Action Framework Matrix

Proposal #	Energy Inventory Category	Goal	Objective	Activity	Definable Items	Taxpayer Benefit	Short Term Implications	Long Term Implications	Cost
This column is for committee member convenience to keep track of several ideas.	Specify which part of the city energy inventory is most applicable.	Larger, more broad reason for the existence of the activity proposed	A measurable indicator tied directly to the previously stated goal.	Publicity of existing program, creation of new program, synergy from organizing groups, information gathering, purchase of service, etc.	List and define any and all buzz words or names that may not be commonly known.	How the proposal will benefit the taxpayer.	Short term time frame and implications on other columns listed.	Longer term time frame and implications on other columns listed.	Exact if possible, estimate where possible, describe where in time most of the cost will exist.

Action Framework Matrix (continued)

Short Term Funding	Long Term Funding	Procurement Method or Relevant Contract	Stakeholders	Lead Group or Agency	Lands Used	Labor Needs and Intensity	Issues	Liabilities	Case Studies
City budget, grant money, fee based, existing operating funds, no funding needed	City budget, grant money, fee based, existing operating funds, no funding needed	Will the proposal require a large purchase? List existing contracts or agreements that can be used or will be affected.	List all the possible stakeholders involved and list any implications for those groups or individuals. List any synergies that could be developed.	City departments, administration positions, city council, health department, Knox Cac, Beardsley Farm, local non- profits, neighborhood groups, intergovernmental groups.	Parks, rights of way, community development organizations, corporate or business lands, private property, institutional property, non-corporeal.	City departmental, neighborhoods, public service institutions, property owners, citizens, citizen groups, volunteers, high front end, low back end.	List some issues that may need to be worked through, weaknesses, threats, etc.	List any potential liabilities associated with the actions proposed.	List successes or other examples of the proposal that are applicable.