



CITY OF KNOXVILLE
B I L L H A S L A M , M A Y O R

Final – Submitted May 24, 2007

2007 Action Plan

Community Development Block Grant (CDBG)
HOME Investment Partnership Act
Emergency Shelter Grant (ESG)

Program Year:
July 1, 2007 – June 30, 2008

City of Knoxville
Community Development Division
400 Main Street
Knoxville, TN 37902
(865) 215-2120



May 29, 2007

Ms. Mary Wilson
Director, Community Planning and Development
U.S. Department of Housing and Urban Development
710 Locust Street, Suite 300
Knoxville, TN 37902

Dear Ms. Wilson:

I am pleased to transmit to you the original SF 424 and signed certifications for the City of Knoxville's Annual Consolidated Plan Action Plan for PY 2007. We have transmitted the Plan using the CPMP Tool. We have also included a hard copy of our plan with this transmittal. The Action Plan includes a description of proposed uses of Community Development Block Grant, HOME, and Emergency Shelter Grant funds for the program year July 1, 2007 to June 30, 2007.

If you have any questions or need additional information about these documents, please contact me at 215-2322. I appreciate all your help and look forward to working with you and your staff during the coming program year.

Sincerely yours,

Madeline Rogero
Director, Community Development

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Appendix A: Table 2C - Summary of Specific Objectives - revised

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Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan Executive Summary:

EXECUTIVE SUMMARY

The City of Knoxville's Community Development Division is pleased to present this Annual Action Plan for the use of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Shelter Grant (ESG) funds during the program year that begins July 1, 2007.

With this action plan, the Community Development Division is seeking to bring greater focus on four priorities identified in the five year Consolidated Plan: neighborhood stabilization, housing rehabilitation, home ownership, and assistance to the homeless. By placing greater emphasis on achieving results in these areas, Community Development will generate greater impact from federal funding sources and will better leverage other resources, both from within city government and from partner agencies and organizations in the community.

Community Development receives city general funds for initiatives such as the chronic problem properties, façade improvements, and property acquisition programs – all of which complement or enhance activities funded through this plan. These initiatives help improve the built environment in the low- to moderate-income neighborhoods we serve.

By leveraging the work and resources of partner agencies such as Knoxville's Community Development Corporation, CAC, CHDOs, and others, we will help stabilize and improve the housing stock in our target neighborhoods, increase home ownership, and strengthen the viability of these communities.

By targeting homeless assistance dollars to support the goals of the Ten Year Plan to End Chronic Homelessness, these resources will reinforce that plan's emphasis on housing and long-term solutions.

This plan focuses on the Community Development Division's core competencies, the leveraging of resources, and coordination with other city departments and partner agencies. This pro-active approach will help us achieve the goals of the Consolidated Plan as well as the Mayor's goals of building stronger and safer neighborhoods to make Knoxville a great place to live, work, and raise a family.

Plan Resources

The City anticipates receiving the following direct HUD funding during PY 2007-08 to address priority needs and objectives identified in the strategic plan:

Grant Program	Fund Type	Amount
CDBG	2007 Allocation	\$1,926,071
	Carryover/Reprogrammed Funds	892,219
	Projected Program Income	170,000
	Total CDBG	\$2,988,290
HOME	2007 Allocation	\$1,301,752
	2007 ADDI Allocation	30,175
	Carryover/Reprogrammed Funds	1,551,611
	Projected Program Income	400,000
	Total HOME	\$3,283,538
ESG	2007 Allocation	\$83,225
Fair Housing Assistance Program	Projected 2007 Allocation	\$30,300
Total Plan Resources		\$6,385,353

Plan Priorities Objectives and Outcomes

This is the third Annual Action Plan for the 2005 - 2010 Consolidated Plan for Housing and Community Development. The five-year strategic plan set out priorities, strategies and specific objectives to be met over the duration of the plan. The specific objectives detailed in the plan follow from the priorities and are consistent with the Community Development Division goals and objectives for the City of Knoxville's Performance Measurement System. Since the Consolidated Plan went into effect, the U. S. Department of Housing and Urban Development (HUD) has implemented new requirements that define standard objectives, outcome measures, and performance indicators to be used by its CDBG, HOME and ESG grantees.

The three objectives are: Suitable Living Environment, Decent Housing, and Creating Economic Opportunities. Three outcome categories are Availability/Accessibility, Affordability, and Sustainability: Promoting Livable or Viable Communities.

For the 2007 Annual Plan, we have updated Table 2C, Summary of Specific Objectives, from the five year Consolidated Plan to show how each specific objective in the original table

relates to the new HUD performance measures. The revised Table 2C is attached as Appendix A.

The City plans to allocate its 2007 CDBG, HOME and ESG funds among its priorities as follows:

Neighborhood Stabilization - \$1,141,154 in CDBG funds for neighborhood stabilization projects including funding for the East Tennessee Community Design Center to provide technical assistance; improvements to the exterior of Knox Area Rescue Ministries building on Broadway, the Phyllis Wheatley YWCA, Union Square Park, and sidewalks within Parental Responsibility Zones; and to Community and Economic Development projects including continuation of the Façade Improvement Program and property acquisition activities.

Crime Prevention and Safety - \$10,000 to the Family Justice Center for educational materials about domestic violence.

Housing Rehabilitation - \$760,000 in CDBG and \$2,433,188 in HOME funds for housing rehabilitation projects and programs including the Community Development Division's owner-occupied and rental rehabilitation programs, funding of the Knoxville/Knox County Community Action Committee (CAC) and Neighborhood Housing, Inc. to perform minor and emergency home repairs, and assistance to KCDC for its Park City Infill Housing (\$150,000 in HOUSE program income to be substituted for CDBG).

Homeownership - \$85,000 in CDBG funds for the Knox Housing Partnership's Homebuyer Education and Financial Fitness programs and \$30,175 in HOME American Dream Downpayment Assistance Initiative (ADDI) funds plus an additional \$100,000 in regular HOME funds to provide downpayment assistance for first-time homebuyers. \$550,000 in HOME funds will be for homeownership opportunities provided through homes constructed by Community Housing Development Organizations (CHDOs).

Assistance to the Homeless - \$77,622 in CDBG, and \$44,000 in HOME funds will supplement the City's \$83,225 ESG allocation to provide assistance to the homeless. Homeless services providers that will provide services or make shelter improvements with this funding include the CAC Homeward Bound Program, Catholic Charities for Columbus Home Children's Emergency Shelter, Child and Family Tennessee for the Family Crisis Center, Helen Ross McNabb for its Youth Homeless Prevention and Assistance Program, Legal Aid of East Tennessee Homeless Assistance Program, Volunteer Ministry Center Day Shelter, and the YWCA Transitional Shelter Residence Program. In addition, HOUSE program income funds will pay for tenant rental assistance through Helen Ross McNabb Center's Housing First Program and CDBG funds will support the University of Tennessee Homeless Management Information System (HMIS).

Youth Development - \$145,000 in CDBG funds are allocated for services for youth, which is a medium priority under the Consolidated Plan. Funding will be provided to El Centro Hispano de East Tennessee Hispanic Youth Program, Montgomery Village Child Development Center, Project GRAD Knoxville College Access Program, and WEE Course @ Williams Creek Education and Recreational Planning.

Fair Housing - The Community Development Division estimates it will receive \$30,300 in Fair Housing Assistance program funds for its Fair Housing Assistance Program. These funds will be matched with CDBG administrative funds.

Administration and Staffing - \$419,214 in CDBG funds and \$170,175 in HOME funds are allocated for planning and administration expenses. In addition, \$350,000 in CDBG funds is allocated for staffing and operations for City CD administered housing programs.

Additional detail on the proposed projects is provided in Table 3 A, Summary of Specific Annual Objectives PY 2007-2008. This table categorizes the projects by specific objective and outcome, provides a brief description of each project, the amount and source of year 2007 funding, primary performance indicators and proposed accomplishments. Additional performance indicators identified by HUD's Integrated Disbursement and Information System (IDIS) based on the nature of the activity will be reported into IDIS for annual reporting.

2007 Reserve Activities

Reserve activities are potential projects that the City does not currently have enough resources to fund or current projects that are underfunded. Should funds become available during the program year, additional funding may be added to activities already included in the Annual Plan or funding may be made available for new roofing and air conditioning for the Boys and Girls Club Laura Cansler improvement project. This project was considered through the subrecipient process and would be next in line for subrecipient funding if additional funds are available. Whether funds will become available depends on budgeted activity progress, program income received, prior year project completion, and other factors.

If CDBG funds become available, activity selection will be dependent upon the public service cap, amount of funding available, and the status of other active projects.

If HOME funds become available, activity selection will be dependent upon Community Housing Development Organization (CHDO) project progress and waiting list activity for City-operated housing rehabilitation and homeownership assistance programs.

If selected for funding, reserve activities may receive all or a portion of the funding that was initially requested. Funding a reserve activity will not be considered a substantial change to the Plan and will not necessitate a Consolidated Plan amendment unless there is a switch of funding from a different eligibility category or if the change triggers the criteria for substantial change described in the City's Citizen Participation Plan. A substantial change will be considered:

- a) A change in the national objective met by an activity;
- b) A change in target area;
- c) For non-housing activities, a change of 10% or \$100,000, whichever is greater, in the amount to be expended on the activity; or
- d) For housing activities, a change of 10% or \$200,000, whichever is greater, in the amount of funds to be made available for housing activities. Changes in location for housing activities will be considered a substantial change only if there is a waiting list in the area from which funds are transferred that would require an amount of funding in excess of the amount remaining budgeted for the area.

Evaluation of Past Performance

The City is close to the end of the second year of its five-year Consolidated Plan. Each year the Community Development Division prepares a Consolidated Annual Performance and Evaluation Report (CAPER) to report on progress for Consolidated Plan Goals. Table 2 C (see Appendix A) has been updated to show progress on goals through June 2006 as reported in the 2005-2006 CAPER.

In carrying out its Consolidated Plan, the City has made considerable progress toward meeting priority needs. Many of the activities performed contribute to stabilizing the City's lower income neighborhoods. Improvements to housing, sidewalks, commercial structures, and parks improve the appearance of neighborhoods and create a more appealing environment. New housing development and homeownership programs promote pride in ownership and long term resident stability. Renovations to non-profit facilities helps agencies provide their clients with child care, senior services, and other services that contribute to family stability.

Renovations were performed on both owner and renter occupied housing by the City of Knoxville and its partner nonprofit agencies. The scope of the renovations varied depending on the program and household's needs, with improvements ranging from emergency health and safety improvements to full scale renovations or replacement housing construction for homes too badly deteriorated to benefit from rehabilitation.

Homeownership opportunities affordable to low and moderate income households were increased through downpayment assistance and new housing construction. Property acquisition contributes to future homeownership by clearing property titles and offering lots for sale.

CDBG funds were used to provide job training through partner nonprofit agencies. Redevelopment plan implementation, Empowerment Zone programs, and property acquisition also substantially contribute to job creation by facilitating new business growth and economic opportunities.

Housing, supportive services, and job training were provided to homeless persons through several of the City's partner agencies. Assistance varied according to need and agency, with projects providing emergency, transitional, and permanent support.

