

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1A-1. CoC Name and Number: TN-502 - Knoxville/Knox County CoC

1A-2. Collaborative Applicant Name: City of Knoxville, Tennessee

1A-3. CoC Designation: CA

1A-4. HMIS Lead: UT College of Social Work Office or Research and P

1B. Continuum of Care (CoC) Engagement

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	No
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
Law Enforcement	Yes	Yes	No
Local Jail(s)	No	No	No
Hospital(s)	No	No	No
EMS/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	No
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Domestic Violence Advocates	Yes	Yes	No
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Veterans Service Organizations	Yes	Yes	Yes
Public Library	Yes	Yes	No
Private Foundations	Yes	Yes	No

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1.The CoC holds well-attended, full monthly public meetings, with representation from a broad array of stakeholders, using a regular agenda to share information from CoC committees that focus on specific focus areas. The City Mayor convenes a quarterly Mayor’s Roundtable on Homelessness with stakeholder leadership to collaborate on objectives in the jurisdictional Plan to Address Homelessness. The CoC also shares information via social media and seeks conversation and input on an array of relevant topics.

2.In August 2019, the CoC additional stakeholders were identified and invited, and each CoC committee provided introductory information to familiarize new attendees with the CoC’s collaborative efforts. Committees include advocacy, homeless outreach, coordinated entry, education and training, homeless youth council, and CoC. Reports are shared from the City Office on Homelessness, Section-8 Office, and service provider reports. In addition, each regular CoC meeting includes a guest speaker from a different organization to share

information on different systems and resources.
3. At CoC meetings and the Mayor's Roundtable on Homelessness, new information is intentionally brought to the table, best practices from other communities are discussed, and efforts to use and implement that information is coordinated by partner agencies organizations and individuals. The City's Office on Homelessness, KnoxHMIS, and other CoC partners regularly communicate with peers from across the state and country to seek out improvements and new approaches to preventing and ending homelessness in our community.
4. CoC meetings are held at a public location that is accessible to those with disabilities. The CoC has access to the City of Knoxville's Disability Services Office for any needed assistance in accommodating specific needs. CoC information is communicated electronically via email and posted online in accessible electronic formats, such as PDF.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1. Through routine interaction with potential partners and stakeholders, new members are invited to attend and join this CoC. Social media is also used to publicize meetings and invite new members to join. Additionally, in August, 2019, the CoC held a special meeting where potential new members were specifically identified and invited to attend this meeting where each CoC committee provided an overview of the CoC's work to prevent and end homelessness.
2. Through routine interactions with CoC members or the City's Office on Homelessness, new individuals and organizations are invited to attend and join the CoC's open and public meetings. For the August 2019 new membership effort, members were asked to identify potential new members and provided with a written invitation to send or give out.
3. CoC meetings are held at a public location that is accessible to those with disabilities. The CoC has access to the City of Knoxville's Disability Services Office for any needed assistance in accommodating specific needs. CoC information is communicated electronically via email and posted online in accessible electronic formats, such as PDF.
4. The CoC's membership routinely invites new members through regular interaction with potential partners and the public. CoC meetings are publicized and promoted through social media. The CoC's meeting schedule is published on its website, and meeting announcements with agendas and past meeting minutes are sent out via email blasts. The CoC held a special new-member outreach meeting in August 2019 to invite and inform new members about with CoC's work to prevent and end homelessness.
5. The CoC works with provider members to reach out to people experiencing

homelessness and former homeless persons to invite them to attend and join the CoC. In addition, the CoC's Youth Homelessness Council developed a Youth Advisory Board (YAB) consisting of currently and formerly homeless youth, which actively represents their interests to the CoC.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
(limit 2,000 characters)

1. In addition to routinely announcing year-round at CoC meetings and Mayor's Roundtable on Homelessness meetings the opportunity to apply for new CoC funding, on July 24, 2019, this CoC posted on the City of Knoxville Office on Homelessness webpage an announcement of the opportunity to apply for CoC funding, including specifics on new funding opportunities. This announcement was also sent out to the CoC's email list and to the Mayor's Roundtable on Homelessness email list. The announcement included information on the CoC's local process as well as links to HUD's NOFA and application materials.
2. Potential applicants are invited to informally discuss their potential proposals with the Collaborative Applicant (CA), in order to receive further information on the process, available proposal types and eligibility. New applicants are asked to notify the CA of their intent to apply, so that they may be included in notifications regarding the local process and deadlines. New applicants submit applications in e-snaps, and complete informational forms for consideration during the ranking and review process. The ranking panel is empowered to review and include or reject both new and renewal applications.
3. On July 24, 2019, this CoC posted on the City of Knoxville Office on Homelessness webpage an announcement of the opportunity to apply for CoC funding, including specifics on new funding opportunities. This announcement was also sent out to the CoC's email list and to the Mayor's Roundtable on Homelessness email list. The announcement included information on the CoC's local process as well as links to HUD's NOFA and application materials.
4. The CoC funding announcement information was communicated electronically via email and posted online in an accessible PDF electronic format.
5. N/A – This CoC DID accept new proposals from new applicants.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

- 1. The Tennessee Housing Development Agency (THDA) is the Program Recipient for ESG in Tennessee's 'non-entitlement' communities. THDA created a set-aside ESG funding level for Knoxville, and the TN-502 CoC Collaborative Applicant (CA) consults with THDA in the selection of ESG programs in this CoC. The CA carries out ESG project selection for recommendation back to THDA, which makes its final approval.
- 2. The CA works with ESG subrecipients to ensure performance data is gathered and reported back to THDA, the ESG Program Recipient.
- 3. The CA and KnoxHMIS ensure that local PIT count and HMIS data and information is communicated and addressed in Knoxville, Knox County and State of Tennessee Consolidated Plan updates.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate

trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.
(limit 2,000 characters)

(1)TN-502 has a Family Justice Center that serves as a one stop shop to coordinate resources, services and housing for victims of a domestic violence, with roughly 60 partner organizations, including social service providers, police, courts, housing, medical, legal, multicultural and multilingual resources and others. The FJC has a trauma-informed safety plan protocol that includes emergency transfer as a component. When DV victims present at partner agencies, either through self-referral or police transport, the DV victims are immediately accepted into agency caseloads, and secured temporary shelter at partner agencies or hotel rooms, and subsequently rapidly are subsequently rapidly rehoused. For the safety of DV victims, DV partners ensure that files an identifiable information is kept secure, including by locking down any data kept in HMIS or other electroform the safety of DV victims, DV partners ensure that files an identifiable information is kept secure, including by locking down any data kept in HMIS or other electronic systems.

(2)Housing placements are victim/client-centered, and best options are located to both meet the general housing needs of the victim, and also to ensure that the victim remain safe from their abuser. Relocation outside of the COC is available if required to ensure safety.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
 - 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**
- (limit 2,000 characters)**

1. CoC provided member staff with training including info on trauma-informed care and safety planning protocols for victims of domestic violence on October 26, 2018. Similar training is scheduled again for September 17, 2019.
2. Coordinated Entry System weekly case coordination meetings with outreach social service and housing providers includes ongoing training and reinforcement of to address safety and best practices such as trauma-informed care for safety planning protocols in serving victims and survivors of domestic violence.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.
(limit 2,000 characters)

This CoC uses HMIS as its primary data repository for assessing scope and

needs for all sub-populations experiencing or at-risk of homelessness. Because of the sensitivity of and legal requirements for data related to victims of domestic violence, this CoC has been in conversation with local family Justice Center and related DV providers to establish appropriate service and data coordination through HMIS and the Coordinated Entry System. We are open to using either the data security built into HMIS to meet domestic violence security requirements, or to coordinate with a comparable, alternative DV data systems to meet the requirements for affective and secure service and data coordination. The local YWCA is applying for the Domestic Violence Bonus component in the current CoC application, and is coordinating with KnoxHMIS to assure her that data will be kept securely either in HMIS or in an appropriate separate DV data system.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Knoxville's Community Development Corp.	24.71%	Yes-Both	Yes-Both
Tennessee Housing Development Agency		No	No

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

1. Knoxville's Community Development Corp. is by far the primary public housing provider within this CoC's geographic area, with 95% of the public housing and section 8 units in the CoC. KCDC already has a homeless admission preference for both the public housing and housing choice voucher programs. KCDC has also worked with homeless service providers and made project-based vouchers available for permanent supportive housing developments. KCDC has also worked well with homeless service providers and made project-based vouchers available for permanent supportive housing developments. Discussions are also underway to more closely align Coordinated Entry System preferences with KCDC's homeless preferences, in order to even better coordinate access to public housing resources.

2. N/A - The PHA in our geographic area is a solid partner with the CoC.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

Our PHA works with supportive housing providers within this CoC in order to make alternative housing available to those who may no longer need the intensive services in permanent supportive housing. In many cases, the permanent supportive housing unit has a project-based voucher attached, and so PSH residents are, after an initial tenancy, automatically eligible to receive a choice voucher if he or she is ready to move on. In the case of rapid re-housing programs, many tenants will have a housing choice voucher, and are simply able to continue using the voucher and stay in place even when more intensive social services are no longer needed.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

This CoC seeks to address and end all forms of discrimination. The CoC has conducted a Racial Disparities Point-in-Time Analysis, and has sought feedback from CoC members on address noted disparities and to provide more equitable outreach in minority communities. The CoC works directly with the Mayor's Council on Disability Issues and the City of Knoxville's ADA coordinator to assure that the needs of people with disabilities are met. Working with our Youth Advisory Board, the CoC has created outreach materials to reach LGBT Youth. Our annual Landlord Summit always has a highly informative training segment on Landlord-Tenant rights and responsibilities, which includes information on Fair Housing and ADA requirements.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1.All of our CoC-funded programs serve the entire geographic area for TN-502, and all partners are active in our coordinated entry system. As such, the CES covers the entire geographic area for TN-502.
 2.TN-502 has four agencies providing direct street outreach to service-resistant and other challenging to reach populations, including youth, veterans, and chronically homeless populations. These outreach agencies and programs participate in and refer clients through the CES. Additionally, our CoC hosts a monthly outreach and engagement meeting of these providers as well as others in order to discuss engagement strategy, best practice use of the CES, and agency updates. Current CES policy indicates a referral to street out reach for participants who have been lost to contact or otherwise or less engaged with

available resources.

3. Our CES uses the VI-SPDAT. That tool generates a score which is used to prioritize the most vulnerable clients for services and housing. Prioritization factors include length of homelessness, chronic homeless status, present living situation, the VI-SPDAT score, and documented disability. If multiple individuals or families have the same prioritization score, service priority goes to the highest VI-SPDAT score, followed by longest time homeless, and then length of time participating in CES. Weekly case coordination meetings are conducted by the CES coordinator to ensure that intakes are being done and referrals made to housing on a timely basis. Our local HMIS does quarterly reviews of CES data timeliness as well as other CES system performance measures to ensure timely collaboration among CES partners.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Did not reject or reduce any project
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

1.The CoC employed a Ranking and Review Panel to consider all project applications submitted for inclusion with this collaborative application. Applicants filled out a point-scored application review questionnaire for the purposes of making objective comparisons of all project applications. In the questionnaire’s “System Performance” section, a question was included to provide for consideration of severity of needs and vulnerabilities of those served by each project. Applicants were asked to mark if their project specifically serves people who are of low- or no-income; current or past substance abuse; history of victimization; chronically homeless; criminal histories; or disabled. Applicants were then able to provide a short narrative to describe how serving people with the indicated factors may influence the performance accomplishments reported in a previous question.

2.The CoC Ranking and Review Panel took into consideration the severity of needs and vulnerabilities of those served by each project both in point-scoring the objective review, and in the final consideration for ranking ordering projects for inclusion with the collaborative application. The panel recognized that individuals and families that are highly vulnerable and/or may have multiple significant needs may require more resources in order to serve fewer people who are nonetheless still more challenged to achieve the desired outcomes. While the CoC works diligently toward positive outcomes for each individual and family, we recognize that the work is difficult and challenges vary, depending on the needs of those whom each program serves.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process

Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing,

		Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 11%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. The CoC adopted a written reallocation policy, which details a process by which the CoC Ranking Panel may identify CoC projects that are not meeting performance standards or otherwise raise concerns regarding their implementation. The policy provides a process for written notification to agencies with underperforming projects, an opportunity to remedy the issues raised, and if the concerns are not addressed, authorizes the Panel to recommend reallocation of its funds in a subsequent CoC competition. The policy also allows for Project Applicants to voluntarily release funds for reallocation through a CoC competition.
2. The CoC adopted this reallocation policy on August 8, 2018.
3. The Reallocation Policy is posted on the CoC website, and the process for specific notification when a program is found deficient is contained within the adopted policy.
4. The CoC did not identify any low-performing projects for the purposes of

potentially instituting an involuntary reallocation. One agency did, in the current competition, notify the Collaborative Applicant of its intent to release funds from its existing program to make them available for reallocation.

5. There were no projects deemed low-performing by the CoC, but The Salvation Army did voluntarily release funds from its TH project to make them available for reallocation for a new activity eligible under the current CoC competition.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

Applicants must click “Save” after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

Need Housing or Services	1,141.00
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the CoC is Currently Serving	1,141.00
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1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
(limit 500 characters)

1. HMIS data indicates that of persons recorded in HMIS during 2018, 12% or 1,141 reported being victims of domestic violence. All of those are recorded in the system and therefore are currently being served by a partner resource, but all are also currently in further need of housing or services of some sort.

2. HMIS is the source of this data.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

Applicant Name	DUNS Number
Young Women's Chr...	113044572

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	113044572
Applicant Name:	Young Women's Christian Association
Rate of Housing Placement of DV Survivors–Percentage:	11.00%
Rate of Housing Retention of DV Survivors–Percentage:	80.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

1. This new program expects about 15 referrals/month for non-HUD-funded DV housing programs. This program should house 20 cts/year, placing about 11% of those referred into housing. This figure reflects that there will still be significant additional remaining need beyond what this program will be able to provide. YWCA estimates a min. of 80% housing retention based on a similar programming outside of this CoC. 2. These are estimates based on YWCA programming in rural areas outside of this CoC.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

The proposed project will work within the CoC to receive eligible referrals for housing. YWCA staff will meet with DV survivors experiencing homelessness who need assistance to conduct screening, intake, risk assessment, and safety planning. Since the proposed project is for scattered-site rapid rehousing, staff will work with a network of landlords and living arrangements identified by clients to locate permanent housing as quickly as possible. YWCA staff will ensure victim safety using evidence-based tools like the aforementioned safety planning and danger assessments and will utilize a full spectrum of available domestic violence services like court- and community-based advocacy and support groups both before and after housing is located.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**
 - (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**

(c) conducting separate interviews/intake with each member of a couple;
(d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
(e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
(f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and
2. measured its ability to ensure the safety of DV survivors the project served.
(limit 2,000 characters)

1. The proposed project will ensure the safety of DV survivors experiencing homelessness by:

(a) Maintaining excellence in training and administration of evidence-based safety-planning, including routine updates and reminders about safety plan features and elements. All YWCA victim-services staff are trained in how to use and maintain safety plans, and in addition use Danger Assessment protocols to identify level of risk and how to communicate about those risks with victims.

(b) Conducting intake and any subsequent meeting in confidential, private spaces that are comfortable for the survivor client. YWCA adheres to the strict privacy requirements listed in the Violence Against Women Act (VAWA) in all of its work with survivors. These confidentiality requirements exceed general privacy guidelines and all victim-serving staffed are trained.

(c) Meeting all confidentiality requirements for victims, including separate interviews with each member of a couple (if applicable). While rare, survivors may seek services with a subsequent partner or friend. As mentioned above, YWCA staff conduct screenings, interviews, and intakes in complete privacy and confidentiality.

(d) Working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance: YWCA's victim-serving programs are exclusively victim-driven, a best practice based in relevant research and outcomes. Services that are victim-driven allow our clients to make their own choices while being supported by caring professionals. In matters of housing, survivor preference is paramount.

(e) n/a

(f) see answers for items (b) and (c)

2. YWCA uses evidence-supported best practices, strong partnerships with safety-driven community agencies, and client report forms and staff tracking to measure safety. Client perception of safety maintaining overtime is a good indicator of actual safety.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and

2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:

- (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
- (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
- (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
- (d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**

(limit 4,000 characters)

1. YWCA has provided services for victims for nearly 40 years. A leader in the field both regionally and across the state, the agency serves thousands of victims annually. YWCA already serves victims of domestic violence through personal and court-based advocacy, support groups, and scattered-site housing. Staff members are well-versed in trauma-informed practices including implementing organization-wide trauma-focused processes, certification in advanced techniques (TRM, TREM, EMDR), and significant experience.

2. If funded, YWCA will use practices based in evidence and experience that are proven to work for the thousands of victims who benefit from the agency's life-saving services annually. This includes creating space for client choice to take priority in terms of housing and stabilization services needed or wanted. Creating an environment of mutual respect takes experience like that of YWCA and by established policies and procedures that eliminate punishment or programmatic requirements that lack flexibility for client needs. YWCA staff are trained and experienced in trauma-informed practices and ensure clients have access to relevant information and programs like Beyond Trauma and Seeking Safety. Trauma-informed organizational practices require a strengths-focused approach to reaching goals and making plans. Furthermore, YWCA requires annual Title VI and cultural competence training and, through its network of survivor services, has access to culturally-specific advocacy and program delivery in multiple languages. YWCA will, if funded, replicate additional successful program elements like support groups, parenting classes, childcare assistance, and referrals for resources identified by clients.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

(limit 2,000 characters)

Child Custody: YWCA has worked with hundreds of clients to address their child custody needs, including coordination with the Department of Children’s Services when appropriate. Referrals to local providers who can meet client needs are essential where services are outside of the project scope. Legal Services: YWCA works closely with Legal Aid of East Tennessee & with a network of attorneys who can address legal needs. History: YWCA is well-versed with the unique needs of victims of domestic violence, including related criminal history. Strong partnerships with local law enforcement & the Office of the District Attorney General facilitates positive outcomes for clients with criminal history, if criminogenic needs are identified by clients. Bad Credit History: Working relationships with local banks has created opportunities for credit counseling for YWCA clients across programs. If funded, clients who wish to receive credit counseling will be offered reasonable, relevant opportunities. Education/Job Training/Employment: YWCA supports clients who wish to improve their employment options through education or job training. Working closely with local employers & educational institutions, including partners like Friends of Literacy, to identify educational needs or certification programs that improve income & employment prospects is key to long-term financial stability. Physical/Mental Healthcare: YWCA’s housing services include referrals for physical & mental healthcare including assistance finding affordable healthcare & navigating benefits. Drug & Alcohol: Ongoing substance abuse among survivors of domestic violence is common. YWCA offers a site-based substance abuse program (Addiction Recovery Program) for female clients who have been clean for six weeks or more. For clients who do not fit those requirements, YWCA staff will assist to locate/coordinate service. Encouragement of self-advocacy is essential for clients to meet long-term goals, & staff model these skills.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2A-1. HMIS Vendor Identification. Mediaware ServicePoint

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	414	43	371	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	258	24	234	100.00%
Rapid Re-Housing (RRH) beds	211	0	211	100.00%
Permanent Supportive Housing (PSH) beds	619	0	564	91.11%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.
(limit 2,000 characters)**

Not Applicable.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).
(mm/dd/yyyy)** 04/30/2019

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/24/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or

3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

1) Data Quality Methodology Changes: Provider response time has increased to KnoxHMIS requests. Data quality has improved so that persons are entered and exited from shelter prior/during PIT week. Additional PIT Count training was provided to all programs through monthly CoC membership meetings and coordinated entry weekly case conferencing.

2) Because data quality has improved and data entry timelines has improved, our confidence in our sheltered count has increased.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

1) Data Quality Methodology: Street outreach workers have improved data quality within the past year and data timeliness with HMIS entry. Three agencies work collectively to capture unsheltered PIT data. Coordination efforts through monthly street outreach meetings has improved the geographical coverage area of our PIT and on-going efforts to outreach and engage persons experiencing street homelessness. Lastly, data was also utilized from our local police department's homeless street outreach officer and compared to HMIS partner data to ensure all possible un-duplicated unsheltered individuals were included in the PIT.

2) Inclusion of more data sources has improved our geographic coverage area and our confidence in our unsheltered count numbers.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

(1) The Homeless Youth Council (HYC) comprised of 30+ agencies led the 3rd youth-specific PIT. The HYC developed a work group that met throughout the fall with specific roles: (a)Lead Organizer,(b)Volunteer Coordinator,(c)Marketing, and(d)Survey Development and Training. Three data sets were utilized. Methodology included a community-wide count where a 27-questionnaire was administered to unaccompanied youth identified by volunteer teams led by Runaway Homeless Youth (RHY)-funded staff. In 2019, 31 volunteers canvassed 10 locations. The survey was modeled after other HUD communities (Nevada, Ohio, and New York). The University of Tennessee Institutional Review Board, and Knox County Schools Research and Evaluation Department reviewed the survey prior to administration. The second data-set was rendered throughout our public schools; the Homeless Liaison and school social workers completed a 24-item observation tool on youth they identified to meet the HUD homeless criteria. School staff were trained prior to the PIT date on completing the survey. The third data set was exported from RHY HMIS data and was reviewed by RHY staff to ensure de-duplication.

(2) and (3) The RHY programs conducted a focus group with the YAB to identify survey locations. HYC members also identified survey locations. Ten outdoor street locations were identified (e.g. skate park, green-spaces, bus transfer station, local convenience and fast food businesses, public library, University of Tennessee campus, local community college campuses, local technical college, and mainstream youth services agencies (clubs and after-school programs).

(3) Youth were involved throughout by providing feedback on the community questionnaire, review of training materials specific to inclusive language, and putting together survival kits distributed during the PIT. Additionally, the YAB created and distributed a housing and services resource card designed specifically for LGBT youth.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
 - 2. families with children experiencing homelessness; and**
 - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

TN-502 continues to have full participation in the PIT count from programs specifically serving (1) individuals and families experiencing chronic homelessness, (2) families and children experiencing homelessness and (3) veterans experiencing homelessness. Use of HMIS is the first step in conducting our PIT counts. Data quality continues to improve, and in the time leading up to the PIT count, additional discussion, training and follow-up is done to ensure that all data is accurately submitted to record the PIT count snapshot. Additionally, data from non-HMIS partners such as the DV shelter is collected to ensure that other related populations are also counted. Once the data is collected for the PIT count follow up reviews are also conducted, such as asking SSVF to review veterans recorded in the PIT count, to ensure that everyone known to the providers is captured in the count.

3A. Continuum of Care (CoC) System Performance

Instructions

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***3A-1. First Time Homeless as Reported in HDX.**

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	1,979
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

(1) TN-502 reviews HMIS data at quarterly Mayor's Roundtable on Homelessness meetings. The data informs community leaders on current successes and challenges, including risk-factors for first-time homelessness. TN-502 has identified risk factors for first-time homelessness particularly where accountable interventions are possible, including eviction from public housing and high utility costs in otherwise affordable housing. The Coordinated Entry System is used to review cases of families and individuals experiencing first-time homelessness and will provide a systematic understanding of contributing factors.

(2) The City of Knoxville Office on Homelessness provides local funding to

support targeted case management in public housing to intervene with PH tenants who are at-risk of eviction. These pre-eviction interventions are highly successful at preventing homelessness for vulnerable persons who would otherwise be very difficult to re-house later. TN-502 has implemented a targeted weatherization initiative to increase energy efficiency in existing affordable housing. This initiative prevents homelessness by lowering utility bills and keeping residents housed. The Volunteer Ministry Center's Refuge program provides direct assistance to at-risk individuals and families to prevent loss of housing. Additionally, the City of Knoxville is providing local funding to facilitate the creation of additional affordable rental housing, which will also partially mitigate market pressures that increase costs of existing housing.

(3) CAC is implementing the locally-funded prevention case management program in Public Housing, and also carries out weatherization activities with funding from the Knoxville Utilities Board, the Tennessee Valley Authority, and with the support of the City of Knoxville Office on Sustainability. The City's Community Development Department is coordinating the effort to increase the availability of affordable rental housing in Knoxville.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.

65

3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

(1) TN-502 is fully implementing its coordinated entry system with standard assessment, community housing prioritization, master-list, and by-name lists (i.e. Rapid re-housing, permanent housing, and street outreach referrals) in order to streamline referrals to the most appropriate housing placements and reduce time to housing. Also affecting this number is the national shortage of affordable housing units. The City of Knoxville has provided \$4.5 million in local funding in the last 2 years to support development of new affordable rental housing, yielding about 560 new units currently under development. Additional units will reduce time and increase rate of PH placements.

(2) TN-502 uses a CES process, which identifies and prioritizes individuals and families with the longest lengths of time homeless for PH placement using a standard priority scale developed by CoC projects.

(3) The City of Knoxville Office on Homelessness is providing local funding to the University of Tennessee Social Work Office of Research and Public Service to implement TN-502's CES. The City of Knoxville Community Development

Office is implementing the locally funded initiative to stimulate development of affordable rental housing units.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	78%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	87%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
- 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

(1) TN-502 is focused on positive outcomes that result in permanent housing placements. CES is a critical strategy to increasing the rate at which people exit to permanent housing destinations. The right assessment and referral on the front end will result in the shortest path to permanent housing. CES creates by-name lists and the VI-SPDAT to assigns priority for housing placement in housing. Weekly CES case conferencing meetings facilitate placements based on the by-name housing referral list. Lower vulnerability persons will thus receive info and referrals for more independent placements, and more vulnerable persons will have priority for PSH placements. Consolidated, multi-agency by-name waiting lists also provide critical data for future resource allocation. Additionally, the City of Knoxville has provided \$4.5 million in local funding over two years to spur development of 560 new affordable rental housing units in the pipeline. Additional units will reduce time and increase rate of PH placements.

(2) TN-502 is a Housing First CoC. Continuing and expanding housing options,

including PSH and additional affordable housing is a critical strategy to increasing retention in permanent housing placements. Safe, decent affordable housing with appropriate levels of support is key to housing retention rates. As housing options continue to expand, the CES process and by-name lists will maximize placements in the most appropriate PH destinations, improving positive exits to PH destinations and PH retention rates.

(3) With the support of the CoC and partner referral and housing providers, the CES coordinator is responsible for overseeing the CoC's strategy to increase the rate at which individuals and families in ES, RH and RRH exit to permanent housing destinations.

(4) With the Support of the CoC's partners, the City of Knoxville is responsible for the strategy to continue and increase PSH and affordable housing options, resulting in retention in PH placements.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	6%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	3%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

(1) TN-502 analyzes HMIS and CES data to identify potential factors in returns to homelessness. Feedback from HMIS data and the CES's ongoing by-name list will make it possible to analyze the effectiveness of housing placements and to make adjustments where problems are identified.

(2) TN-502 is implementing its CES, which will improve the appropriateness of referrals and placements into permanent housing. Improved intake, assessment and referral on the front end will result in better housing placements on the back end. Individuals and families matched with the right type of housing and level of supports sets them up for long-term success and retention in permanent housing.

(3) With the support of the City of Knoxville and CoC partners, the CES Coordinator is responsible for the strategy to improve appropriate housing placements that result in better retention rates in permanent housing.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	17%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	6%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1. The overall employment income strategy is to tailor the approach to meet the needs and capabilities of the individual. For those who are able, case management will help clients to access employment resources like job fairs, temp services, and referrals to the state run American job center.
2. A key means to increasing access to employment is to develop connections and opportunities with employers who are amenable to hiring people who are homeless or at risk of homelessness. Targeted job fairs are one way to make those connections. A Youth Force Job and Resource Fair was held on April 22, 2019, and a Veteran's Resource and Job Fair on August 20, 2019, both coordinated with CoC providers. Providers also assist with clothing, tools, and bus passes to get clients to interviews and started on jobs.
3. In addition to connecting people with opportunities through targeted job fairs, providers work with the states American job center is to connect clients with resources to help with conducting job searches, resume preparation, interviewing skills, and creating employment plans. Providers also help clients with local workforce connections programs to receive job training that includes assistance with transportation and childcare.
4. The COC board is responsible for coordinating the COC's overall strategy to increasing job and income growth from employment.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for**

overseeing the CoC’s strategy to increase non-employment cash income.

- 1.The overall non-employment income strategy is to tailor the approach to meet the needs and capabilities of the individual or family. Clients are assessed at program intake to determine their need and eligibility for non-employment cash income sources, and assistance is provided to increase income from those sources to the fullest extent possible, based on program eligibility.
- 2.For those who are eligible, the CoC uses the SOAR process to connect clients to SSI/SSDI income, as well as services like the Tennessee Department of mental health Individual Placement and Support Services (IPS) and benefits counseling program.
- 3.The CoC Board is responsible for coordinating the CoC’s overall strategy to increase non-employment cash income.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
- 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

(limit 2,000 characters)

1. The CoC promoted partnerships and access to employment opportunities with private employers and private employment organizations through activities such as job fairs targeted specifically for youth or for veterans. In coordination with CoC social service partners, A Youth Force Job and Resource Fair was held on April 22, 2019, and a Veteran’s Resource and Job Fair on August 20, 2019.
2. This CoC's Permanent Supportive Housing providers are committed to work with each resident to help them move in a positive direction toward self-sufficiency, based on their individual needs and abilities. For some, this will mean carrying out tasks to maintain and keep their PSH housing clean. For others, residents will receive assistance in preparing for job fairs and employment opportunities as described in the first part of this question. Others have been provided employment at nearby organizations that provide on-the-job training and flexible hours designed to help the employee build experience and confidence.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
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2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures 05/30/2019
Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehuses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

(1) This CoC has a publicly viewable (and national best practice) HMIS online quarterly dashboard report (knoxhmis.org/dashboard). The Mayor’s Roundtable on Homelessness reviews this data, including RRH days-to housing. That information has contributed to the Mayor’s decision to commit over \$4.5 million in local funding to incentivize the development of new affordable rental housing, yielding over 700 units currently in the development pipeline.

Our Coordinated Entry System also has a quarterly review with CoC partners to evaluate time-to-housing, gaps in efficiency, duration of homelessness, returns to homelessness, etc. This information feeds directly back into CES intake and placement efforts, and to community leaders to address gaps in housing and resources.

The CoC has several RRH programs for families, using CoC and ESG funding. CES is used to conduct intake and assessment as quickly as possible. Referred families meet with RRH case workers to further assess needs/barriers to housing to develop an individualized housing plan. RRH services help families access the best placements, using resources like housing choice vouchers when appropriate. Access to available affordable housing remains the primary challenge to meeting the 30-day placement goal.

(2) RRH services plan placements to maximize the potential for success post RRH assistance, e.g., assistance accessing appropriate employment and benefits resources to help with income, and access to other mainstream resource to ensure housing stability for the long term.

(3) The City of Knoxville Community Development Office is implementing the locally-funded strategy to increase the stock of available affordable rental housing, which will have a significant positive impact on RRH programs’ ability to meet the 30-day placement goal. The CoC’s RRH providers, including CAC and the Salvation Army have primary responsibility to oversee and implement direct RRH strategies to place families within the 30-day goal.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>

4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>
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3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
 - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

(1) TN-502 has created a Youth Homelessness Council (YHC) to bring together 30+ youth-oriented providers to focus on the needs of this population. We have included homeless youth PIT counts in 2017, 2018 and 2019, concurrent with the standard PIT counts. A strong Youth Advisory Board (YAB) is also in place and providing insight into what youth feel they need to succeed. This CoC will use its application for the 2019 Youth Homelessness Demonstration grant as a roadmap for local efforts to increase housing and services for all youth experiencing homelessness. Our Coordinated Entry System includes a families and youth-specific intake and assessment to provide for effective multi-agency intake and referrals. TN-502 has successfully applied for Family Unification Program (FUP) housing choice vouchers, and is putting them to use to serve this population.

(2) In addition to the planning efforts described in part 1 above, TN-502 includes Helen Ross McNabb's Children and Youth Homeless Outreach program to serve children 18 and under, and Street Outreach project to find and assist homeless and runaway youth ages 12-22, to provide food, clothing, shelter and counseling, and to decrease exploitation and trafficking of this vulnerable population. CAC provides a YouthWINS program to serve unaccompanied youth through intensive case management and connection to appropriate resources.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1) TN-502 uses HMIS, the Youth-specific PIT count, HUD HDX Stella, Family Unification Voucher (FUP) program data, and By-Name List data gathered through the Coordinated Entry System to measure needs and outcomes of youth-specific housing strategies.

2) TN-502 looks at the following measures regarding youth services: % engaged in youth-specific case management, % connected to coordinated entry, % positively housed, and time to exit for youth when compared to the general coordinated entry population. 697 unaccompanied youth ages 18-24 have been identified system-wide in HMIS from January 1, 2019 to present. 35% (n=245) have been connected to youth-specific case management services. 37% (n=91) were eligible for coordinated entry with residence prior as homeless, of which 33% (n=30) have been positively housed. The average time to exit for youth is 72 days, when compared to 88 days of the overall Coordinated Entry time to housing.

3) The measures gathered by the means discussed above are effective in capturing unduplicated numbers of youth system-wide, progress in engaging them in resources, and outcomes in securing permanent housing placements.

These measures ensure that we understand the extent of the need, gaps, and barriers to appropriate resources and housing, and ultimately our effectiveness in ending homelessness for unaccompanied youth. Current gaps in service being addressed by our CoC include: (1) reviewing CES prioritization to consider housing options for prevention [60% (n=146) of youth connected to youth-specific services reported residence prior as “couch homelessness”], (2) quickly connecting youth to Family Unification Program (FUP) Vouchers [3% (n=8) of youth currently engaged in youth-specific service report residence prior as an institutional setting], and (3) identifying additional funding opportunities to increase community housing inventory specific to youth.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

1. The CoC has formal partnerships with (a) Youth Education Providers, who are active members of the CoC and its Youth Homelessness Council (YHC), (b) McKinney Vento LEAs and Local Liaisons who are active members of the CoC and its YHC, and (c) Knox County Schools, who are active members of the CoC and its Youth Homelessness Council. Knox County Schools' McKinney-Vento staff are regular CoC board participants, in addition to the YHC.
2. The CoC collaborates with (a) Youth Education Providers, (b) McKinney Vento LEAs and Local Liaisons, and (c) Knox County Schools, through the Youth Homelessness Council, and through activities like Runaway Homeless Youth Programs and other homeless youth outreach programs provide training to Knox County Schools to educate principals and teachers on identifying homeless youth and the resources available to assist them.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

This CoC created a Youth Homelessness Council (YHC) to create and carry out policies and procedures to find, inform and engage youth and families who become homeless. The YHC provides training to Knox County Schools to educate McKinney-Vento Liaisons, principals and teachers on currently available resources to serve homeless youth and families. Training helps school

staff to identify potentially affected students in order to inform them of their eligibility for McKinney-Vento related education services and also to refer and connect them and their families to additional community services to support them and help them obtain permanent housing. Knox County Schools provides updated, publicly available information on the schools' website to inform educators, students and families of these resources. Schools are also distributing resource information cards to be placed county-wide to provide affected students with contact information to access educational and community assistance and resources. The card was designed and placement strategies created in consultation with the YHC's Youth Advisory Council to discreetly catch the eye of homeless youth, including particularly vulnerable populations including LGBTQ, unaccompanied youth, and youth aging out of foster care.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	No	Yes
Federal Home Visiting Program	No	No
Healthy Start	No	Yes
Public Pre-K	No	Yes
Birth to 3 years	Yes	No
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		
Boys and Girls Club	No	Yes
Emerald Youth Foundation	No	Yes

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. No

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input checked="" type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input checked="" type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>

6: The CoC did not conduct a racial disparity assessment.

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.
(limit 2,000 characters)

1. This CoC conducts monthly meetings which include presentations and training from mainstream benefit providers to assure that agency staff are knowledgeable and up-to-date on how to help their clients access mainstream benefit resources, including Food Stamps, SSI/SSDI, TANF, substance abuse programs mental health programs and others.
2. This CoC disseminates information on the availability of mainstream resources at its regular monthly meetings, and through email blasts to members if new information becomes available.
3. CoC program staff work with clients to determine eligibility for health insurance and will assist with enrollment if applicable. The CoC will share with service providers information on assistance from ACA navigators as those resources become available.
4. CoC partner agencies will assist clients to access TennCare (Tennessee's Medicaid Program) when they are eligible. Tennessee is not an ACA "Medicaid expansion state," so eligibility for homeless clients can be challenging. Providers use the SOAR program to assist clients in accessing SSI/SSDI programs, which will also trigger TennCare eligibility. Cherokee Health Systems has a centrally located clinic that provides physical and behavioral healthcare to homeless individuals and families on a sliding scale for reimbursement, should patients not have TennCare or other insurance.
5. The CoC Board coordinates with the City of Knoxville Office on Homelessness to oversee the CoC's strategy for mainstream benefits.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	12
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	12
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and

4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)

(1) In this application, CAC's project REACH is designated to provide HUD SSO street outreach in the TN-502 geographic area and is critical in meeting this need. The Helen Ross McNabb Center provides RHY outreach for unaccompanied youth and PATH outreach for severely and persistently mentally ill adults with cooccurring substance use disorders. Also, the Volunteer Ministry Center (VMC) focuses on the service resistant unsheltered that gathers in the city center. Further, the Knoxville Police Department has an officer dedicated to outreach who is focused on the safety of unsheltered persons (and specifically on not criminalizing homelessness).

(2) TN-502's street outreach covers 100% of the CoC geographic area.

(3) Through the various programs described above, outreach is conducted daily. Our CoC also utilizes the coordinated entry system daily to identify by-name referrals to street outreach specific to persons lost to follow-up. Monthly, our CoC hosts a work group tasked to coordinate street outreach among mainstream partners such as our gospel area rescue ministry, health department, community mental health, and grass-roots organizations.

(4) Our CoC tailors street outreach by locally funding projects focused on persons least likely to request assistance. This population typically gathers near the primary emergency shelter, but because of reasons including mental health and addiction is resistant to accessing services. VMC's outreach workers concentrate on engagement and making next step connection into shelter or permanent housing through a "Housing First" placement. The City has also locally funded targeted outreach to sex workers, diverting them from the criminal justice system into services and housing. The City is also funds a low-barrier outdoor day space with basic amenities and security. This space is intended to offer a safer place than sidewalks and a starting point to access resources with help from the outreach programs mentioned above.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	233	393	160

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	TN-502 FY 2019 Co...	09/23/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No		
1C-4. PHA Administrative Plan Homeless Preference.	No	TN-502 PHA Homele...	09/25/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	TN-502 Standardiz...	09/23/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	TN-502 Notice of ...	09/25/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	TN-502 Notice of ...	09/25/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	TN-502 Public Not...	09/25/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	TN-502 Public Pos...	09/25/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes	TN-502 Consolidat...	09/25/2019
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	TN-502 Summary of...	08/27/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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Attachment Details

Document Description: TN-502 FY 2019 CoC Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description: TN-502 PHA Homeless Preference

Attachment Details

Document Description: TN-502 Standardized Assessment Tools

Attachment Details

Document Description: TN-502 Notice of Applications Accepted

Attachment Details

Document Description: TN-502 Notice of No Applications Rejected

FY2019 CoC Application	Page 51	09/26/2019
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Attachment Details

Document Description: TN-502 Public Notice of 30-day Competition Deadline

Attachment Details

Document Description: TN-502 Public Posting Local Competition Announcement

Attachment Details

Document Description: TN-502 Consolidated Application Public Posting

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: TN-502 Summary of Racial Disparity Assessment.

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	09/13/2019
1B. Engagement	09/13/2019
1C. Coordination	09/26/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/16/2019
1F. DV Bonus	09/26/2019
2A. HMIS Implementation	09/13/2019
2B. PIT Count	09/26/2019
3A. System Performance	09/26/2019
3B. Performance and Strategic Planning	09/26/2019
4A. Mainstream Benefits and Additional Policies	09/18/2019
4B. Attachments	09/25/2019

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Submission Summary

No Input Required

2019 HDX Competition Report

PIT Count Data for TN-502 - Knoxville/Knox County CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	748	812	743	800
Emergency Shelter Total	399	404	336	393
Safe Haven Total	0	0	0	0
Transitional Housing Total	268	274	221	212
Total Sheltered Count	667	678	557	605
Total Unsheltered Count	81	134	186	195

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	134	77	177	176
Sheltered Count of Chronically Homeless Persons	55	54	54	101
Unsheltered Count of Chronically Homeless Persons	79	23	123	75

2019 HDX Competition Report

PIT Count Data for TN-502 - Knoxville/Knox County CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	27	40	25	24
Sheltered Count of Homeless Households with Children	27	36	19	24
Unsheltered Count of Homeless Households with Children	0	4	6	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	108	102	87	66	76
Sheltered Count of Homeless Veterans	82	98	85	66	68
Unsheltered Count of Homeless Veterans	26	4	2	0	8

2019 HDX Competition Report
HIC Data for TN-502 - Knoxville/Knox County CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	414	43	371	100.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	258	24	234	100.00%
Rapid Re-Housing (RRH) Beds	211	0	211	100.00%
Permanent Supportive Housing (PSH) Beds	408	0	353	86.52%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	1,291	67	1169	95.51%

2019 HDX Competition Report
HIC Data for TN-502 - Knoxville/Knox County CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	105	105	105	102

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	21	45	62	51

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	100	167	233	211

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for TN-502 - Knoxville/Knox County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	3124	2117	39	38	-1	11	13	2
1.2 Persons in ES, SH, and TH	3465	2457	60	65	5	19	23	4

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	3190	2226	43	47	4	12	14	2
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	3591	2598	102	124	22	23	27	4

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	72	2	3%	2	3%	5	7%	9	13%
Exit was from ES	394	43	11%	15	4%	24	6%	82	21%
Exit was from TH	215	25	12%	3	1%	5	2%	33	15%
Exit was from SH	0	0		0		0		0	
Exit was from PH	781	12	2%	20	3%	26	3%	58	7%
TOTAL Returns to Homelessness	1462	82	6%	40	3%	60	4%	182	12%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	812	743	-69
Emergency Shelter Total	404	336	-68
Safe Haven Total	0	0	0
Transitional Housing Total	274	221	-53
Total Sheltered Count	678	557	-121
Unsheltered Count	134	186	52

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	3611	3213	-398
Emergency Shelter Total	3175	2865	-310
Safe Haven Total	0	0	0
Transitional Housing Total	761	596	-165

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	132	126	-6
Number of adults with increased earned income	5	17	12
Percentage of adults who increased earned income	4%	13%	9%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	132	126	-6
Number of adults with increased non-employment cash income	39	58	19
Percentage of adults who increased non-employment cash income	30%	46%	16%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	132	126	-6
Number of adults with increased total income	44	72	28
Percentage of adults who increased total income	33%	57%	24%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	482	427	-55
Number of adults who exited with increased earned income	90	72	-18
Percentage of adults who increased earned income	19%	17%	-2%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	482	427	-55
Number of adults who exited with increased non-employment cash income	33	26	-7
Percentage of adults who increased non-employment cash income	7%	6%	-1%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	482	427	-55
Number of adults who exited with increased total income	114	97	-17
Percentage of adults who increased total income	24%	23%	-1%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	3424	3077	-347
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1199	1098	-101
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	2225	1979	-246

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	3847	3802	-45
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1310	1229	-81
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	2537	2573	36

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	178	743	565
Of persons above, those who exited to temporary & some institutional destinations	11	29	18
Of the persons above, those who exited to permanent housing destinations	125	124	-1
% Successful exits	76%	21%	-55%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1288	1135	-153
Of the persons above, those who exited to permanent housing destinations	912	888	-24
% Successful exits	71%	78%	7%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	390	399	9
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	348	346	-2
% Successful exits/retention	89%	87%	-2%

2019 HDX Competition Report

FY2018 - SysPM Data Quality

TN-502 - Knoxville/Knox County CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	443	438	379	366	300	317	286	228	374	439	412	412	219	100	167	233				
2. Number of HMIS Beds	439	434	379	366	226	243	214	188	246	274	317	349	218	97	167	226				
3. HMIS Participation Rate from HIC (%)	99.10	99.09	100.00	100.00	75.33	76.66	74.83	82.46	65.78	62.41	76.94	84.71	99.54	97.00	100.00	97.00				
4. Unduplicated Persons Served (HMIS)	914	776	441	357	604	611	761	549	498	586	429	382	885	843	874	1069	123	166	215	378
5. Total Leavers (HMIS)	618	721	401	290	424	422	571	387	118	127	107	83	562	471	580	684	37	47	84	254
6. Destination of Don't Know, Refused, or Missing (HMIS)	155	22	40	24	84	42	33	18	7	9	13	22	17	11	7	6	2	4	8	74
7. Destination Error Rate (%)	25.08	3.05	9.98	8.28	19.81	9.95	5.78	4.65	5.93	7.09	12.15	26.51	3.02	2.34	1.21	0.88	5.41	8.51	9.52	29.13

2019 HDX Competition Report

Submission and Count Dates for TN-502 - Knoxville/Knox County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/24/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

Michael Dunthorn

From: Michael Dunthorn
Sent: Tuesday, September 10, 2019 11:24 AM
To: Misty Goodwin (misty.goodwin@knoxcac.org); 'Barbara Disney'; Michael Waltke; 'Will Giebert'; 'Jered Croom'; 'Steve Jenkins (steve@positively-living.org)'; Chris Cowart (CCowart@klf.org); Matt Tillery; Donna.Wright (Donna.Wright@uss.salvationarmy.org); Lisa Higginbotham; Mary Beth Ramey; Chloe Johnson; 'Hannah Brinson'; Maggie McNally; 'Lisa Higginbotham'
Cc: Cagle, Janet G; trlynn@bmnet.com; Taylor-Allen, Deborah
Subject: 2019 CoC Ranking Panel Results

All,

The Knoxville-Knox County CoC Ranking Panel met yesterday morning to review and rank-order the CoC agency applications for inclusion in our Collaborative Application that we will submit to HUD. Jan Cagle, Tammy Lynn and Debbie Taylor-Allen were an excellent team. They reviewed the materials before them carefully, asked a lot of good questions, and gave careful and thoughtful consideration to ranking the applications. The objective criteria included in the ranking and review forms you submitted were considered and scored first, followed by discussion and consideration of HUD and local priorities, availability of other resources to meet the demand for services or housing, the projects' impact on the CoC system, vulnerability of populations served, potential for projects to stabilize homeless individuals or families and helping them move into permanent housing. I appreciate their willingness to take on this difficult responsibility. The panel noted that all of the programs included here are important and valuable to this community, and that they would have preferred not to rank any of them last.

First, all applications submitted in our CoC were accepted for ranking and inclusion in our CoC package. There were no applications rejected.

As you know, HUD is continuing to use a two-tier process for funding of CoC applications. They will go through all CoCs' Tier 1 first, from highest scoring CoC to the lowest, then start again down the list to fund applications in Tier 2. If an agency application straddles the funding break between Tier 1 and 2, HUD will seek first to fund the entire application, but if resources are insufficient, they will fund a viable Tier 1 portion, even if the Tier 2 portion is not funded. While there are no guarantees, in the past we have managed to keep even our Tier 2 renewals funded. In addition, this year, there were opportunities to fund new applications, through a reallocation, a "Bonus" funding opportunity, and also a Domestic Violence Bonus funding opportunity. If a DV Bonus application is accepted by HUD as eligible, it will be pulled from the ranking list and funded from a designated DV funding category.

The ranking of our CoC's agency applications will be as follows:

1. Knoxville HMIS UT HMIS, HMIS, \$132,282
2. Volunteer Ministry Center, Minvilla Manor, PH, \$62,933
3. Knoxville-Knox County Community Action Committee, Homeward Bound Families Rapid Rehousing, PH/RRH, \$231,582
4. Knoxville-Knox County Community Action Committee, Elizabeth's Home Rapid Rehousing, PH/RRH, \$124,359
5. Southeastern Housing Foundation II, Flenniken Housing, PH, \$72,749
6. Knoxville-Knox County Community Action Committee, REACH, SSO, \$104,580
7. Helen Ross McNabb Center, Helen Ross McNabb Supportive Housing, PH, \$383,263
8. The Salvation Army, Operation Bootstrap Transitional Housing-Rapid Rehousing Program, Joint TH & PH-RRH, \$150,716
9. Positively Living, Parkridge Harbor Apartments, PH, \$82,299

10. Volunteer Ministry Center, VMC Rapid Rehousing, PH/RRH, \$40,000 (via reallocation)
11. Knoxville-Knox County Community Action Committee, Project Helping Elderly At-Risk To Obtain Housing, PH/RRH, \$67,936 (“Bonus” Funding Application)
12. YWCA Knoxville & the Tennessee Valley, DV Bonus Rapid Rehousing Project, \$120,430 (DV Bonus Funding Application)

According to our estimates, the first eight items applications fall into Tier 1, and item 9 is mostly in Tier 1, and partly in Tier 2. Items 10 and eleven are expended to be in Tier 2, and item 12 is anticipated for the separate DV Bonus category.

As always, Lisa Higginbotham did a lot of work behind the scenes, and I appreciate her continued dedication to support our efforts with the CoC process.

Thank you to each of you for your hard work in carrying out these programs and in pushing through this process every year to keep the funding coming. I will be working with you to finalize and submit our application package.

Mike Dunthorn
CoC Application Committee Chair

Michael Dunthorn

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Mike Dunthorn
CoC Application Committee Chair

2019 Knoxville-Knox County Continuum of Care (TN-502)

Timeline and Deadlines

July 24, 2019

Updated August 29, 2019

The US Department of Housing and Urban Development has released its 2019 Continuum of Care Notice of Funding Announcement (CoC NOFA), which is a nation-wide competition for funding to support certain homeless-related housing, services and other related resources. Cities and localized regions across the country form collaborative “Continuum of Care” bodies to facilitate coordinated applications for this funding. Knoxville and Knox County Tennessee have one such CoC body, in the form of the Knoxville-Knox County Coalition for the Homeless. The City of Knoxville’s Office on Homelessness has been designated as this CoC’s “Collaborative Applicant” for the purposes of directly coordinating the application submission process.

HUD’s 2019 CoC NOFA includes deadlines for submitting a collaborative application package as well as other procedural deadlines required to carry out the collaborative process prior to the final submission deadline. The Knoxville-Knox County CoC will seek to meet or exceed HUD’s required deadlines in order to carry out an open and fair application process. The Knoxville Knox County CoC’s 2019 timeline will therefore include local deadlines that may occur **before** HUD’s required deadlines. Applicants seeking inclusion in the 2018 Knoxville-Knox County CoC Collaborative Application will be required to meet the local process timelines and deadlines. Those dates, along with information and requirements for participating in the CoC application process will be published on the City of Knoxville’s Office on Homelessness webpage (www.knoxvilletn.gov/homelessness), and will also be shared via email and other means of notice.

All potential applicants must refer to HUD’s CoC NOFA and related information to understand the programs, process, and to access the online application. These rules and regulations are very specific and fairly complicated. Do not wait until the last minute to review and understand these rules. Although the local Collaborative Applicant (listed below) is available to help with this process, ***it is the responsibility of each project applicant to review and fully understand these program rules and regulations.*** HUD’s info is available at <https://www.hudexchange.info/resource/5842/fy-2019-coc-program-nofa/>.

Knoxville/Knox County’s anticipated “Pro Rata Need”: \$1,501,972. This is the total funding amount that HUD anticipates could be sought for renewal of existing CoC projects in Knoxville-Knox County, Tennessee.

Although most CoC funding is generally expected to be used to renew existing programs, there are some competitive opportunities to win funding for new programs. The details of how these opportunities are awarded can be found in HUD’s CoC regulations and in the 2019 HUD CoC funding announcement available at the link above. We have attempted to summarize those opportunities as they impact our local process here, with the understanding that HUD’s information is where the rules are set.

A listing of potential opportunities for funding under this CoC has been posted in a 2019 Notice of Funding Announcement document available at the Office on Homelessness website at www.knoxvilletn.gov/homelessness.

Important Dates and Deadlines

Although the intent is to adhere to the initially-announced timeline and deadlines, ***this CoC reserves the right to add or make changes to those dates and times*** as may be needed to meet HUD requirements or to otherwise carry out a fair and open process. Such changes will be posted online and notices sent out as appropriate. ***It is the individual agency applicants' responsibility to watch for notices and to check the website regularly to keep up with all deadlines and application process requirements.*** All project applicants are expected to meet all local deadlines for the CoC application process. Although the Collaborative Applicant does not seek to be capricious and arbitrary in conducting this process, a Project Applicant's failure to meet a deadline in this process could result in a lower ranking or elimination from the application package altogether.

