



Neighborhood Achievement Awards

APPLICATION / NOMINATION FORM

Deadline: 5 p.m. January 25, 2016 • See eligibility criteria on the back of this form.

Organization Name _____

Name of Activity or Project _____

Applicant Information

If the organization itself is applying for this award

Contact Person _____

Address _____

E-Mail _____

Phone(s) _____

Nominator Information

If you are not a member of the group you are nominating

Your Name _____ Phone _____

E-Mail _____

Your Relationship to the Neighborhood Group _____

Project or Activity Information

On separate sheets of paper, describe the project/activity in 750 words or less.

Please be specific. Possible questions to address include:

- What was the project/activity, when did it take place, and who was involved?
- Why did you decide to undertake this project/activity?
- Was there anything new or unique to your neighborhood about your project/activity?
- What obstacles did you overcome to accomplish your project?
- How many neighborhood residents participated?
- How did your project/activity benefit your neighborhood?
- How did your project/activity strengthen your neighborhood organization?

You can include more than one project or activity in a single application.

Limit of one application per neighborhood organization.

You may attach no more than five supporting documents.

Neighborhood Achievement Awards

The City of Knoxville's Neighborhood Achievement Awards will honor neighborhood groups that have demonstrated extraordinary effort to plan and execute projects and activities that make physical improvements to a neighborhood, connect neighbors with one another, and/or build the capacity of the neighborhood organization to better serve its community.

SELECTION OF WINNERS

An impartial committee recruited by the Office of Neighborhoods will select the winners from the pool of submitted applications/nominations. The number and category of awards will be determined based on submissions. Winners will be honored at the Knoxville Neighborhood Awards & Networking Luncheon to be held Saturday, March 5, 2016

ELIGIBILITY

Any resident-led, resident-controlled city neighborhood group recognized by the Office of Neighborhoods is eligible to apply or be nominated for this award. This includes neighborhood associations, homeowners associations, neighborhood watch groups and tenant associations.

Your group can be large or small, brand-new or long-established. Projects and activities themselves can be elaborate or simple. All are eligible and deserving of consideration. Your group is encouraged to apply! (Only one application per organization, but your application can include more than one project or activity.)

The project, activity or program must have been carried out during 2014 and/or 2015. Examples of eligible projects or activities include but are not limited to:

- ✓ Beautification and place-making projects, cleanup efforts, green spaces, community gardens, and other physical improvements to the neighborhood.
- ✓ Projects, events and activities that focus on connecting neighbors with one another, such as ice cream socials, potlucks, holiday celebrations, and neighbors helping neighbors.
- ✓ Special events such as a homecoming, street fair or tour of homes.
- ✓ Communication efforts such as newsletters, social media and phone tree networks.
- ✓ Activity involved in launching, reviving, or strengthening a neighborhood group.

SUBMIT YOUR APPLICATION

Submit your application/nomination no later than 5 p.m. Monday, Jan. 25, 2016, via:

E-Mail dmassey@knoxvilletn.gov

Mail Office of Neighborhoods – Room 528
 City of Knoxville
 P.O. Box 1631
 Knoxville, TN 37901

You will receive acknowledgment that your application/nomination has been received. Questions? Contact David Massey at 215-3232 or dmassey@knoxvilletn.gov.