Table 3 A Summary of Specific Annual Objectives PY 2007-2008
Grantee Name: City of Knoxville, Tennessee

Specific Obj.#	Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Funds	Amount	Performance Indicators	Proposed Accomplishments 2007
Availability/Accessibility of Decent Housing (DH-1)							
DH-1 Specific Objective: Decent Housing Outcome: Availability/Accessibility							
DH1.1	Priority Need Category: Housing Rehabilitation / Low-moderate income homeowners						
		City of Knoxville - Owner Occupied Housing Rehabilitation	Rehabilitation of single-family homes owned by LMI persons. Improvements focus on code violations and health/safety issues.	CDBG HOME	\$250,000 \$1,241,577	Number of units rehabilitated or improved	39
DH1.2	Priority Need Category: Housing Rehabilitation / Low-moderate income renters						
		Knoxville's Community Development Corporation (KCDC) - Park City Infill Housing	Required partial match for HUD Replacement Housing Funds to build 4 duplexes this program year for LMI elderly families displaced from public housing. Eight more duplexes will be built over the next two years.	HOUSE CDBG *	\$150,000	Number of new affordable replacement rental housing units constructed	8
		City of Knoxville - Rental Housing Rehabilitation	Rehabilitation of single-family homes occupied by LMI renters. Improvements focus on code violations and health/safety issues.	CDBG HOME	\$100,000 \$500,000	Number of units rehabilitated Number affordable	16
DH1.1 / DH1.2	Priority Need Category: Housing Rehabilitation / Low-moderate income homeowners or renters						
		City of Knoxville - Housing Rehab Projects Reserve	Unbudgeted funds for unexpected high priority projects or project overruns.	HOME	\$691,611	Number of units rehabilitated or improved	

* In the draft plan this project was to be funded with CDBG but was later determined to be ineligible because it is new construction. HOUSE program income has been substituted for CDBG and the \$150,000 of CDBG originally allocated has been moved to Owner-occupied Rehab.

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
DH1.3	Priority Need Category: Homeownership / Low-moderate income renters						
		Community Housing Development Organizations (CHDO) Projects	HOME eligible projects that will be performed by locally designated CHDOs. 12 units will be constructed.	HOME	\$550,000	Number of affordable housing units constructed	12
DH1.4	Priority Need Category: Housing Rehabilitation / Low-moderate income homeowners						
		CAC - Emergency Home Repair	Repair of emergency health and safety conditions in owner-occupied homes in the city of Knoxville. Repairs will be limited to \$5,000 and will typically include sewer repairs, electrical, plumbing, HVAC, accessibility modifications, and roof repair.	CDBG	\$100,000	Number of units rehabilitated or improved	15
		CAC - Minor Home Repair	Health and safety-related home improvements and accessibility modifications targeted to seniors and persons with disabilities. Will serve 140 people.	CDBG	\$250,000	Number of units rehabilitated or improved	140
		Neighborhood Housing Inc. - Minor Home Repair Program	Operation Backyard provides free minor home repairs to 35 applicants primarily through volunteers and typically includes roofing, accessibility features, window repair, and energy efficiency improvements.	CDBG	\$60,000	Number of units rehabilitated or improved	35
DH1.5	Priority Need Category: Fair Housing / Planning-Admin						
		City of Knoxville - Fair Housing Assistance Program	Program investigates housing discrimination complaints, performs community education and outreach, and performs discrimination testing.	FHAP	\$30,300	Number of investigations Number of training events Number of persons assisted/trained	10 5 200

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007	Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
DH1.6	Priority Need Category: Homeless and chronic homeless population					
		CAC - Homeward Bound	Place 50 homeless persons into permanent housing through assistance such as rent and utility deposits.	ESG	\$12,000	Number of homeless persons placed in permanent housing 50
		Catholic Charities of East Tenn. - Columbus Home Children's Emergency Shelter	Purchase program supplies and provide professional counseling to 100 children at children's emergency shelter.	CDBG	\$20,000	Number of children assisted with new or improved services 100
		Child & Family Tennessee - Family Crisis Center	Provision of part-time therapist for clients, funds for facility operations, security camera system for domestic violence shelter, HVAC system, and roof repairs.	ESG	\$14,303	Number of homeless persons assisted Number of shelters improved 200 1
		Helen Ross McNabb Center - Youth Homeless Prevention and Assistance Program	Services for youth aging out of foster care/state custody who are at risk of becoming homeless; case management for access to benefits, housing, education and counseling.	CDBG	\$32,500	Number of persons assisted 40
		Legal Aid of East Tennessee - Homeless Assistance Program	Fund staff attorneys to assist homeless clients in obtaining housing & benefits; train area shelter staff to identify legal issues affecting their clients and refer them for assistance.	CDBG	\$15,122	Number of homeless persons assisted Number of shelter staff trained 120 10
		University of Tennessee - Homeless Management Information System (HMIS)	Staff salaries for training & technical assistance to homeless shelters & agencies participating in this computerized database.	CDBG	\$10,000	Number of homeless persons with new or improved access to services Number of partner agencies assisted w/ training and support 3000 12

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
		Volunteer Ministry Center - Day Shelter / Housing First	Funding for operations and maintenance of homeless day shelter with an emphasis on housing placement.	ESG	\$43,137	Number of homeless persons provided day shelter services Number placed in housing	1600 100
		YWCA - Transitional Shelter Residence Program	Counseling and case management for residents of transitional housing facility; funds for a portion of the utilities; flooring replacement for 2 rooms; and computer upgrade for HMIS data entry.	ESG	\$13,785	Number of homeless women receiving shelter/ essential services. Number of units improved	300 2
Affordability of Decent Housing (DH-2)							
DH-2 Specific Objective: Decent Housing Outcome: Affordability							
DH2.1	Priority Need Category: Homeownership / Low-moderate income renters						
		Knox Housing Partnership - Homebuyer Education & Financial Fitness	Housing and credit counseling and first-time homebuyer education for 145 LMI city residents.	CDBG	\$85,000	Number of persons assisted with homeownership training and services	145
		City of Knoxville - American Dream Downpayment Initiative	Downpayment assistance for first time income eligible homebuyers.	HOME ADDI	\$100,000 \$30,175	Number of first-time homebuyers	18
DH2.2	Priority Need Category: Homeless and chronic homeless population						
		Helen Ross McNabb Center - Housing First Program	Operating expenses for 24-32 new permanent housing units for chronically homeless individuals.	HOUSE**	\$44,000	Number of chronically homeless households receiving rental assistance	24

** In the draft plan, this project was to be funded with HOME TBRA funds. For greater flexibility, HOUSE program income has been substituted and the \$44,000 of HOME has been moved to Housing Rehab Projects Reserve on page 6.

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
Availability/Accessibility of Suitable Living Environment (SL-1)							
SL-1 Specific Objective: Suitable Living Environment Outcome: Availability/Accessibility							
SL1.1	Priority Need Category: Neighborhood Stabilization / Public Facility Needs (Neighborhood Facilities, Parks)						
		YWCA Phyllis Wheatley Center - Facility Improvements	Replace windows & HVAC system.	CDBG	\$110,000	Number of persons benefiting from improvements to facility	6000
		City of Knoxville Parks and Recreation - Union Square Park Improvements	Improvements to Union Square Park in Five Points neighborhood	CDBG	\$50,000	Number of persons benefiting from improvements to facility	500
SL1.2	Priority Need Category: Neighborhood Stabilization / Infrastructure (Sidewalks)						
		City of Knoxville - Sidewalk Improvements	Sidewalk improvements and curb cuts within Parent Responsibility Zones	CDBG	\$200,000	Number of linear feet of sidewalk	400 feet
SL1.3	Priority Need Category: Youth Development / Public Service Needs						
		Montgomery Village Child Development Center	Purchase of bus that meets new state requirements for the transportation of children.	CDBG	\$27,800	Number of children with new or improved access to services	45

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
		El Centro Hispano de East Tenn. - Hispanic Youth Program	Provision of anger management and social skills classes for at-risk Spanish-speaking youth who are at risk of being put in juvenile detention or removed from their families, and those having difficulties at school. A six-week parenting class for Spanish-speaking adults will also be provided.	CDBG	\$25,000	Number of persons with new or improved access to service	75
		Wee Course @ Williams Creek Community Impact Plan: Education and Recreational PI	After school programming, mentoring, Saturday plays days, and other services for low-income youth at the Wee Course golf course.	CDBG	\$42,500	Number of persons with new or improved access to service	800
		Project GRAD Knoxville - College Access Program	Mentoring, tutoring, advocacy, and family support for students at Austin-East and Fulton High Schools in order to promote academic achievement and college attendance.	CDBG	\$50,000	Number of persons with new or improved access to service	1700
SL1.4	Priority Need Category: Crime Prevention and Safety / Public Service Needs						
		City of Knoxville Police Dept. - Knoxville Family Justice Center	Provide educational materials about domestic violence.	CDBG	\$10,000	Number of persons with new or improved access to service	1000

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
Sustainability of Suitable Living Environment (SL-3)							
SL-3 Specific Objective: Suitable Living Environment Outcome: Sustainability							
SL3.1	Priority Need Category: Neighborhood Stabilization / Neighborhood Facilities						
		East TN Community Design Center - CDBG Technical Assistance	Technical assistance & capacity building services to organizations for housing, infrastructure, and other improvements.	CDBG	\$45,000	Number of organizations assisted with Technical Assistance	18
SL3.2	Priority Need Category: Neighborhood Stabilization / Public Facilities & Infrastructure						
		Knox Area Rescue Ministries - Project Good Neighbor	Improve exterior of KARM's building on Broadway, and move the loading/unloading zone off Broadway to improve safety issue.	CDBG	\$30,000	Number of buildings improved or rehabilitated	1
		City of Knoxville - Community & Economic Development Projects	Unbudgeted funds for unexpected high priority projects or project overruns.	CDBG	\$106,154	Number of persons with new or improved access to public facilities & infrastructure	
SL3.3	Priority Need Category: Neighborhood Stabilization / Low-moderate income renters						
		City of Knoxville - Property Acquisition	Acquisition and disposition of blighted properties for use as affordable housing and/or commercial development in redevelopment or other target areas	CDBG	\$400,000	Number of parcels acquired	10
						Number of units rehabilitated or constructed	10
						Number of new homeowners	10

Specific Obj.#	ConPlan Project #	Consolidated Plan Specific Objective & Planned Activities for 2007		Fund	Amount	Performance Indicators	Proposed Accomplishments 2007
Sustainability of Economic Opportunity (EO-3)							
EO-3 Specific Objective: Economic Opportunity Outcome: Sustainability							
EO3.1	Priority Need Category: Neighborhood Stabilization / Commercial Rehabilitation						
		City of Knoxville - Façade Improvements	Rehabilitation of commercial or industrial façades in blighted corridors or redevelopment areas to promote neighborhood revitalization and economic opportunities.	CDBG	\$200,000	Number of buildings with improved facades	4
Administration and Program Staffing							
		City of Knoxville - Administration	Staffing and other administrative expenses necessary to operate the City's CDBG, HOME, ESG, and FHAP programs.	CDBG HOME	\$419,214 \$170,175	See individual activities	
		City of Knoxville - Housing Rehabilitation Administration	Administrative expenses necessary to operate the city's CDBG funded owner occupied and rental housing rehabilitation programs.	CDBG	\$350,000	See individual activities	

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 3 Action Plan General Questions response:

Geographic Distribution of Funding

In December 1998, a portion of the City received a ten-year federal designation as a Round II Empowerment Zone (EZ). The EZ consists of a 16 square mile area plus three developable sites adjacent to the Zone.

Per 2000 Census data, the Empowerment Zone contains approximately 44,237 residents and 23,487 housing units. The population of the Empowerment Zone is 42% minority, compared to a 20% minority population in the City as a whole. Median household income in the Zone is approximately 42% less than the citywide average (\$15,939 compared to \$27,492).

