within the meaning of Code section 401(f).
- 35. <u>Trustee</u>. If pursuant to Item 34, some or all assets of the Plan are to be held in a trust, the Trustee of the trust shall be (*check one*):
  - □ Prudential Trust Company 30 Scranton Office Park Scranton, PA 18507-1789
  - X Prudential Bank & Trust, FSB 280 Trumbull Street Hartford, CT 06013-3513

Other: _			
-			

Unless Prudential Trust Company or Prudential Bank & Trust, FSB is the Trustee, this Adoption Agreement shall not become applicable unless the Trustee or a qualified representative thereof approves and countersigns this Adoption Agreement.

## ADOPTION AGREEMENT

	Part XII Governing Law		
Governing Law. The Plan shall be governed by the laws of (check one):			
	New Jersey		
	New York		
	Pennsylvania		
X	Other (please specify which state's laws shall govern the Plan):		

## ADOPTION AGREEMENT

Signatures					
r hereby certifies that it (1) is a $T(e)(1)(A)$ , (2) has received a copy of 1 457(b) Plan, (3) accepts the terms and greement between it and Prudential, (4) ors regarding the completion of this advised by its own legal and tax adopting the Plan, including, but not ), (6) has had legal counsel review and that the Plan and Adoption Agreement airements, and (7) understands and igation to update this Adoption  Governmental 457(b) Plan document					
ed this Adoption Agreement to be.  day of April					
livision					
) N.					
UNDS CERTIFIED:					
OYCE H. EVANS, DEPUTY NANCE DIRECTOR					

## **ADOPTION AGREEMENT**

Acknowledged on behalf of Prudential Retirement, a business division of The Prudential Insurance Company of America in its role as recordkeeper for the Plan:

By:	Patreicia Neal
Title:	Vice President
Date:	May 6, 2020

## **ADOPTION AGREEMENT**

If applicable: By signing this Adoption A Trustee pursuant to the terr Trustee.	Agreement, the Trustee hereby acknowledges has of the Trust Agreement between the Emplo	nis or her role as oyer and the
IN WITNESS WHEREOF executed by a duly authorized, 20	, the Trustee has caused this Adoption Agreen zed representative this day	nent to be
Attest:	Name of Trustee (if a Corporate Trustee)	
By:		
Title:		
By:		
Title:		
By:		
Title:		
By:		_

Title: