

**DATE:** January 24, 2003

**TO:** **AREA SURVEYORS**

**FROM:** Floyd R. Smith, R.L.S., Technical Services Administrator  
Department of Engineering, City of Knoxville

**SUBJECT: NEW ENGINEERING DEPARTMENT STAMPS**

The Department of Engineering has two new stamps that affect survey plats. They are shown on the attached sheet.

Stamp #1 is entirely new. It shall be placed on final plats when a Special Pollution Abatement Permit is involved. The permit must be approved and the number filled in. The Engineering Director or his representative will sign the stamp.

Stamp #2 is a revision of the current Engineering Department stamp. It shall be placed on all final plats. The Engineering Director or his representative will sign this stamp after all plat issues have been addressed and after all other stamps have been signed. This stamp must be signed before the Metropolitan Planning Commission will certify the plat for recording.

Although these new stamps may be used immediately, they will not be required until March 1. Plats submitted to the Metropolitan Planning Commission on or after March 1, 2003 must use these stamps.

We have rubber stamps and special mylar ink. If needed, we can hand stamp your plat here at the Engineering Department.

Attachment

cc: Brently J. Johnson, P.E., R.L.S., Engineering Planning Chief, Stormwater Division  
David McGinley, P.E., Stormwater Engineer II, Plans Review  
Molly Hyatt, Stormwater Engineering Technician II, Plat Review  
Buz Johnson, Director of Development Services, Metropolitan Planning Commission

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**STAMP #1**

**STAMP #2**

<p>I, the undersigned, hereby certify that the storm-water quality facilities shown on this plat have been approved by Special Pollution Abatement Permit No. _____, approved by the City of Knoxville's Department of Engineering on the _____ day of _____, 20____.</p> <p>Signed: _____</p> <p>Date: _____ Department: _____</p> <p>Title: _____</p>
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<p><b><u>CITY OF KNOXVILLE DEPARTMENT OF ENGINEERING</u></b></p> <p>The Department of Engineering hereby approves this plat on this the _____ day of _____, 20____.</p> <p>_____</p> <p>Engineering Director</p>
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