As part of its leverage commitment to the U.S. Department of Housing and Urban Development, the City of Knoxville pledged 90% of its CDBG and HOME funding during the EZ designation to affordable housing, neighborhood improvements, and economic development initiatives within the Zone.

During the first years of the Empowerment Zone designation, comprehensive revitalization efforts were undertaken in Mechanicsville and the Vestal Bicentennial Neighborhood. Work under the Five Points redevelopment plan has been underway for the past few years, with commercial development and infill housing still in progress.

A redevelopment plan was initiated for Lonsdale in Spring 2005, with City Council approval in November 2005. This is a focus area for commercial development, housing improvements, and other revitalization activities in 2007 and future years.

A redevelopment plan was approved for the Vestal Business District on January 16, 2007. This area will be the focus of commercial development and other improvements in 2007 and future years.

In compliance with commitments made during the EZ designation process and the neighborhood revitalization area strategy identified in the *2005-2010 Consolidated Plan*, the highest priority for use of CDBG and HOME funds in 2007 will be for redevelopment areas or other areas in need of comprehensive revitalization in the EZ. Other areas within the EZ will receive the next level of priority, with activities outside the EZ receiving lower priority. This does not mean that use of CDBG and/or HOME funding will be restricted to redevelopment areas or the Empowerment Zone. Housing and service programs are available on a citywide basis, although preference may be given to EZ residents. Improved infrastructure and facilities that are physically located within the EZ will also be available for use by the City's general population.

ESG funding will not be targeted for the redevelopment areas. However, as many of the agencies providing services to homeless individuals or families operate in central Empowerment Zone locations, it is anticipated that most of this year's ESG funding will be used within the EZ.

Maps showing the Empowerment Zone and redevelopment areas are located in Appendix C.

Addressing Obstacles to Meeting Under-Served Needs

The City of Knoxville will continue to support non-profit agencies, the local housing authority, homeless providers, and special needs groups in their goal to meet the underserved persons of the community.

Federal, State and Local Resources

HUD Funding to the City of Knoxville

The City receives several types of funding from the U.S. Department of Housing and Urban Development. Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Shelter Grant (ESG) program funds are all received on an entitlement basis. These are the three primary sources of funds the City will use to carry out the activities covered by the Consolidated Annual Action Plan, which is the official application document for these programs. The City also receives Fair Housing Assistance Program funds (FHAP) from HUD on an annual basis.

- **CDBG** - The primary goal of the Community Development Block Grant program is to provide decent housing, a suitable living environment, and expanded economic opportunities for low and moderate-income persons or neighborhoods. Effective March 2007, a four-person household earning up to \$43,850 per year could qualify for programs funded with CDBG monies. CDBG can be used for a variety of activities, including housing improvement programs, sidewalks and parks, services (such as literacy or health care), economic development activities, and historic preservation. The City expects to receive a 2007 CDBG allocation of \$1,926,071.
- **ESG** - Emergency Shelter Grant funding may only be used to assist persons who are homeless. It is typically used to operate and improve emergency shelters, provide essential services, and conduct activities that will help prevent future homelessness. Activities in this funding source are strongly tied to the *Knoxville-Knox County Ten Year Plan to End Chronic Homelessness*. The City awards ESG funds to subgrantees through a request for proposal process. Agencies using ESG funds through the City are required to provide a 1:1 match in the form of cash or in-kind donations. The City expects to receive a 2007 ESG allocation of \$83,225.

- **HOME** - Use of HOME Investment Partnerships Act funding is restricted to housing activities, including housing rehabilitation, new construction, homeownership assistance, and rental assistance. The program uses the same maximum income limits as the CDBG program, although additional restrictions may apply depending on the type of project. At least 15% of each year's HOME allocation is set aside for use by Community Housing Development Organizations (CHDOs). These are non-profit agencies that are required to maintain strong Board representation and input from the low/moderate income communities they serve. There are currently four (4) CHDOs in Knoxville. The City's 2007 HOME allocation (excluding ADDI) is \$1,301,752.

The **American Dream Downpayment Initiative (ADDI)** program is a restricted form of HOME funding that provides first-time homebuyers with downpayment assistance. Funds are used to purchase single-family homes that will serve as the household's primary residence. The City's 2007 HOME ADDI allocation is \$30,175.

- **Program Income** - The City receives program income from HOME and CDBG activities in the form of loan repayments from persons who have received CDBG or HOME funded loans for downpayment, housing rehabilitation, or similar assistance and from sales proceeds from acquisition and disposition activities. These monies are turned around and put back into further loans or other HOME/CDBG eligible activities to benefit the community. The City projects \$170,000 CDBG and \$400,000 HOME program income for 2007.
- **Carryover/Reprogrammed Funds** - The City is reprogramming prior year funds that will not be committed as of the end of the 2006 program year to fund new projects. This is prior year funding that is available because of project cancellation, projects that required less than the budgeted amount for completion, or when alternate funding sources were made available for the project. Reallocated funds available in 2007 include \$892,219 for CDBG and \$1,551,611 for HOME.
- **Fair Housing Assistance Program (FHAP)** - FHAP funding is received because the City's Fair Housing Ordinance has been determined substantially equivalent to the federal Fair Housing Act. Because of this, the City is able to investigate housing discrimination complaints, conduct outreach and education for citizens and housing practitioners, and coordinate discrimination testing. Anticipated FHAP funding for 2007 is \$30,300.
- **Empowerment Zone (EZ)** - EZ funding is used for revitalization and economic development efforts within the EZ. Funds have been used for new business start-up loans, job training, commercial development, and a variety of other projects. Tax incentives such as Brownfields Tax Credits, Academy Bonds and Work Opportunity Tax Credits are also available in the EZ. Approximately \$25.6 million in EZ funding has been allocated to Knoxville since its Empowerment Zone designation. No additional funding is anticipated during the 2007 fiscal year.

2007 Action Plan Funding Summary:

The City anticipates receiving the following direct HUD funding during FY 2007-08 to address priority needs and objectives identified in the strategic plan:

Grant Program	Fund Type	Amount
CDBG	2007 Allocation	\$1,926,071
	Carryover/Reprogrammed Funds	892,219
	Projected Program Income	170,000
	Total CDBG	\$2,988,290
HOME	2007 Allocation	\$1,301,752
	2007 ADDI Allocation	30,175
	Carryover/Reprogrammed Funds	1,551,611
	Projected Program Income	400,000
	Total HOME	\$3,283,538
ESG	2007 Allocation	\$83,225
Fair Housing Assistance Program	Projected 2007 Allocation	\$30,300
Total Plan Resources		\$6,385,353

Other Resources

This section describes additional funds available to the City for carrying out Consolidated Plan activities described in this Plan as well as other resources available to the community for activities that meet Consolidated Plan priorities and objectives.

Local Funds:

- General Fund monies are used for administrative expenses and capital programs that further the objectives of the Community Development Division. Capital funds anticipated for FY 2007-08 total \$1.19 million. If received, these funds will be used for accessibility modifications (\$300,000), chronic problem property remediation (\$250,000), commercial façade improvements (\$100,000), blighted property acquisition (\$200,000), sidewalk repairs adjacent to façade projects (\$150,000), infill housing in the 5-Points redevelopment area (\$150,000), and loan management software (\$40,000).
- Sales proceeds and program income are received from closed out grants, including the HOPE 3 for Homeownership Program, State of Tennessee House Program, and State of Tennessee Bicentennial Grant Program. These funds are used to assist with low/moderate income housing costs, and are also used as match for the HOME program.
- The Affordable Housing Trust Fund supports homeownership opportunities and the production, preservation, and rehabilitation of housing for lower income households. This program began with a Demonstration Fund that received monies from the City of Knoxville and Knoxville's Community Development Corporation. A permanent Trust

Fund was established in 1997. For-profit and non-profit entities are eligible to apply, and must show evidence of community participation in planning the project and support for the application.

Other HUD Funds:

- HUD's Property Disposition Program provides discount priced houses that the City is able to purchase, renovate, and sell to lower income homebuyers through the HOPE 3 Program.
- Knoxville's Community Development Corporation (KCDC) is making application to use HUD Replacement Housing Funds to construct 12 duplexes over the next three years to be occupied by elderly families in the Park City community. The City of Knoxville is reserving \$150,000 from this year's capital funds and \$150,000 in HOUSE program income to provide match for this activity.
- HUD provides Section 8 Funds to KCDC to administer a rental assistance program. KCDC administers three types of Housing Choice Vouchers:
 - Tenant-based Housing Choice Vouchers pay a portion of the rent for participants in affordable privately-owned rental housing
 - Mainstream Housing Choice Vouchers enable a participant with disabilities, or a family which includes a person with disabilities, to lease affordable housing of their choice in the private market. Assistance is provided to help with the difficulties in locating suitable and accessible housing.
 - Homeownership Housing Choice Vouchers pay a portion of the monthly mortgage for participants that meet the program eligibility guidelines.
- Continuum of Care funding is HUD funding that is provided to assist homeless persons. The City coordinates this application process, which covers three programs: Supportive Housing, Shelter Plus Care and Moderate Rehabilitation for Single Room Occupancy Housing. Grants are made through a national competition. The submission deadline for the 2007 fiscal year is in June 2007. Knoxville submits a consolidated application, which includes a single Continuum of Care and applications from local nonprofit homeless service providers. This is a primary source of funding for implementing programs to address the *2005-2010 Consolidated Plan* priority of reducing homelessness.
- The Section 202 program helps expand the supply of affordable housing with supportive services for the elderly. It provides very low-income elderly with options that allow them to live independently but in an environment that provides support activities such as cleaning, cooking, transportation, etc. The program is similar to Supportive Housing for Persons with Disabilities (Section 811). HUD provides interest-free capital advances to private, nonprofit sponsors to finance the development of supportive housing for the elderly. The capital advance does not have to be repaid as long as the project serves very low-income elderly persons for 40 years. Project rental assistance funds are provided to cover the difference between the HUD-approved operating cost for the project and the tenants' contribution towards rent. Project rental assistance contracts are approved initially for 5 years and are renewable based on the availability of funds.
- Section 811 Special Needs Housing program allows persons with disabilities to live as independently as possible in the community by increasing the supply of rental housing with the availability of supportive services. The program also provides project rental assistance, which covers the difference between the HUD-approved operating costs of the project and the tenants' contribution toward rent. The program is similar to Supportive Housing for the Elderly (Section 202).

- Healthy Homes Lead Hazard Control Programs assist states, Native American Tribes, and local governments in undertaking comprehensive programs to identify and control lead-based paint hazards in eligible privately owned housing for rental or owner-occupants. Also, the Operation Lead Elimination Action Program (LEAP) provides grants to private sector and nonprofit organizations to leverage funds for addressing lead hazards in privately owned housing units and eliminating lead poisoning as a major public health threat to young children. Currently, Middle Tennessee State University is a recipient of a LEAP grant which offers assistance in addressing lead hazards throughout the State. The Knoxville Empowerment Zone is one of the targeted areas.
- Brownfields Economic Development Initiative (BEDI) Grants target Economic Development Initiative funds to brownfields projects. BEDI grants are made to local governments for use in supporting brownfield redevelopment activities and projects financed in whole or in part with Section 108 loan guarantees.
- Economic Development Initiative (EDI) provides grants to be used in tandem with Section 108 guaranteed loans for economic revitalization projects. These grants will enhance the viability of such projects (through interest rate subsidies and debt service/operating reserves) and increase the likelihood that the Section 108 loans can be repaid from project revenue.