All Dates are in 2019

August 9: Any agency interested in seeking funding for the Reallocation funding, CoC "Bonus" funding or the Domestic Violence "Bonus" funding must submit a written expression of intent to apply to Michael Dunthorn with the City of Knoxville Office on Homelessness at mdunthorn@knoxvilletn.gov no later than 5 p.m. EDT on **Friday, August 9, 2019**. This requirement is to assure that the CoC is aware of all potential applicants, so that such applications can be considered as part of a fair and open ranking and review process for inclusion in the Collaborative Application as required by HUD.

August 26: Draft agency applications are due in e-snaps.

September 5: Applicant review questionnaires are due to the Collaborative Applicant.

September 9: Ranking and Review panel will convene to review agency applications and create a rank-order list of all accepted applications.

When rating and then ranking/prioritizing applications for Continuum of Care assistance, the Ranking and Review Panel will seek to use objective criteria as described below to rate individual applications, and will then use that information to consider the inclusion and rank-order of project applications with the Collaborative Application for this CoC. For that process, the Panel will consider the following:

1. The score determined by the Committee for each project, based on the following categories:
 - a. Project Capacity (20 Points)
 - This will include things such as cost effectiveness, vulnerability of population served, administrative threshold requirements, match funding, etc.
 - b. Contribution to CoC System Performance (30 Points)
 - This will include how well the project contributes to the CoC's overall performance in preventing and ending homelessness.
 - c. Contribution to CoC Strategic Performance (25 Points)
 - This will include review of how the project contributes to meeting goals of reducing and ending homelessness in the specific categories of

1. Chronic Homelessness
 2. Homelessness among households with children
 3. Youth Homelessness
 4. Veteran Homelessness
- d. Coordination and Engagement within the CoC (25 Points)
- This will include review of the degree to which the applicant participates in and coordinates with key collaborative efforts within the CoC.
2. The strategic importance of ranking applications for the following:
 - a. HUD's goals and priorities
 - b. Local goals and priorities
 - c. Maximizing resources to serve homeless individuals and families in this CoC.
 3. Review of data will include (but not be limited to) current HUD APR, HMIS data and HUD system performance data.

September 9: Final agency applications are due in e-snaps.

On or before September 15: Any applicants not accepted for inclusion in the Collaborative Application package will be notified in writing.

On or before September 27: Draft CoC application will be publicly posted online at www.knoxvilletn.gov/homelessness .

September 23: Knoxville-Knox County CoC intends to submit the final CoC application in e-snaps on or about this target date, ahead of HUD's September 18 deadline.

Questions and Contact

Any questions about this opportunity may be directed to the Collaborative Applicant, Michael Dunthorn of the City of Knoxville's Office on Homelessness at mdunthorn@knoxvilletn.gov or (865) 215-3103.

**TN-502 Knoxville-Knox County Continuum of Care
Racial Disparities Point in Time Analysis**

Summary of Results

Continued efforts are needed to eliminate racial disparities and make shelter (i.e. emergency shelter and transitional housing) resources equitable for our local homeless population in the TN-502 Knoxville-Knox County Continuum of Care. The 2017 Point-In-Time (PIT) count data available from the *Department of Housing and Urban Development Coc Analysis Tool: Race and Ethnicity*¹. The 2018 PIT data was not available through this tool at the time of this analysis and will be utilized for future review.

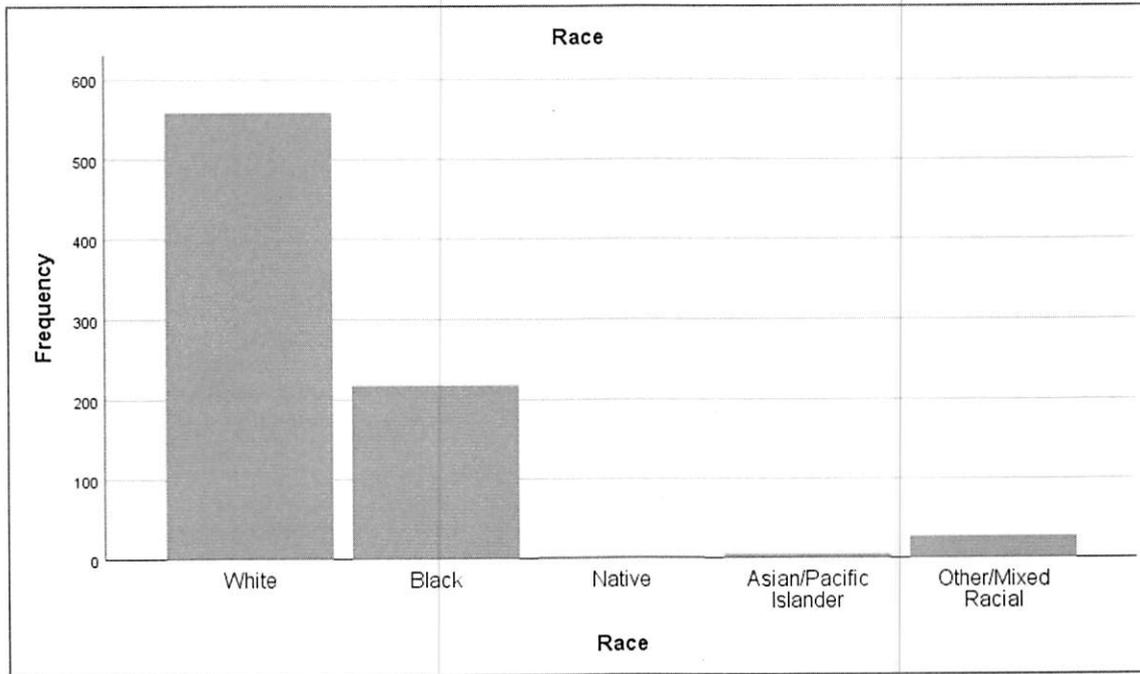
The 2017 PIT count indicated a total of 812 individuals were experiencing homelessness on January 26, 2017. Of this count, 83.5% identified as sheltered while 16.5% identified as unsheltered. A Pearson Chi-Square analysis was conducted to identify any difference between the percentage of the shelter status of White homeless individuals and Black homeless individuals. Initial analyses were conducted including all identified racial groups (White, Black, Native, Asian/Pacific Islander, Other/Mixed Race), but the final analysis only included White and Black as a means of decreasing the chance of having skewed results related to the low expected count of the other race variables.

Results indicated that a higher percentage of White homeless individuals were sheltered when compared to Black homeless individuals [86.4% vs. 73.9%, $\chi^2(1, N = 777) = 17.415, p < .005$]. As such, we can reject the null hypothesis that White and Black individuals are sheltered in the same proportion.

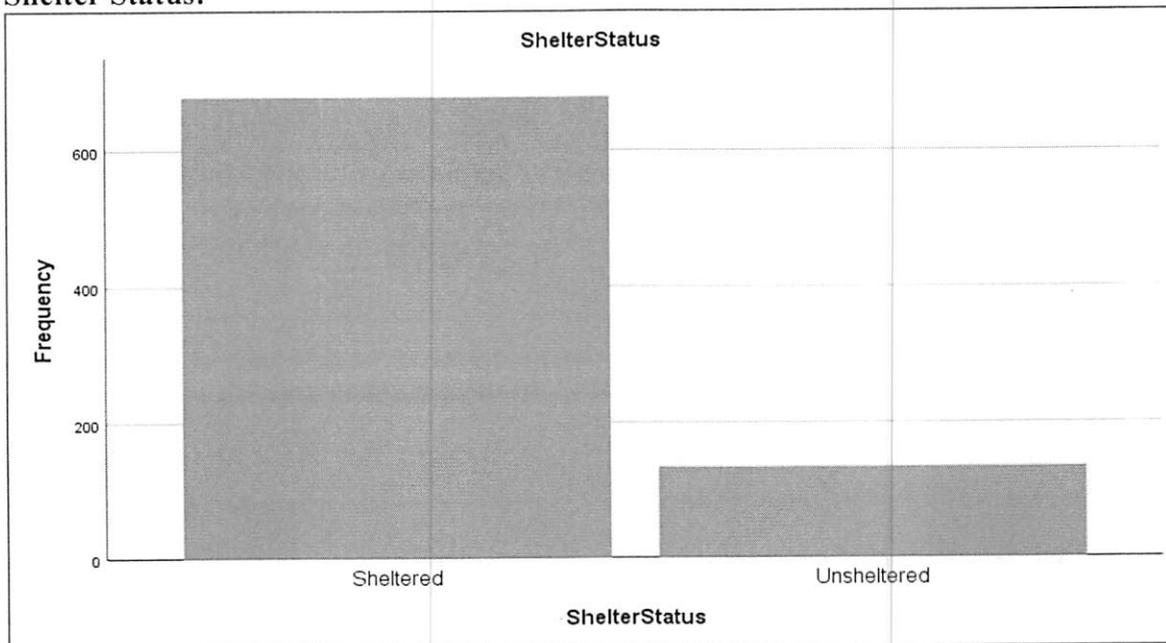
¹ CoC Homeless Populations and Subpopulations Report: <https://www.hudexchange.info/resource/5787/coc-analysis-tool-race-and-ethnicity/>

Graphs and Review of Analyses:

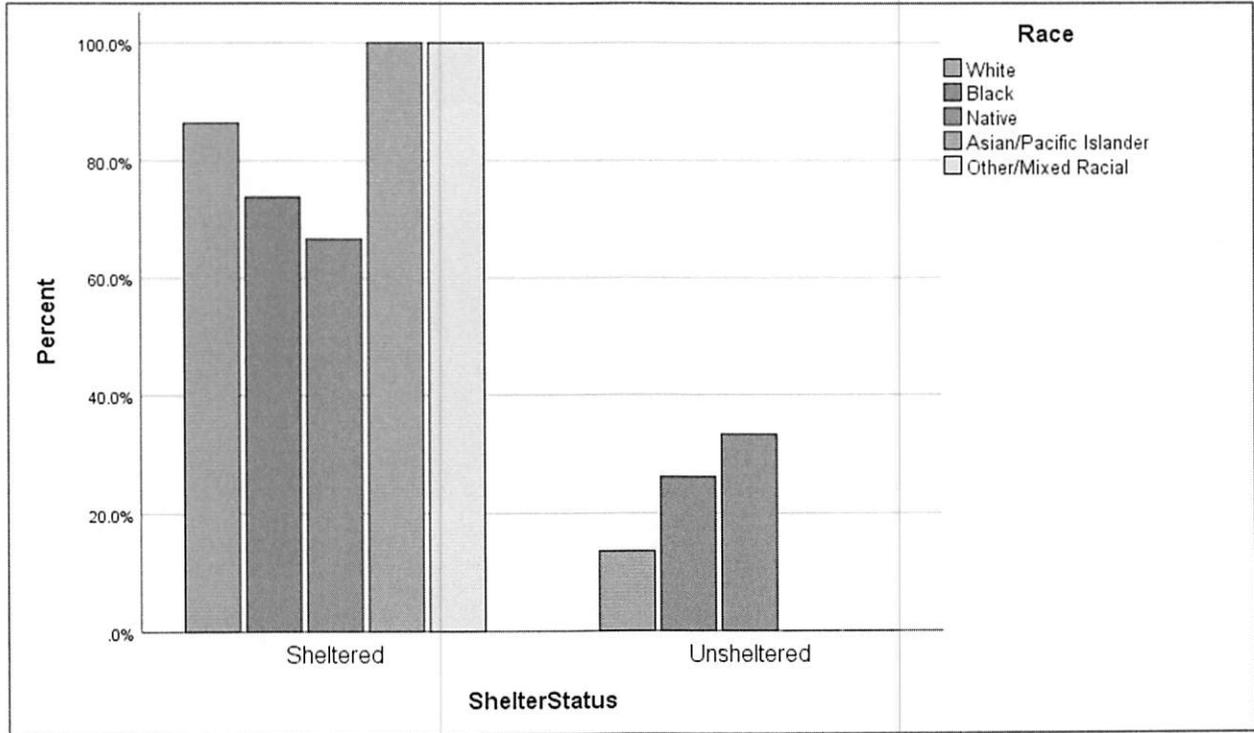
Homeless Count:



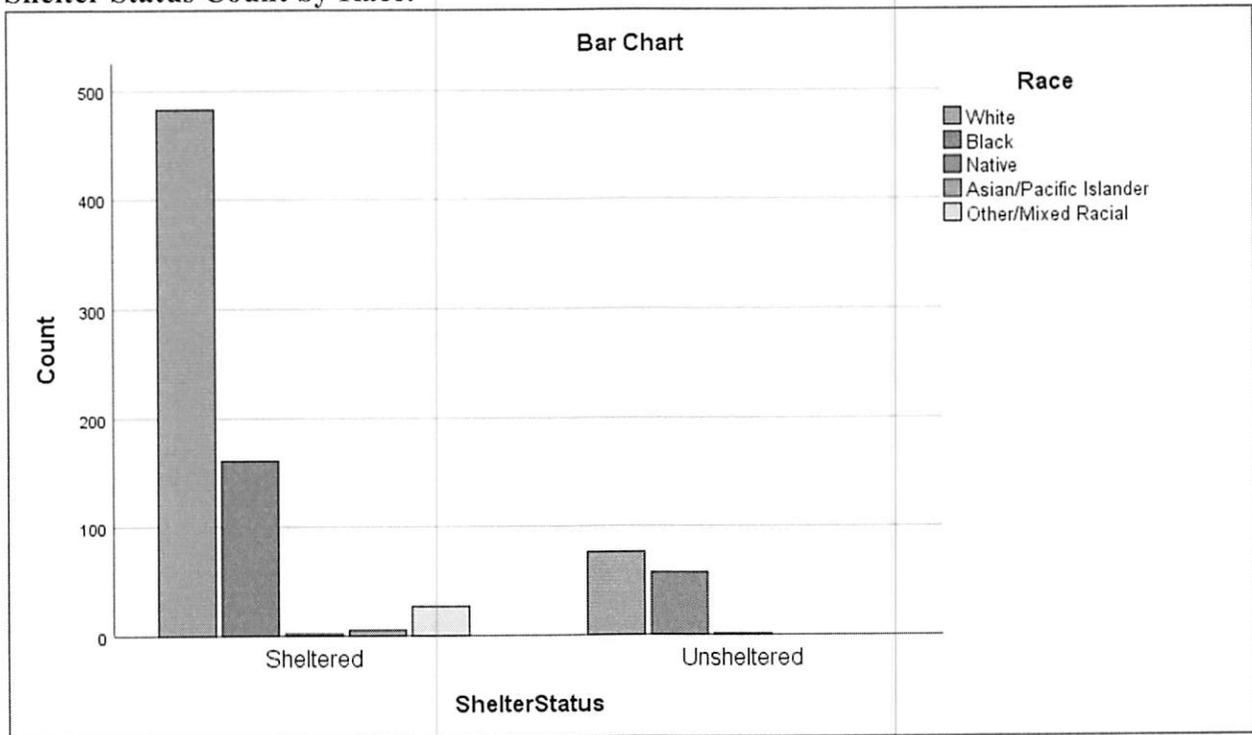
Shelter Status:



Shelter Status % by Race:



Shelter Status Count by Race:



*Shelter Status * Race Crosstabulation*

		Race						
		White	Black	Native	Asian/Pacific Islander	Other/Mixed Racial	Total	
ShelterStatus	Sheltered	Count	483 _{a, b}	161 _c	2 _{b, c}	5 _{a, b, c}	27 _a	678
		Expected	466.8	182.0	2.5	4.2	22.5	678.0
		Count						
		% within Race	86.4%	73.9%	66.7%	100.0%	100.0%	83.5%
		Standardized	.8	-1.6	-.3	.4	.9	
	Residual							
Unsheltered		Count	76 _{a, b}	57 _c	1 _{b, c}	0 _{a, b, c}	0 _a	134
		Expected	92.2	36.0	.5	.8	4.5	134.0
		Count						
		% within Race	13.6%	26.1%	33.3%	0.0%	0.0%	16.5%
		Standardized	-1.7	3.5	.7	-.9	-2.1	
	Residual							
Total		Count	559	218	3	5	27	812
		Expected	559.0	218.0	3.0	5.0	27.0	812.0
		Count						
		% within Race	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Each subscript letter denotes a subset of Race categories whose column proportions do not differ significantly from each other at the .05 level.

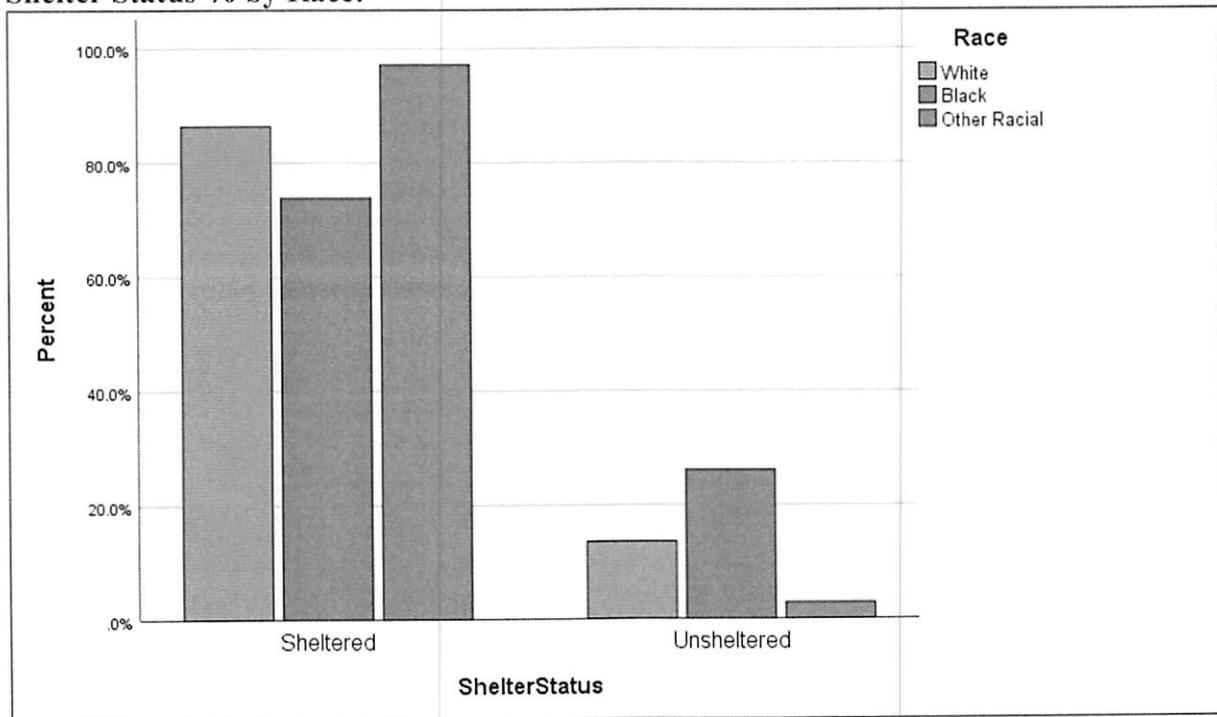
<i>Chi-Square Tests</i>						
	Value	df	Asymptotic Significance (2-sided)	Exact Sig. (2- sided)	Exact Sig. (1- sided)	Point Probability
Pearson Chi-Square	25.085 ^a	4	.000	.000		
Likelihood Ratio	28.597	4	.000	.000		
Fisher's Exact Test	24.830			.000		
Linear-by-Linear Association	.039 ^b	1	.843	.865	.432	.044
N of Valid Cases	812					

a. 5 cells (50.0%) have expected count less than 5. The minimum expected count is .50.
b. The standardized statistic is .198.

Because the p-value (.000) is less than the chosen significance level ($\alpha = 0.05$), we can conclude that there is an association between race and shelter status. However, there are 5 cells that have expected counts less than 5, which could lead to skewed results. As such, the data

was rerun with the race variables recoded as White, Black, and Other Racial (includes those previously coded as Native, Asian/Pacific Islander, and Other/Mixed Racial). See below.

Shelter Status % by Race:



Case Processing Summary						
Cases						
	Valid		Missing		Total	
	N	Percent	N	Percent	N	Percent
Shelter Status * Race	812	100.0%	0	0.0%	812	100.0%

Shelter Status * Race Crosstabulation						
			Race			Total
			White	Black	Other Racial	
Shelter Status	Sheltered	Count	483 _a	161 _b	34 _a	678
		Expected Count	466.8	182.0	29.2	678.0
		% within Race	86.4%	73.9%	97.1%	83.5%
		Standardized Residual	.8	-1.6	.9	
Shelter Status	Unsheltered	Count	76 _a	57 _b	1 _a	134
		Expected Count	92.2	36.0	5.8	134.0
		% within Race	13.6%	26.1%	2.9%	16.5%
		Standardized Residual	-1.7	3.5	-2.0	
Total	Count	559	218	35	812	
	Expected Count	559.0	218.0	35.0	812.0	
	% within Race	100.0%	100.0%	100.0%	100.0%	

Each subscript letter denotes a subset of Race categories whose column proportions do not differ significantly from each other at the .05 level.

