Use Permit & Sign Compliance Application

Name of Applicant: ___________________________________________ Phone: __________________________

(please print)

Name of Tenant: ___________________________ Phone: __________________________

Business Address: ___________________________________________

1. Are you changing the use of the existing building or tenant space? □ YES □ NO
   If yes, please describe the existing use:
   ____________________________________________________________
   (clothing store, auto parts, salon, etc.)

2. Are you modifying the building or tenant space? If yes, please describe the type of construction or modifications:
   ___________________________________________________________________________________________________

3. What was the previous business name at this location?

4. What services or products were offered at the previous business?
   ____________________________________________________________
   (bakery, bookstore, restaurant, etc.)

5. What is the new business name?

6. What services or products will be offered?
   ____________________________________________________________
   (bakery, bookstore, restaurant, etc.)

7. Who is your construction contractor?
   ____________________________
   (contractor’s name & phone number)

8. Are you reusing existing sign structures? If yes, please describe the types of signs in use:
   ____________________________________________________________

   (Applicant Signature) ___________________________ (Date) ____________

For Internal Use

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>Change of Use</td>
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<tr>
<td>Existing code violations</td>
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<tr>
<td>Zoning</td>
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</tbody>
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Existing floor plan details: __________________________________________________________

Building Inspector: ___________________________ Date: ___________________________

Zoning Inspector: ___________________________ Date: ___________________________

Engineering: ___________________________ Date: ___________________________

Revised June 2016