Other Federal or State Funds:

- The Low-Income Housing Tax Credit is a credit against federal income tax liability each year for 10 years for owners and investors in low-income rental housing. Developers submit an application for a tax credit allocation to Tennessee Housing Development Agency (THDA). States can allocate tax credits equal to a total of \$1.80, plus the cost of living adjustment specified in Section 42(h)(3)(H) x Tennessee's population. For Tennessee, this provides approximately \$10 million in tax credits each year. Developments with tax-exempt financing can receive tax credits outside of the state allocation limit. At least ten percent of total credits in each state can only be allocated to non-profit organizations.
- THDA Homeownership Mortgage Programs: The Tennessee Housing Development Agency administers reduced interest rate mortgage financing programs for first-time homebuyers. The program is limited to very low, low and moderate-income households by income and sales price. Currently four programs are under their homeowner ownership mortgage program including Homeownership, Homeownership Plus, Start, and Start Plus. THDA also offers second mortgages for down payment and closing costs assistance. Local lenders take the applications for approval and funding.
- Federal Historic Preservation Tax Incentives are available for buildings listed in the *National Register of Historic Places* or located in certain historic districts that are substantially rehabilitated for income-producing purposes according to standards set by the Secretary of the Interior.
- New Markets Tax Credit (NMTC): Enacted by Congress in December 2000, the NMTC program authorized tax credits for the financing of economic development in low-income communities. The tax credits are available to investors in community development entities that will use the proceeds to make loans and investments in businesses located in low-income communities. The credits can bridge financing gaps; create new partnerships among investors, communities, businesses, and government; and generate

jobs, services and revitalization in distressed areas, in much the same way that LIHTC's did for affordable housing.

Leveraged/Private Funds

Several programs operated by the City encourage or require leveraging of private resources.

- The Owner Occupied Housing Rehabilitation program may combine CDBG or HOME funds with private lender funds to complete rehabilitation work.
- The Rental Rehabilitation program provides gap financing, with property owners borrowing an amount that is financially feasible from a private lender.
- The American Dream Downpayment Initiative program provides downpayment assistance. The primary mortgage is secured by the homebuyer from a private lender.
- The City's Façade Improvement program requires that participants provide 20% matching funds to expenses paid by the City.
- The Homemakers program leverages the cost of development. The City acquires the property, which may be sold at a discount. In most cases, the total development cost comes from private sources.
- Empowerment Zone and other large improvement projects frequently require a variety of resources, including City general funds, County funds, private funding, and in-kind donations.
- ESG funds require subgrantees to provide a 1:1 match in the form of cash or in-kind donations.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 3 Action Plan Managing the Process response:

Lead Agency and Purpose

The lead agency responsible for the development of the City's Consolidated Plan for Housing and Community Development is the City of Knoxville Community Development Division. The jurisdiction of the Consolidated Plan is the City limits of Knoxville. The Consolidated Plan is a 5-year plan to address the needs of lower income neighborhoods and lower income residents of Knoxville. An element of the Consolidated Plan is its emphasis on citizen participation and the collaborative nature of the process. The City of Knoxville uses the input from its citizens and its community development partners to identify needs, develop strategies for addressing the needs, and undertake specific actions consistent with those strategies.

The U.S. Department of Housing and Urban Development requires that cities complete a Consolidated Plan in order to receive CDBG, HOME, and ESG funding. The Consolidated Plan has a number of key components:

- Analysis of the current housing market.
- Assessment of local housing needs, including housing for the homeless, people with special needs, and affordable housing.
- Assessment of general community development needs, including services, infrastructure, and historic preservation.
- Input and participation from local citizens and agencies.
- Prioritized list of needs based on the assessments, housing market analysis, and community input.
- Strategy for selecting projects and addressing priority needs during five year period.

The current *Consolidated Plan* covers the period from July 2005 through June 2010. It is updated on an annual basis with a specific description of how the City will use its strategies to address community needs. The *2007 Action Plan* is the third annual update. The entire 2005-2010 Consolidated Plan can be viewed at:

<http://www.cityofknoxville.org/development/consolidated.asp>.

The *2007 Action Plan* describes how the City of Knoxville intends to use the Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), and Emergency Shelter Grant (ESG) funding that will be provided by the U.S. Department of Housing and Urban Development for the year beginning July 1, 2007.

The projects outlined in this document are intended to enhance the quality of life in Knoxville by improving housing, services, and economic opportunities for local residents. These projects will be carried out to meet the City of Knoxville and Community Development Division's goals as well as the City's strategy to address the community development needs identified in its *2005-2010 Consolidated Plan*.

City of Knoxville Goals

Mayor's Vision and Goals

It is Mayor Haslam's vision that the City of Knoxville will be America's premier city in which to live, work and raise a family. In support of this vision, the Administration has four primary goals:

1. Stronger and safer neighborhoods.
2. City services you can count on at a competitive price.
3. An energized downtown; everybody's neighborhood.
4. More and better jobs.

Community Development Division Goals

To meet the Mayor's goals and vision, the Community Development Division has established the following five goals. Each goal has specific measurable objectives described in the Strategic Plan section of the Consolidated Plan.

1. Promote residential and commercial growth in order to create vitality and new investment in Heart of Knoxville neighborhoods, Brownfields, and redevelopment areas.
2. Promote fairness, accessibility and inclusion through partnerships in order to achieve equal housing opportunities and equal access to community facilities.
3. Create a desirable living environment and stimulate neighborhood revitalization by providing opportunities for safe, decent, affordable housing to low and moderate-income people.
4. Encourage business development, housing growth, job training, and community pride through responsible administration of Empowerment Zone funding.
5. Ensure effective and efficient delivery of community development services by conducting proactive fiscal administration that is accountable to regulatory agencies and community partners.

Consolidated Plan Needs and Strategies

Priority Needs

The City undertook its Consolidated Plan process in late 2004 and early 2005. After performing the housing analysis, conducting assessments, and gathering input from local residents and agencies, priorities were set for Knoxville's housing, infrastructure, services, and other needs. These were then grouped into six categories. *(Priorities are not listed in any specific order.)*

1. Neighborhood stabilization – Eliminating blight in neighborhoods, improving sidewalks, addressing problem properties, increasing physical accessibility, improving the visual appeal of neighborhoods in the Heart of Knoxville, and improving local parks, green spaces and community centers.
2. Crime prevention and safety – Reducing crime and the perception of crime in Heart of Knoxville neighborhoods.
3. Housing rehabilitation – Renovating deteriorated housing, improving physical accessibility and energy efficiency.
4. Homeownership – Creating opportunities for homeownership, especially in Heart of Knoxville neighborhoods.
5. Job creation – Increasing the number of jobs and providing job training or job placement services.
6. Providing assistance to homeless or chronically homeless individuals and families.

Strategies

To address these needs, seven program areas or strategies were established. (*Strategies are not listed in any specific order.*)

1. Housing programs – Homebuyer education and financing, funds and technical assistance for housing rehabilitation.
2. Fair housing – Investigating housing discrimination complaints and promoting housing opportunity and equality through outreach and education.
3. Blighted property redevelopment – Purchase of blighted houses, commercial structures, or vacant lots, followed by sale for renovation or new construction.
4. Façade improvements – Financing to renovate street-facing exteriors of local businesses.
5. Public improvements – Renovation or new construction of infrastructure and public facilities, physical accessibility improvements.
6. Subrecipient programs – Funding and technical assistance to non-profit and other agencies who provide services that address high priority needs.
7. Neighborhood revitalization strategy area – Activities supporting economic and physical revitalization within the Knoxville Empowerment Zone.

Development of Action Plan

The 2007 Action Plan was developed by the City of Knoxville's Community Development Division; which is the lead entity responsible for oversight and management of the CDBG, HOME, and ESG programs; after receiving public input and proposals from potential subrecipients as described below.

Public Input

A public meeting was held on January 18, 2007 in the Knoxville-Knox County Community Action Committee's community room, located at 2247 Western Avenue. This is a centrally located facility that is accessible to persons with disabilities. Publicity for the meeting included issuance of a news release, publication in the *Knoxville News Sentinel*, information on the City website, and mailing announcements to approximately 700 persons or agencies two weeks prior to the meeting.

At the meeting, City staff presented information about the Community Development Division, the annual plan and application process, upcoming mandatory technical assistance workshops, and Consolidated Plan priorities. Participants were asked to comment about perceived community development needs. A list of persons, including agency representation, attending the meeting and comments received are included in Appendix B.

Subrecipient Proposal Process

Applications for CDBG, HOME, and ESG funding were available beginning January 8, 2007 with a submission deadline of 12 noon on February 16, 2007. Notice of funding availability was mailed to approximately 750 persons or agencies and was published in the *Knoxville News Sentinel*, the City of Knoxville website, and the listserv of the East Tennessee Coalition for the Homeless. Mandatory technical assistance workshops were held on January 24 and 25. Additional technical assistance was provided through meetings, phone calls, and

electronic mail. Eighty-three (83) applications were received, requesting a total of \$6.5 million. Applications were reviewed by Community Development staff and rated through a process that accounted for *Consolidated Plan* priorities, leveraged funds, community need, and other factors. ESG applications were also evaluated based on objectives established in the *Knoxville-Knox County Ten Year Plan to End Chronic Homelessness*. The Community Development Division Director presented staff recommendations to the City Senior Directors and the Mayor. The recommendations were accepted, pending approval of the Plan by City Council.

Enhance Agency Coordination

In order to improve institutional structure and enhance inter-agency coordination, representatives from the City's Community Development Division participate in many of the coordinating bodies described in the institutional structure section of the *Consolidated Plan*. These include: Partnership for Neighborhood Improvement, East Tennessee Coalition for the Homeless, Affordable Housing Trust Fund Board, Equality Coalition for Housing Opportunity, and East Tennessee Community Design Center. The City is the grantee and fiscal agent for the Empowerment Zone, and staff participates in task forces or committees as necessary to improve services and quality of life within the community.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 Action Plan Citizen Participation response:

Citizen Participation Process

As stated under the previous question, public meeting was held on January 18, 2007 in the Knoxville-Knox County Community Action Committee's community room, located at 2247 Western Avenue. This is a centrally located facility that is accessible to persons with disabilities. Publicity for the meeting included issuance of a news release, publication in the *Knoxville News Sentinel*, information on the City website, and mailing announcements to approximately 700 persons or agencies two weeks prior to the meeting.

At the meeting, City staff presented information about the Community Development Division, the annual plan and application process, upcoming mandatory technical assistance workshops, and Consolidated Plan priorities. Participants were asked to comment about perceived community development needs. A list of persons attending the meeting and comments received are included in Appendix B.

The draft Action Plan was released for public comment on April 5 and public comments were through May 4. A second public meeting to obtain citizen comments on the draft 2007 Action Plan was advertised for 5:30 pm on May 1st at the Knoxville-Knox County Community Action Committee's community room (2247 Western Avenue). This is a centrally located site that is accessible for persons with disabilities. Notification was made in compliance with the City's Citizen Participation Plan, and the draft Action Plan was made available at the Community Development office, Lawson McGhee Public Library, Knoxville-Knox County Community Action Committee, East Neighborhood Center, and South Neighborhood Center. In addition to the meeting notice, a newspaper article told of the upcoming meeting but incorrectly gave the time as 5:00 PM. To accommodate citizens who came early as a result of the article, the City held the meeting at 5:00 PM and repeated the process at 5:30 PM. A list of persons attending the meeting is included in Appendix B.