Chi-Square Tests						
	Value	df	Asymptotic Significance (2-sided)	Exact Sig. (2-sided)	Exact Sig. (1-sided)	Point Probability
Pearson Chi-Square	22.873 ^a	2	.000	.000		
Likelihood Ratio	23.335	2	.000	.000		
Fisher's Exact Test	22.077			.000		
Linear-by-Linear Association	3.729 ^b	1	.053	.064	.035	.011
N of Valid Cases	812					

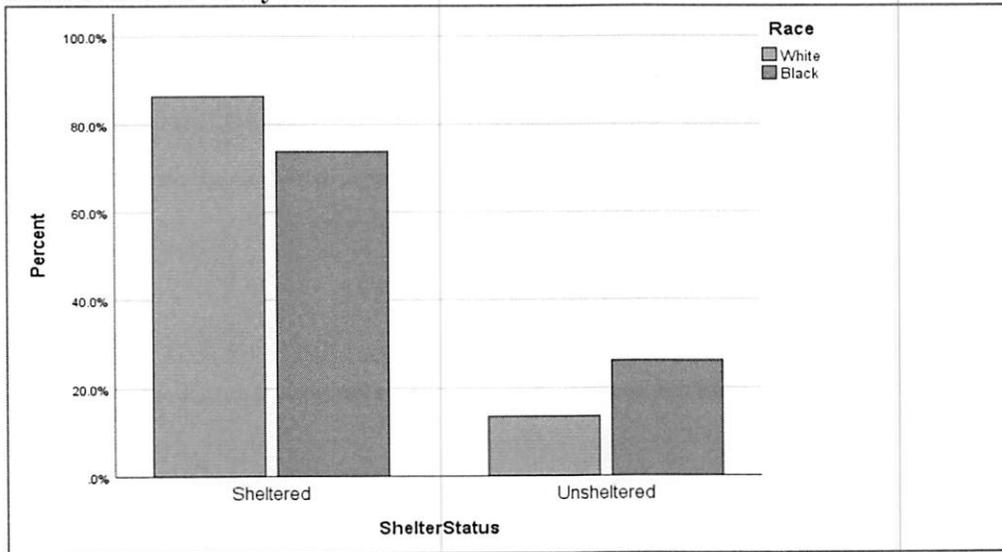
a. 0 cells (0.0%) have expected count less than 5. The minimum expected count is 5.78.

b. The standardized statistic is 1.931.

Because the p-value (.000) is less than the chosen significance level ($\alpha = 0.05$), we can conclude that there is an association between race and shelter status. However, the column proportions for the race variables White and Other Racial do not differ significantly from each other at the .05 level. As such, the data was rerun only including the race variables White and Black to determine if there would still be an association between race and shelter status. See below.

Final Analysis

Shelter Status % by Race:



Case Processing Summary						
	Cases					
	Valid		Missing		Total	
	N	Percent	N	Percent	N	Percent
Shelter Status * Race	777	100.0%	0	0.0%	777	100.0%

Shelter Status * Race Crosstabulation					
		Race			
			White	Black	Total
Shelter Status	Sheltered	Count	483 _a	161 _b	644
		Expected Count	463.3	180.7	644.0
		% within Race	86.4%	73.9%	82.9%
		Standardized Residual	.9	-1.5	
Unsheltered	Unsheltered	Count	76 _a	57 _b	133
		Expected Count	95.7	37.3	133.0
		% within Race	13.6%	26.1%	17.1%
		Standardized Residual	-2.0	3.2	
Total	Total	Count	559	218	777
		Expected Count	559.0	218.0	777.0
		% within Race	100.0%	100.0%	100.0%

Each subscript letter denotes a subset of Race categories whose column proportions do not differ significantly from each other at the .05 level.

Chi-Square Tests						
	Value	df	Asymptotic Significance (2-sided)	Exact Sig. (2-sided)	Exact Sig. (1-sided)	Point Probability
Pearson Chi-Square	17.415 ^a	1	.000	.000	.000	
Continuity Correction ^b	16.541	1	.000			
Likelihood Ratio	16.338	1	.000	.000	.000	
Fisher's Exact Test				.000	.000	
Linear-by-Linear Association	17.392 ^c	1	.000	.000	.000	.000
N of Valid Cases	777					

a. 0 cells (0.0%) have expected count less than 5. The minimum expected count is 37.32.
b. Computed only for a 2x2 table
c. The standardized statistic is 4.170.

TN-502 Knoxville-Knox County Continuum of Care Racial Disparities Point in Time Analysis

Strategies to Reduce Disparities, Feedback:

On August 27, 2019, KnoxHMIS presented findings from the *TN-502 Knoxville-Knox County Continuum of Care Racial Disparities Point in Time Analysis* conducted by the University of Tennessee Ph.D. Social Work candidate Tiffney Peters. Findings were presented to the Knoxville-Knox County Homeless Coalition (KKCHC) membership, which serves as the governing body of the TN-502 Continuum of Care.

Results from the Pearson chi square analysis of the *Department of Housing and Urban Development CoC Analysis: Race and Ethnicity Tool*¹ indicated that a higher percentage of White homeless individuals were sheltered when compared to Black homeless individuals [86.4% vs. 73.9%, $\chi^2(1, N = 777) = 17.415, p < .005$]. When compared to *KnoxHMIS 2017 Annual Report*² demographic data, 61% of all persons experiencing homelessness during the calendar year identified as white and 28% as black (N=8,938). Similar demographics reported by KnoxHMIS³ are true for the 2018 calendar year (61% white; 29% black; N=9,183). Further, when compared to United States Census Data 9% of Knox County⁴, TN residents identify as African American and in Tennessee⁵ 17% identify as African American; thus, indicating that a disproportionate number of African Americans are experiencing homelessness in our community.

During the KKCHC meeting, feedback on the findings was solicited from the members in attendance. There were 38 members in attendance, of which 14 responded (37% response rate). KKCHC members were asked to share their ideas on: (1) potential causes of racial disparity in persons who receive shelter, (2) strategies and resources to reduce disparity, and (3) other considerations to include in addressing disparities. Following is a summary of feedback comments.

¹ Department of Housing and Urban Development CoC Analysis: Race and Ethnicity Tool <https://www.hudexchange.info/resource/5787/coc-analysis-tool-race-and-ethnicity/>

² 2017-18 Homelessness in Knoxville-Knox County Report: <https://knoxhmis.sworpswebapp.sworps.utk.edu/wp-content/uploads/sites/16/2018/09/2017-2018-Knox-Homeless-Reports.pdf>

³ KnoxHMIS 2018 Annual Report: https://knoxhmis.sworpswebapp.sworps.utk.edu/wp-content/uploads/sites/16/2019/07/KnoxHMIS_2018-Annual-Report-1.pdf

⁴ U.S. Census Bureau Quick Facts, Knox County: <https://www.census.gov/quickfacts/knoxcountytennessee>

⁵ U.S. Census Bureau Quick Facts, Tennessee: <https://www.census.gov/quickfacts/TN>

TN-502 Racial Disparities Analysis: Knoxville-Knox County Homeless Coalition Feedback	
Potential Causes: (N=14; 12 responses, 2 Null)	
Institutional racism	
Access to services; transportation.	
Rising housing costs, domestic abuse, foster care—age out, mental illness, substance abuse	
Stigmas—changing how we see people no matter situations	
Mental illness, domestic violence, drug abuse, low wages	
Poverty	
Evidence of (unconscious or not) biases POC experience when trying to access services. Higher poverty rate among POC. Typically, the agencies have already decided what success looks like for the people we serve rather than letting them define their own success.	
Racism, power, improper outreach. Perhaps A.A. communities take care of each other compared to whites?	
Continued, strong, and covert racism in society, as well as lack of awareness in the higher socioeconomic community.	
Past evictions, past convictions, job history	
Lack of access. Lack of community partners that represent the population.	
A. Economics—the African American community has a higher poverty rate and lower average incomes, making them more vulnerable to homelessness. B. Institutional racism—this is a critical underlying cause of part a (economics)	

**TN-502 Racial Disparities Analysis: Knoxville-Knox County Homeless Coalition
Feedback**

Strategies & Resources: (N=14; 14 responses)

It is possible that the networking on behalf of government agencies fails to reach minority communities. This could be due to under education with the advertisement/networking divisions of these agencies or the fact that the ways they are attempting to notify community members of these case management resources (old way: newspaper, television, radio) (New Way: social media, holding events more often, door tags/ surveys). This will not only make a more personal connection, but it will let them know that they are not only welcome in our agencies, but they are home in our agency. Door tags and surveys could ask things like...*Do you know of someone who is homeless within your community?; Do you know of resources in your community that could help them in their situation?; Do you know what resources your community has to offer you and your family?*

CHAMP can help us focus on vulnerability which hopefully helps avoid bias. Outreach can reach unsheltered.

Look also at agency program level data for homeless services to see if there is racial disparity

Ensure that staff at agencies are representative of people of color and other characteristics such as LGBTQ, mental health consumers, former persons experiencing homelessness, women, persons with diverse abilities, veterans, etc.

Housing!!! Case management. CHAMPS. Coordination of all resources.

Unity—face to face interaction with all people. Get to know the people you want to help and make others know you are working together.

1. More diverse, comfortable meeting areas for local camps.
2. More workers that are not intimidating either in color or attitude.
3. More caseworkers to interpret and simplify processes to apply for housing. HELP.

Education—more “mixed” housing—job training—empowerment.

We need to do intentional outreach with the black community to identify those who are vulnerable and connect them to resources.

More affordable housing with fewer restrictions. More permanent supportive housing. Cultural competency/humility training for ALL staff.

Hire more A.A. in leadership roles involving homelessness (or in food security). Make existing resources more friendly.

Groups like “Save Our Sons” and increasing awareness/inclusion of minority entities in the City. Interest and strengthening of existing community-based programs.

Organizations need to support solutions to these causes.

Recruit organizations such as black churches to serve as resources.

TN-502 Racial Disparities Analysis: Knoxville-Knox County Homeless Coalition Feedback
Other Considerations: (N=14; 6 responses, 7 Null)
Common definition of homelessness
Food insecurities—42% of African American children have food insecurity in TN.
Cultural Competency—we need to be sure that then black communities contribute to the overall understanding of how homelessness affects them and what barriers may exist for them accessing needed resources.
of POC in overcrowding situations, putting others at risk of eviction—lack of resource, decent housing (that’s affordable) in neighborhoods where POC live.
Programs need to be developed that are more about the needs of the person served rather that the superfluous needs/requirements for participation.
Utilize existing housing. Currently 23 empty apartments at Summit Towers.

Strategies to Reduce Disparities, Next Steps:

The TN-502 Knoxville-Knox County Continuum of Care Racial Disparities Point in Time Analysis and Knoxville-Knox County Homeless Coalition (KKCHC) Feedback (this document) will be provided to the:

1. KKCHC Data Work Group for further system-wide data analysis.
2. CoC Lead for review and possible inclusion in the City of Knoxville Office on Homelessness Strategic Plan.
3. CoC Governing Body (KKCHC) at the monthly executive meeting for review and possible inclusion in strategic plan.
4. Coordinated Entry System (CES) facilitator for review to assist in evaluation of the CES system.