

**Energy & Sustainability Task Force  
Transportation Working Group  
June 14, 2010**

*Attending: Kelley Segars (TPO), Jonathan Overly (Clean Fuels Coalition), Dave Doyle (City Fleet), Susanna Bass (City Sustainability), Alisa Ashouri (Smart Trips), Gordie Bennett (UTK), Jeff Welch (TPO), Ellen Zavisca (TPO), Johnney Green (ORNL), Cindy McGinnis (KAT)*

**Deliverables Discussion:**

- Background documents: Policy Spreadsheet, Task Force Quick Sheet, Work Plan Outline circulated for deliverables / recommendations formatting guidance;
- All Work Group Deliverables due October 15, 2010 (early completion encouraged);
- Group Summary paragraph and matrixes completed by Group Members.

**Finalization of Items for Policy Recommendation spreadsheets, Group approved and assigned:**

- Recommendation: Bicycles as part of the City's motor pool, or a check-out bicycle program for employees; [to be developed Brian Berry \(TPO\)](#)
- Recommendation: Free bus pass for City employees who want one; [to be developed Brian Berry \(TPO\)](#)
- Recommendation: At least 0.5 City staff person dedicated to promoting alternative transportation, both to City employees and community-wide; [to be developed Brian Berry \(TPO\)](#)
- Recommendation: Change development regulations to promote transit, biking and walking (talk to Mark Donaldson about what they are proposing in their working group--perhaps there is overlap); [to be developed Brian Berry \(TPO\)](#)
- Recommendation: Enforcement of No Idling Policy; [Bass to follow up with Pat Mulligan on status of this](#)
- Recommendation: Car Sharing; [to be developed by Kelley Segars](#)
- Recommendation: Green Fleet Policy; [to be developed by Jonathan / Gordie / Cindy](#)
- Recommendation: Smart Trips to be included as a benefit in the Live Well Program (City wellness incentive program); [to be developed by Kelley Segars and Susanna Bass](#)

**Other Notes:**

- Department to house City Employee – where is the most effective?
- There may be an opportunity to coordinate City no idling signage with UTK
- Bus pass to City Employees discussed with capping requirements.
- Checking out the right vehicle for the right job as part of the Green Fleet recommendation?
- Emission reduction targets – inventory from ICLIE software? Does ORNL have appropriate data? Overly to discuss with Bass.
- Low interest loans to promote close residency of employees?

**Follow-up:**

- First Draft of Policy recommendations due July 12 via email to the Group (use reply all on this email);
- Next Working Group Meeting: Doodle poll from Kim Scarborough;
- Bass to compile notes and circulate agenda for next meeting;
- Policy Sheet review and prioritization of recommendations at the next Meeting (July).