The draft plan is scheduled to go before Knoxville City Council for approval on May 22, 2007 and will be submitted to HUD by June 1, 2007.

The Director of the Community Development Division led the Public Input meeting. Several additional staff members were present. The Director explained the process for development of the Plan, the priorities and process for allocation funds. After a review of the proposed funding allocations, she opened the meeting up to comments and questions.

Summary of Citizen Comments

- **COMMENT:** A citizen expressed concern that there was nothing in the Plan about organizations led by indigenous leadership. He commented that he had spoken with the Director previously and she would know what he was talking about.

RESPONSE: Though the names of the CHDOs to be funded were not identified in the Plan, two of the CHDOs that would receive funding under the CHDO projects activity were led by African-American Directors, David Walker and Walter Ghosten.

- **QUESTION:** Who reviews the applications?

RESPONSE: Teams of 3 staff members each reviewed a set of applications and the Director read them all. They then met as a whole and went through a process of identifying different categories of priorities, and funding needed for City administered programs and CHDO activities. After coming up with the recommendations, the Director presented these to the City Senior Directors and the Mayor who were in agreement with the recommendations.

- **COMMENT:** A Board Member of the 10 Year Plan to End Chronic Homelessness appreciates the focus on Housing First activities. She thinks it makes sense for the City to narrow its focus because it has more impact.

- **QUESTION:** What kind of comments have we received in the office?

RESPONSE: A few people called to find out why they were not being funded. Staff would be happy to meet with agency representatives who were not funded to go over their rating and explain why they were not funded.

- **COMMENT:** A representative for Southern Alliance for Clean Energy appreciates the energy efficiency in housing and encourages more of it.

COMMENT: The Executive Director of the Community Action Committee endorsed that comment and added that her agency is promoting energy efficiency in their non-profit construction and that anything they can do to make energy more affordable leaves more money to go to other needs.

RESPONSE: The City is also looking at ways to increase energy efficiency, and to meet Energy Star standards.

- COMMENT: A commenter is pleased to see the Department responding more to what people have asked for like sidewalks.

RESPONSE: Community Development's focus is on where we can make a difference.

- COMMENT: When people put in an application, they should get greater consideration if it is a green property.

RESPONSE: The City hopes to incorporate that into the rating process.

- COMMENT: A commenter thought CDBG did not pay for administration and operation and maintenance.

RESPONSE: City staff explained eligible categories for ESG and Operations and Maintenance is specifically eligible.

- COMMENT: Have we thought about encouraging new or rehab with an emphasis on visitability and accessibility.

RESPONSE: There will be extra credit in the City's new EZ housing program and we are working with the CHDOs to encourage this in their housing.

COMMENT: Agreement that this needs to be strongly looked at.

The following comment/question was received by email:

COMMENT: Other communities make low interest loans available to expanding small businesses, often using CDBG money. Will Knoxville be doing this any time soon? My understanding is that the HUD guidelines do not eliminate businesses, and attractive loans to businesses would fit within the City's goals to create more and better jobs and promote commercial growth in the Heart of Knoxville and/or redevelopment areas - depending on the project. All I see in the 2007 Plan are the facade grants (a great thing in and of itself) but I may be overlooking something. (I am having trouble searching the document).

Of course there are the EZ business loans but those are for relatively small amounts (tops out at \$50K I believe).

It seems the 2007 money is pretty much spoken for (?) so my question relates to the next round as well (2008). I am unclear on the application and decision-making process in general.

RESPONSE: We do not currently provide low interest loans to expanding small businesses with CDBG money. We do fund a small business loan program with EZ dollars that is managed by the Urban League, but as you mentioned 50K is the limit. Most of our job creation efforts currently are funded through EZ except for one job training program (commercial driving license) that is funded through CDBG this year but didn't make it through this year's review process.

Broaden Public Participation

Various efforts were made to broaden participation in the development of the plan to minorities, non-English speaking persons and persons with disabilities by having the Public Meetings and TA workshops in more than one location and time of day, all accessible to persons with disabilities; and through outreach to 850 persons and/or agencies on the City's mailing list. This list includes a variety of organizations that should result in very broad outreach.

Explanation of Comments Not Accepted

N/A

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 3 Action Plan Institutional Structure response:

Develop Institutional Structure

As stated above in Enhance Agency Coordination, in order to improve institutional structure and enhance inter-agency coordination, representatives from the City's Community Development Division participate in many of the coordinating bodies described in the institutional structure section of the *Consolidated Plan*. These include: Partnership for Neighborhood Improvement, East Tennessee Coalition for the Homeless, Affordable Housing Trust Fund Board, Equality Coalition for Housing Opportunity, and East Tennessee Community Design Center. The City is the grantee and fiscal agent for the Empowerment Zone, and staff participates in task forces or committees as necessary to improve services and quality of life within the community.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 3 Action Plan Monitoring response:

Monitoring

The Community Development Division Director oversees the planning and budgeting process to ensure that projects are developed consistent with grant requirements. This

planning process also ensures that each funded project is consistent with the *Consolidated Plan* and makes progress toward identified community development objectives.

All subgrantee projects are assigned to a Project Manager or Specialist for oversight, monitoring, and technical assistance. The Community Development Administrator drafts contracts with input from the subgrantee and Project Manager. The City Law Department finalizes the contracts in order to ensure compliance with applicable laws and regulations.

Subgrantees submit quarterly progress reports and a completion report. Reports are reviewed by the Project Manager/Specialist to ensure contract compliance. Funds are typically provided to subgrantees on a reimbursement basis. Reimbursement requests are submitted to the City on a quarterly or as-needed basis, and contain supporting documentation for all expenses for which reimbursement is requested. Requests are reviewed, revised (if necessary), and approved by the Project Manager/Specialist, then reviewed and approved by the Community Development Administrator. The Finance Specialist prepares a check request, which is approved by the Community Development Administrator and Division Director prior to submission to the City Finance Department.

Subgrantee monitoring is performed on an informal basis through telephone, email, and periodic meetings between City and subgrantee staff. Formal monitoring is performed on an annual basis (except in the case of low risk subgrantees or projects). Formal monitoring is conducted by the Project Manager and/or Community Development Administrator at the subgrantee's office, and includes review of agency policies, procedures, financial records, and project documentation. A written report is issued following a formal monitoring session, and any findings or concerns that require subgrantee action are followed up on by both the subgrantee and City staff.

For City-operated housing activities, applications for assistance are analyzed by Housing Finance Specialists for compliance with program guidelines. Housing Rehabilitation Specialists provide detailed specifications for ensuring that the activity meets Neighborhood Housing Standards and cost estimates to ensure that construction bids are reasonable and allowable. During the construction process, all activities are monitored by Housing Rehabilitation Specialists for compliance with the terms of the construction contract and Neighborhood Housing Standards. The Housing Construction Manager reviews and approves work and activities during each step of the rehabilitation process – financial analysis, write-up/cost estimate, bid, and construction. The Community Development Administrator periodically conducts in-house monitoring.

Payment for contractor and other housing activity expenses are processed by the Housing Finance Specialists and approved by the Housing Construction Manager and Division Director prior to payment.

The Finance Specialist oversees the Division's overall expenditures and financial status, and assists the Community Development Administrator in drawing funds from HUD on a regular basis.

Special regulatory requirements are addressed by several staff members. The environmental review and release of funds process is currently handled by the Community Development Administrator with Project Specialists conducting site-specific reviews for individual sites.

For projects requiring procurement and federal labor standards compliance, the assigned project monitor provides technical assistance to the agency performing the project, oversees the bid process, works with contractors, and reviews certified payroll.

Several of the Division's housing staff are certified risk assessors for lead based paint hazards. These staff members perform inspections, testing, assessments, and clearance for homes the City funds through the rehabilitation or other housing programs. When time is available, technical assistance, inspections, and assessments are also provided for CDBG and HOME funded non-profit agencies on an as-needed basis.

Citizen participation is largely overseen by the Fair Housing Specialist and Division Director, and City staff participates in community forums, neighborhood meetings, and other agencies' planning processes.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 3 Action Plan Lead-based Paint response:

Reduction of Lead Based Paint Hazards

The City will continue to implement HUD and state requirements for identification and mitigation of lead based paint hazards in housing. Lead inspections, testing, risk assessments, safe work practices, resident notification, and clearance have all been integrated into the housing rehabilitation programs. When necessary, the City also provides technical assistance to non-profit agencies that are performing housing activities with City CDBG, HOME, or ESG funds. The City will also coordinate with Middle Tennessee State University Lead Elimination Action Program (LEAP) by referring eligible families for lead-hazard reduction assistance. These activities will reduce the number of housing units with lead paint hazards and increase the City's inventory of lead safe housing for low and moderate-income persons.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

Table 3 A, Summary of Specific Annual Objectives PY 2007 - 2008, starts on page 6 and shows the priorities and specific housing objectives the City of Knoxville hopes to achieve during the next year.

Table 2 A, the Priority Housing Needs Table from the Five Year Consolidated Plan, which follows, shows priorities by household size, income and tenure.

**TABLE 2A
PRIORITY HOUSING NEEDS**

PRIORITY HOUSING NEEDS (households)		Priority Need Level High, Medium, Low		Unmet Need	Goals
Renter	Small Related	0-30%	H	2185	54
		31-50%	H	1189	58
		51-80%	M	576	60
	Large Related	0-30%	H	280	7
		31-50%	H	230	8
		51-80%	M	155	4
	Elderly	0-30%	H	811	6
		31-50%	H	583	9
		51-80%	M	274	0
	All Other	0-30%	H	4483	23
		31-50%	H	2693	14
		51-80%	M	1054	31
	Owner	0-30%	H	2491	498
		31-50%	H	1983	217
		51-80%	H	2411	112
Special Needs		0-80%	H	2847	20 *
Total Goals					
Total 215 Goals					
Total 215 Renter Goals					
Total 215 Owner Goals					

* Special needs numbers are also included in income/family type categories above.

The city will pursue availability and accessibility of decent housing for low-moderate income homeowners and renters through its housing rehabilitation programs and subrecipient home repair programs, through new construction for homeownership by Community Housing Development Organizations, through assistance to KCDC for replacement of public housing units.

Affordability of decent housing will be pursued to enable low-moderate income renters to become homeowners through downpayment assistance and homeownership training. Also, permanent housing will be made more affordable for the chronically homeless through HOUSE funded rental assistance through Helen Ross McNabb.

In addition, through Community Development efforts for the sustainability of suitable living environments, affordable decent housing will be made available to lower income households as a result of acquisition, disposition and redevelopment of blighted properties.

Resources to be made available through the Plan will be used for housing priorities as follows:

Housing Rehabilitation - \$760,000 in CDBG and \$2,433,188 in HOME funds for housing rehabilitation projects and programs including the Community Development Division's owner-occupied and rental rehabilitation programs, funding of the Knoxville/Knox County Community Action Committee (CAC) and Neighborhood Housing, Inc. to perform minor and emergency home repairs, and assistance to KCDC for its Park City Infill Housing (\$150,000 in HOUSE program income to be substituted for CDBG).

Homeownership - \$85,000 in CDBG funds for the Knox Housing Partnership's Homebuyer Education and Financial Fitness programs and \$30,175 in HOME American Dream Downpayment Assistance Initiative (ADDI) funds plus an additional \$100,000 in regular HOME funds to provide downpayment assistance for first-time homebuyers. \$550,000 in HOME funds will be for homeownership opportunities provided through homes constructed by Community Housing Development Organizations (CHDOs).

Actions to be Undertaken

During the 2007-08 program year, the City of Knoxville will follow the strategies outlined in the *Consolidated Plan* and pursue activities intended to reduce homelessness, foster decent affordable housing, reduce poverty, and otherwise improve our community.

Foster and Maintain Decent Affordable Housing

The City will meet this requirement through the following activities:

- Funding and/or operating emergency, minor, and major home improvement programs
- Homeownership assistance through ADDI and HOPE 3
- First time homebuyer education and credit counseling
- Acquisition of blighted properties for reuse as affordable housing
- Development expenses for Community Development Housing Organizations (CHDOs)
- Funding and overseeing housing-related Empowerment Zone projects
- Pursuing remediation of chronic problem properties
- Conduct fair housing investigations, education, and outreach

In addition to these specific programs, the City will continue to work with non-profit housing providers and public housing agencies and participate in appropriate committees and boards, such as the Affordable Housing Trust Fund Board.

Affirmatively Further Fair Housing

The City will continue to address the needs and impediments identified in the September 2005 *Analysis of Fair Housing Impediments*. Activities that will be conducted include:

- City staff investigation and conciliation of complaints related to housing discrimination.
- Provide counseling and referrals as necessary.
- Conduct education and outreach to residents, housing providers, lenders, and other community members.
- Disseminate information to the local news media on fair housing and equality issues and activities.
- Participate in training sessions, workshops, and conferences.
- Use visible placement of equal opportunity housing logo on relevant City publications and housing programs that use City, CDBG, HOME, and ESG funding.
- Provide staff support and/or technical assistance to the Equality Coalition for Housing Opportunity, the Council on Disability Issues, Race Relations Center, Disability Resource Center, East Tennessee Coalition for the Homeless, Knoxville Tenants' Council, and Dr. Martin Luther King Jr. Commemoration Commission.
- Operate and/or fund programs that promote housing opportunities, such as homeownership education and downpayment assistance, housing improvements, and new housing development.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 3 Action Plan Public Housing Strategy response:

Improve Public Housing and Resident Initiatives

City staff reviewed and commented on Knoxville's Community Development Corporation's (KCDC) Five Year and Annual Plans in order to ensure the Plans are consistent with the City's goals and *Consolidated Plan*. The KCDC Plan describes efforts to encourage public housing residents to become more involved in management and participate in homeownership. The City coordinates with KCDC to encourage participation in City-assisted homeownership programs.

KCDC is a high performing agency.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 3 Action Plan Barriers to Affordable Housing response:

Strategy to Remove Barriers to Affordable Housing

In order to address barriers to affordable housing, the City will pursue the strategies outlined in the Five Year Plan.

A. Complexity of the Development Process: The City is marketing an increasing number of parcels through its Homemakers Program. We will be reviewing these parcels for compatibility with the subdivision regulations and correcting many of the more difficult obstacles before transferring them to developers. Small parcels can be combined with others and re-platted into buildable lots of record, reducing the time and cost investment for the developer.

B. Acquiring and Assembling Inner City Parcels: The City is undertaking two new redevelopment areas this year, one large residential area in Lonsdale, and a small neighborhood commercial district in Vestal. Both areas contain numerous properties which have remained undeveloped or underutilized for several years due to title or environmental problems. The City will acquire abandoned property and clear such problems, offering lots for sale for redevelopment.

C. Increasing Cost of Development: New programs are being designed to encourage private investment in older neighborhoods. Previously, incentives targeted to assist and encourage residential development were developed independently from commercial incentives. New policy on redevelopment tries to coordinate residential redevelopment with adjacent neighborhood commercial development so that both come on line at the same time. This serves to support both efforts. The City is encouraging alterations to designs of infill housing that make the new housing fit in better with the older existing homes. Design guidelines have been developed for use in redevelopment areas and for all City subsidized infill houses. This effort includes descriptions and illustrations of low cost modifications builders can make. In the long run, this will help maintain high property values for buyers and should have a substantial impact on neighborhood image and marketability. A new I-H Zoning has been added, applying the infill guidelines area wide in selected neighborhoods. Last year, the City adopted an amendment to the zoning ordinance which makes development of substandard inner city parcels more feasible, reducing the time line and approval process in many cases.

D. Access to Available Government Programs and Subsidies - City marketing programs are being emphasized and new marketing efforts are in the works. A listing of available Homemakers properties is now posted on the City web site (<http://www.cityofknoxville.org>). The public process for the Lonsdale Redevelopment Plan began with a neighborhood meeting before the first resolution went before City Council. Notices were sent to 900 property owners and more than 60 people attended the meeting. This plan will include more neighborhood master planning and public input than any previous redevelopment plan.

E. Building Codes: The City has adopted the Alternative building code which gives designers additional alternatives to meet code requirements when renovating older buildings. This option can make redevelopment of older buildings more practical and less expensive.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 3 Action Plan HOME/ADDI response:

Program Specific Requirements: HOME

Other Forms of Investment

The City does not plan to use forms of investment other than those specified in 24 CFR 92.205(b).

Homebuyer Recapture/Resale Guidelines

The City uses recapture provisions to ensure affordability in the HOME assisted homeownership program. When HOME funds are used to assist homeownership, the housing will be subject to the following affordability period:

- Five years when the per unit HOME investment is under \$15,000
- Ten years when the per unit HOME investment is \$15-40,000
- 15 years when the per unit HOME investment exceeds \$40,000

If the house is sold by the homebuyer during the affordability period, the City will recapture HOME funds out of net proceeds as follows:

- The amount of HOME investment to be recaptured will be reduced on a pro-rata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period.
- If the net proceeds are not sufficient to recapture the balance owed on the HOME investment as determined above plus enable the homeowner to recover the amount of the homeowner’s downpayment and any capital improvement investment made by the owner since the purchase, the City and the owner will share the net proceeds.
- The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally according to the following formulas:

$$\frac{\text{HOME investment}}{\text{HOME investment} + \text{Homeowner investment}} \times \text{Net proceeds} = \text{Amount of HOME to be recaptured}$$

$$\frac{\text{Homeowner investment}}{\text{HOME investment} + \text{Homeowner investment}} \times \text{Net proceeds} = \text{Amount to Homeowner}$$

A forgivable loan will be used to finance the HOME assistance to the homebuyer. The HOME balance due will be reduced by an equal amount annually during the affordability period. The HOME amount will be completely forgiven if the homebuyer remains the owner and occupant for the full affordability period.

The recapture provision will be enforced through the homebuyers financing agreement with the City, which will be secured by a Deed of Trust.

The recaptured amount of HOME funds will be used for HOME eligible activities.

Refinancing of Existing Debt

The City does not intend to use HOME funds to refinance existing debt that is secured by multi-family housing during this program year.

Tenant Based Rental Assistance

The City does not plan to use HOME funds for tenant-based rental assistance during this program year. In lieu of HOME funds, HOUSE program income will be used to support a project that will develop 24-32 units of permanent, supportive housing for the chronically homeless on multiple sites. This will help further the goals of developing this type of housing in support of the Ten Year Plan to End Chronic Homelessness.

Affirmative Marketing

The City will meet affirmative marketing requirements for HOME assisted projects containing five or more units through the following policy and procedures:

1. The City will inform the public, owners, and potential tenants about Federal Fair Housing laws and the City's Affirmative Marketing Policy through:
 - The City's Fair Housing Program. The City Community Development Division will educate and inform the public of their fair housing rights and options under the City's Fair Housing Ordinance and any other applicable laws. The City also provides counseling and information to citizens regarding rights and remedies under the Fair Housing Law.
 - The equal housing opportunity logo, slogan, or statement will be used in all media announcements, requests for proposals, and informational and application materials.
 - A summary of the policy will be included in informational materials for owners and the policies and procedures will be discussed.
 - Potential tenants will be informed in general through the methods mentioned above.

2. During the required affordability period, owners of housing facilities containing five or more units must:
 - Use the equal housing opportunity logo or slogan in advertising vacant units.
 - Advertise the vacancy in the *Knoxville News Sentinel* if more than four vacancies exist in a project and the owner does not have a sufficient waiting list to fill the vacancies, or list the property with KCDC's list of properties available for Rental Assistance Certificate holders.
 - Inform and solicit applications from persons not likely to apply for the housing without special outreach. This will be done by notifying the Knoxville Area Urban League (KAUL) when it is known that a vacancy will occur and/or provide the unit as a referral for tenants on KCDC's waiting list.

3. In order to document affirmative marketing efforts and results, the following records will be kept:

Owners

- Data on the racial, ethnic, and gender characteristics of tenants occupying units before rehabilitation, tenants moving from and into units after rehabilitation, applicants for tenancy, and how the applicants heard about the housing opportunities.

- Information regarding applicants for initial occupancy must be provided to the City within 120 days following completion of rehabilitation.

- During the affordability period, owners must keep copies of newspaper advertisements to fill vacancies and information on vacancies. The owner may submit copies of these advertisements directly to the City.

City

- The racial, ethnic, and gender characteristics of owners of projects rehabilitated and applicants for HOME funds.
- Data indicating the race and ethnicity of households displaced as a result of program activities, and if available, the address and census tract of the housing unit to which each displaced household relocated.
- Copies of advertisements or meeting notices that the City places in the newspaper or relevant articles appearing in the paper.
- Samples of informational materials.

4. Effectiveness of the City's affirmative marketing efforts will be assessed as follows:

- To determine if good faith efforts have been made, owners will be asked to provide information and documentation on the efforts they have taken regarding vacancies and affirmative marketing for the past year at the time of the annual review of rental activities. If the City determines that the required actions have been carried out, the City will assume that the owners have made good faith efforts to carry out these procedures.
- To determine results, the City will assess property owner's affirmative marketing efforts in relation to whether or not minority, Caucasian, and female headed households have applied for and/or become tenants in the rehabilitated units. If the City determines that they have, the City will assume that owners have carried out affirmative marketing procedures effectively.

If different racial, ethnic, and gender groups are not represented, the City will review the owner's affirmative marketing procedures to determine what changes, if any, may be made to improve effectiveness.

5. The City will take corrective action if it finds that an owner has not made a good faith effort to carry out the affirmative marketing procedures or fails to maintain the required records on tenants and applicants for tenancy. If, after discussing with the owner ways to improve procedures, the owner continues to fail to meet the affirmative marketing requirements, the City will disqualify the owner from future participation in the HOME Program.

The City will carry out its assessment activities and will complete a written assessment of affirmative marketing efforts in time to report the results in its annual performance report to HUD.

Minority and Woman Owned Business Outreach

The City will meet the requirements of 24 CFR 92.350 for establishing and overseeing a minority and women's business outreach program through the following policies and procedures.

By policy, the City prohibits discrimination against any person in pursuit of business opportunities on the basis of race, color, national origin, religion, sex, age, disability or veteran status. It is also City policy to provide minorities, women, and small businesses equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to construction, development projects, procurement, professional services and lease agreements. In support of this, the City operates the Equal Business Opportunity Program, which is essentially an outreach program targeted to increase minority and female participation in government contracting.

Additionally, the Community Development Division will carry out the following activities to ensure the inclusion, to the maximum extent possible, of minorities and women in all contracting activities entered into by the City to facilitate the provision of affordable housing under the National Affordable Housing Act or any other applicable federal housing law:

1. Maintenance of a bid registry which includes minority- and woman-owned business enterprises (M/WBE) participating in the housing rehabilitation program. Local agencies, such as the State of Tennessee Office of Minority Business Enterprise and Knoxville Area Urban League have been informed of the City's bid process and have been encouraged to refer minority firms to the City's rehabilitation programs. Property owners who do not act as their own contractor or who have not selected a contractor on their own obtain bids for the rehabilitation work from contractors on the bid solicitation list.
2. All general contractors are encouraged to utilize M/WBE when subcontracts are let and to take affirmative steps to do so. Provisions describing appropriate actions are made a part of each construction agreement. The Division continually seeks to increase the total number of qualified M/WBEs on the bid solicitation list.
3. Community Development provides informational materials (fact sheets, program guides, brochures, etc.) about housing and development related contracting opportunities for M/WBEs. These materials are be sent to local trade, nonprofit, education (Pellissippi State) and small business organizations located in Knox County.
4. The City will place a notice in the *Knoxville News-Sentinel* describing the availability of contracting opportunities through the Housing Rehabilitation bid registry and stating the City's commitment to assure equal opportunity for contracting opportunities/ for M/WBEs. A copy will be sent to local trade, nonprofit and small business organizations.
5. Notices of announcements for HOME and other housing related activities will be sent to appropriate community, trade, and nonprofit organizations throughout Knox County when formal advertising is required.
6. The Community Development Division will participate in and/or conduct M/WBEs business opportunity-related meetings and seminars upon request.
7. Community Development will maintain records on the steps taken to implement outreach activities to minority-owned and female-owned businesses including data on racial/ethnic or gender character of each business entity receiving a contract or subcontract of \$25,000 or more paid, or to be paid, with HOME funds; the amount of the contract or subcontract, and documentation of affirmative steps to assure that

minority business and women's business enterprises have as equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services.

8.

Minority Homeownership

The City anticipates that 40% of households assisted with HOME and/or ADDI homeownership assistance will be minorities.

Matching Funds

Match funding for the HOME Program has been provided primarily from the State of Tennessee HOUSE Program and the THDA Local Match Program. The City currently has match in excess of the match requirement. Additional match may be provided with HOUSE program income and HOPE3 sales proceeds.

Program Specific Requirements: ADDI

Planned Use of ADDI Funds

ADDI funds will be used for downpayment assistance for eligible first-time homebuyers. The base award will be \$5,000 and the base will be increased by \$2,500 for homebuyers below 60% of the Annual Median Income and an additional \$2,500 will be awarded for homes purchased in the Empowerment Zone. The City will ask local nonprofit organizations that provide homeownership counseling, training or other assistance to refer eligible homebuyers who need the assistance. Training is currently being provided by Knox Housing Partnership, Consumer Credit Counseling Service, Knoxville Area Urban League and UT Agricultural Extension Service.

Targeted Outreach

The City will work with KCDC to identify and target public housing residents and other assisted tenants who could use the assistance. We will target assisted tenants particularly by coordinating with the Section 8 for Homeownership Program.

Household Suitability

All households receiving ADDI assistance are required to successfully complete a homeownership education course. The City will use CDBG funding again in 2007 to provide homebuyer education, credit counseling, and IDA savings programs through Knox Housing Partnership.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 3 Action Plan Special Needs response:

Sources of Funds

In addition to receiving ESG funds on an entitlement basis, the City Community Development Division works closely with the East Tennessee Coalition for the Homeless to secure McKinney-Vento Homeless Assistance Act programs for local homeless service providers. The City coordinates the application process for the Continuum of Care Homeless Assistance. Funds received through this process goes directly to the grantee agency.

Funding available through the Action Plan will be used to address the priority need of persons who are homeless or chronically homeless as follows:

Assistance to the Homeless - \$77,622 in CDBG, and \$44,000 in HOUSE funds will supplement the City's \$83,225 ESG allocation to provide assistance to the homeless. Homeless services providers that will provide services or make shelter improvements with this funding include the CAC Homeward Bound Program, Catholic Charities for Columbus Home Children's Emergency Shelter, Child and Family Tennessee for the Family Crisis Center, Helen Ross McNabb for its Youth Homeless Prevention and Assistance Program, Legal Aid of East Tennessee Homeless Assistance Program, Volunteer Ministry Center Day Shelter, and the YWCA Transitional Shelter Residence Program. In addition, the HOUSE

program income funds will pay for rental assistance through Helen Ross McNabb Center's Housing First Program and CDBG funds will support the University of Tennessee Homeless Management Information System (HMIS). These activities will meet the specific objective of Decent Housing through Availability/Accessibility. See Table 3 A, Summary of Specific Annual Objectives, DH1.6 for detail on page 8.

Homelessness and Chronic Homelessness

During the 2005 fiscal year, the City was a partner in completing the *Knoxville-Knox County Ten Year Plan to End Chronic Homelessness*. During the upcoming fiscal year, the City will pursue the strategies identified in this Plan. These strategies are:

1. Move People into Housing First
2. Stop Discharging People into Homelessness
3. Increase Coordination and Effectiveness of Service
4. Increase Economic Opportunities
5. Implement New Data Collection Methods
6. Develop Permanent Solutions
7. Strengthen Partnerships with Faith-Based Organizations
8. Recognize Homelessness as a Community Challenge
9. Prevent Homelessness

The complete *Knoxville-Knox County Ten Year Plan to End Chronic Homelessness* is available at <http://www.cityofknoxville.org/development/homeless10yrplan.pdf>. Specific activities that will be undertaken include: participating in the East Tennessee Coalition for the Homeless, coordinating the application process for Continuum of Care funding, and providing ESG funding and technical assistance for agencies providing services to homeless persons. The City will also provide CDBG funding for the Knoxville HMIS database, a Helen Ross McNabb Center Youth homelessness prevention program, a homeless assistance program provided by Legal Aid, the Columbus Home youth emergency shelter, and an exterior improvements project at Knox Area Rescue Ministries which will respond to issues raised by the Fifth and Broadway neighborhood task force.

In addition, HOME funds will be provided to support a new, permanent housing program for the chronically homeless. Finally the City will continue to provide previously allocated CDBG funding and technical assistance to the Volunteer Ministry Center for the renovation of the Fifth Avenue Motel for use as a 60 unit permanent supportive housing facility for homeless persons. This project was budgeted and initiated in the 2005 fiscal year and is expected to be completed in late 2007.

Homeless Prevention

To help prevent homelessness, the Annual Plan includes funding to Helen Ross McNabb to provide services for youth aging out of foster care/state custody who are at risk of becoming homeless.

Discharge Coordination Policy

One of the strategies of the *Knoxville-Knox County Ten Year Plan to End Chronic Homelessness* is to "Stop Discharging Into Homelessness." The implementation plan to carry out this strategy, responsible party, desired outcomes and time frame are laid out below:

Action Step 2: Stop Discharging Into Homelessness	Responsible Person/Org	Desired Outcome	Time Frame
Seek agreement from institutions to stop discharging persons to the street.	HSD, Ten-Year Plan Advisory Board, hospitals, mental health hospitals, and state agencies	An agreement is in place and observed by all applicable agencies to assure that institutional discharge does not result in homelessness.	First two years of plan implementation
Develop a systematic discharge procedure whereby persons to be discharged from a hospital, jail or foster care are linked to appropriate community services before discharge.	HSD, Ten-Year Plan Advisory Board, hospitals, mental health facilities, state agencies, East Tennessee Coalition for the Homeless, corrections and foster care agencies	Discharge planning and implementation includes linkage to community services as necessary to help clients maintain housing.	First two years of plan implementation, with ongoing assessment and modification as needed
Connect individuals who are homeless or at risk of becoming homeless to permanent housing and a case manager prior to discharge.	Case Management Coordinator (CMC), discharging institutions, community mental health centers, and state agencies	Discharge planning and implementation includes identification of and placement in appropriate housing, coupled with case management as necessary to help clients maintain housing.	First two years of plan implementation, with ongoing assessment and modification as needed
Advocate for a state plan concerning institutional discharge.	HSD, Ten-Year Plan Advisory Board, and State Interagency Council on Homelessness	The State of Tennessee develops and fully implements a practical discharge planning policy for all applicable	Immediately and ongoing, as the State Interagency Council on Homelessness develops Tennessee's Ten-Year Plan

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 3 Action Plan ESG response:

Program Specific Requirements: ESG

Applications for ESG funding were due on February 16, 2007. Potential applicants were notified of available funding by mail, through the City website, and via meetings and the listserv of the East Tennessee Coalition for the Homeless. Eleven (11) applications were received, requesting a total of \$271,678. Applications were evaluated by City staff based on *Consolidated Plan* priorities, leveraged funds, objectives established in the *Knoxville-Knox County Ten Year Plan to End Chronic Homelessness*, and other criteria.

All agencies using ESG funds through the City are required to provide a 1:1 match in the form of cash or in-kind donations.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 3 Action Plan Community Development response:

Priority Non-Housing Community Development Needs

Table 2B, the Priority Non-Housing Community Development Needs Table from the Five Year Consolidated Plan, is on page 45 and contains a summary of priority non-housing community development needs eligible for assistance by CDBG eligibility category; i.e. public facilities, public improvements, public services and economic development. The priority levels were established based upon the results of our community development surveys, review of public input, information received in consultations with other agencies and other City departments, and funding availability. Needs identified as High Priority are included in the City's highest priority needs described above and should expect to have funding allocated to them during the time period covered by this Consolidated Plan. Needs identified as Medium Priority will have funding allocated to them if there is sufficient funding available; the City will generally provide certifications of consistency for applications for grant funds to address these needs. Needs identified as Low Priority are not expected to receive funding through the

Consolidated Plan; the City will consider providing certifications of consistency for applications for grant funds to address these needs.

Community Development Objectives

As previously identified, the City anticipates a total CDBG budget of \$2,988,290 for the 2007-08 program year. This includes \$1,926,071 in newly allocated funds, \$892,219 in carryover from prior year funds, and \$170,000 in program income. No income is anticipated from float-funded activities. The City does not plan to fund any urgent need activities.

The City plans to allocate its 2007 CDBG, HOME and ESG funds among its Non-housing/Homeless priorities as follows:

Neighborhood Stabilization - \$1,141,154 in CDBG funds for neighborhood stabilization projects including funding for the East Tennessee Community Design Center to provide technical assistance; improvements to the exterior of Knox Area Rescue Ministries building on Broadway, the Phyllis Wheatley YWCA, Union Square Park, and sidewalks within Parental Responsibility Zones; and to Community and Economic Development projects including continuation of the Façade Improvement Program and property acquisition activities.

Crime Prevention and Safety - \$10,000 to the Family Justice Center for educational materials about domestic violence.

Youth Development - \$145,000 in CDBG funds are allocated for services for youth, which is a medium priority under the Consolidated Plan. Funding will be provided to El Centro Hispano de East Tennessee Hispanic Youth Program, Montgomery Village Child Development Center, Project GRAD Knoxville College Access Program, and WEE Course @ Williams Creek Education and Recreational Planning.

Fair Housing - The Community Development Division estimates it will receive \$30,300 in Fair Housing Assistance program funds for its Fair Housing Assistance Program. These funds will be matched with CDBG administrative funds.

Administration and Staffing - \$419,214 in CDBG funds and \$170,175 in HOME funds are allocated for planning and administration expenses. In addition, \$350,000 in CDBG funds is allocated for staffing and operations for City CD administered housing programs.

Table 3 A, Summary of Specific Annual Objectives PY 2007 - 2008, starting on page 6, shows the priorities and specific housing objectives the City of Knoxville hopes to achieve during the next year using its CDBG funds, as well as HOME and ESG funds.

Each specific objective developed to address a priority need is identified by number and contains proposed accomplishments, and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction. Each objective is linked to a Consolidated Plan priority.

**FROM TABLE 2B
COMMUNITY DEVELOPMENT NEEDS**

PRIORITY COMMUNITY DEVELOPMENT NEEDS	Priority Need Level High, Medium, Low, No Such Need	PRIORITY COMMUNITY DEVELOPMENT NEEDS	Priority Need Level High, Medium, Low, No Such Need
PUBLIC FACILITY NEEDS Those marked <u>H</u> are high priority where they contribute to Neighborhood Stabilization and eliminating blighting conditions within neighborhoods		PUBLIC SERVICE NEEDS	
Neighborhood Facilities	<u>H</u>	Disability Services	M
Parks and/or Recreation Facilities	<u>H</u>	Transportation Services	M
Health Facilities	M	Substance Abuse Services	M
Parking Facilities	L	Employment Training	M
Solid Waste Disposal Improvements	L	Health Services	M
Asbestos Removal	L	Other Public Service Needs	M
Non-Residential Historic Preservation and abating other problem properties	<u>H</u>	ANTI-CRIME PROGRAMS	
Other Public Facility Needs Reduce Accessibility Deficiencies	<u>H</u>	Crime Awareness	M
INFRASTRUCTURE		Other Anti-Crime Programs	<u>H</u>
Water/Sewer Improvements	M	YOUTH PROGRAMS	
Street Improvements Street Lighting	<u>H</u>	Youth Centers	M
Sidewalks	<u>H</u>	Child Care Centers	M
Sewer Improvements	M	Youth Services	M
Flood Drain Improvements	M	Child Care Services	M
Other Infrastructure Needs	M	Other Youth Programs	M
ECONOMIC DEVELOPMENT		SENIOR PROGRAMS	
Rehab; Publicly- or Privately - Owned Commercial/Industrial	<u>H</u>	Senior Centers	M
CI Infrastructure Dev.	M	Senior Services	M
Other Commercial/Industrial Improvements	M	Other Senior Programs	M
Micro-Enterprise Assistance	M	PLANNING	
ED Technical Assistance	M	Planning	H
Other Economic Development Job Creation and training within Heart of Knoxville	<u>H</u>		

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 3 Action Plan Antipoverty Strategy response:

Reduce the Number of People Living Below the Poverty Line

In the 2007 fiscal year, the City will continue to provide Empowerment Zone funding and oversight to job training, business development, and economic development projects. In addition to these activities, ESG funds will be used to place homeless in permanent housing. HOME funds will be used to support a project that will construct, on several sites, 24-32 units of new, permanent supportive housing for the chronically homeless. Continued work to renovate the Fifth Avenue Motel (which was initiated in FY 2005) will also help reduce the number of people living in poverty as the permanent housing and supportive services available at the site will help homeless persons make positive life changes and prepare for a better future. CDBG funds will be used to assist Hispanic youth, and provide mentoring and family services to high school students in order to encourage college enrollment.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 3 Action Plan Specific Objectives response:

Non-homeless Special Needs

The City will meet special needs priorities through programs to make decent housing and a suitable living environment available and accessible.

The City will assist other persons with special needs by improving accessibility in City sidewalks, funding educational materials for victims of domestic violence, funding and/or operating several home improvement programs, and providing funding assistance to the East Tennessee Design Center, which provides technical assistance and design work to a wide range of non-profit agencies and community groups.

Housing Opportunities for People with AIDS - NA

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be

done during the next year.

2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 3 Action Plan HOPWA response:

N/A Knoxville is not a HOPWA grantee.

Specific HOPWA Objectives - NA

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 3 Specific HOPWA Objectives response: - **NA**

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section. **NA**

Appendix A
Table 2C Summary of Specific Objectives - Revised

Table 2C Summary of Specific Objectives - revised

This table is a revision of Table 2C from the Five Year Consolidated Plan. It ties the specific objectives in the original table (e.g. H-1) to the new HUD performance objectives and outcome numbers (ex. DH-1) and uses the new format. It also updates the goals through the PY 2007 Action Plan.

Grantee Name: City of Knoxville, Tennessee

Availability/Accessibility of Decent Housing (DH-1)							
Specific Objective	Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
DH-1 Specific Objective: Decent Housing Outcome: Availability/Accessibility							
DH1.1 (H-1)	Reduce the number of owners and tenants living in substandard housing conditions by rehabilitating or replacing substandard housing units.	CDBG HOME PRIVATE	Number of Owner-Occupied Units	2005	45	33	73 %
			Rehabilitated or improved	2006	15		%
				2007	39		%
				2008			%
				2009			%
MULTI-YEAR GOAL				227		%	
DH1.2 (H-2)	Reduce the number of owners and tenants living in substandard housing conditions by rehabilitating or replacing substandard housing units and cause private redevelopment and historic preservation by enhancing and expanding availability of local, state and federal incentive programs.	CDBG HOME PRIVATE	Number of Rental Units	2005	45	3	6 %
			Rehabilitated	2006	24		%
				2007	20		%
				2008			%
				2009			%
MULTI-YEAR GOAL				75			
DH1.3 (H-4)	Increase homeownership opportunities for low- and moderate-income households and reduce the number of owners and tenants living in substandard housing conditions by rehabilitating or replacing substandard housing units.	HOME CHDO set-aside	Units constructed or rehabilitated & sold to low-mod homebuyers	2005	10	4	40 %
			Rental Units Constructed or rehabilitated	2006	6		%
				2007	12		%
				2008			%
				2009			%
MULTI-YEAR GOAL				50		%	
DH1.4 (H-6)	Improve the safety, functionality, and accessibility of homes owned by homeowners who are elderly or have disabilities.	CDBG	Number of homeowners assisted with emergency or minor home repairs	2005	198	247	125%
				2006	142		%
				2007	190		%
				2008			%
				2009			%
MULTI-YEAR GOAL				600		%	

Availability/Accessibility of Decent Housing (DH-1)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH1.5 (P/A-2)	Promote fairness, accessibility and inclusion through collaborative partnerships in order to achieve equality.	CDBG FHAP	Number of completed investigations	2005	16	15 cases	94 %
			Number of training events & persons assisted or trained	2006 2007 2008 2009	10 10		% % % %
MULTI-YEAR GOAL					35		
DH1.6 (PS-1)	Provide assistance to the homeless and chronic homeless population. Reduce the number of residents without homes.	ESG CDBG	Number of homeless persons assisted with new or improved access to shelter & services	2005 2006 2007 2008 2009	1525 6150 5420	1581	103 % % % % %
			MULTI-YEAR GOAL				
DH1.6 (PS-1)	Provide assistance to the homeless and chronic homeless population. Reduce the number of residents without homes.	ESG CDBG	Number of homeless persons assisted with new or improved access to shelter & services	2005 2006 2007 2008 2009	1525 6050 5382	1472	97 % % % % %
			MULTI-YEAR GOAL				
DH1.6 (PS-1)	Provide assistance to the homeless and chronic homeless population. Reduce the number of residents without homes.	ESG CDBG	Number of homeless persons placed in permanent housing	2005 2006 2007 2008 2009	350 100 150	109	31 % % % % %
			MULTI-YEAR GOAL				

Affordability of Decent Housing (DH-2)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2	Specific Objective: Decent Housing Outcome: Affordability						
DH2.1 (H-3)	Increase homeownership opportunities for low- and moderate-income households.	CDBG HOME ADDI PRIVATE	Number of first-time homebuyers	2005	16	28	175 %
				2006	20		%
				2007	18		%
				2008			%
				2009			%
			MULTI-YEAR GOAL		80		%
		CDBG HOME PRIVATE	Number of Homebuyers trained	2005	43	83	193%
				2006	135		%
				2007	145		%
				2008			%
				2009			%
			MULTI-YEAR GOAL				
Affordability of Decent Housing (DH-2)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
DH-2	Specific Objective: Decent Housing Outcome: Affordability						
DH2.2 (PS-1)	Providing assistance to the homeless and chronic homeless population: Reducing the number of residents without homes.	HOME	Number of chronically homeless households receiving rental assistance.	2005	24		%
				2006			%
				2007			%
				2008			%
				2009			%
			MULTI-YEAR GOAL				%

Availability/Accessibility of Suitable Living Environment (SL-1)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1	Specific Objective: Suitable Living Environment Outcome: Availability/Accessibility						
SL1.1 (PF-1)	Improve neighborhoods by providing planning, organizing, design and other technical assistance and by implementing public improvement projects.	CDBG	Number of persons assisted with new or improved access to facility	2005 2006 2007	3 facilities 3315 (5) 6500 (2)		% % %
			Number of facilities improved	2008 2009			% %
			MULTI-YEAR GOAL		5		%
SL1.2 (I-2)	Improve neighborhoods by providing planning, organizing, design and other technical assistance and by implementing public improvement projects.	CDBG	Number of infrastructure improvements	2005 2006 2007 2008 2009	3 1 1	3	100 % % % % %
			MULTI-YEAR GOAL				

Availability/Accessibility of Suitable Living Environment (SL-1)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-1	Specific Objective: Suitable Living Environment Outcome: Availability/Accessibility						
SL1.3	Youth Development - Public Service medium priorities	CDBG	Number of persons assisted	2005	1940		%
				2006	790		%
				2007	2620		%
				2008			%
				2009			%
MULTI-YEAR GOAL							%
SL1.4	Crime Prevention & Safety - Public Service Needs	CDBG	Number of persons provided information/access to service	2005	1000		%
				2006			%
				2007			%
				2008			%
				2009			%
MULTI-YEAR GOAL							

Sustainability of Suitable Living Environment (SL-3)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-3	Specific Objective: Suitable Living Environment Outcome: Sustainability						
SL3.1 (PF-1)	Improve neighborhoods by providing planning, organizing, design and other technical assistance and by implementing public improvement projects.	CDBG	Number of organizations assisted with TA	2005	40	25	63 %
				2006	24		%
				2007	18		%
				2008			%
				2009			%
MULTI-YEAR GOAL					50		

Sustainability of Suitable Living Environment (SL-3)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL3.2 (I-3)	Improve economically distressed areas (i.e. redevelopment areas and brown fields) by eliminating blight, improving property values, and removing constraints to private development	CDBG	Number of neighborhood stabilization improvement projects	2005	1	1 plan	%
				2006	4		%
			Number Redevelopment Plans initiated	2007	1	%	
				2008		%	
				2009		%	
MULTI-YEAR GOAL							
SL3.3 (H-5)	Eliminate blighted, problem properties in low- and moderate-income neighborhoods and increase homeownership opportunities for low and moderate-income households.	CDBG	Number of lots acquired	2005	30	30	%
				2006	5		acquired,
			Number of new homes constructed	2007	10	6 units	%
				2008		complete	%
				2009			%
MULTI-YEAR GOAL				90			
SL3.4 (PS-3)	Stimulate citizen participation in supporting the growth and development of strong and healthy neighborhoods.	CDBG	Number of persons assisted with technical assistance and/or training	2005	80	23	29 %
				2006			%
				2007			%
				2008			%
				2009			%
MULTI-YEAR GOAL				80			

Availability/Accessibility of Economic Opportunity (EO-1)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-3	Specific Objective: Economic Opportunity Outcome: Availability/Accessibility						
EO 1.1 (PS-2)	Improve the employability of Empowerment Zone residents by providing workforce training to EZ residents and career assessments/counseling to EZ residents.	CDBG	Number of persons assisted	2005	30	19	63 %
				2006	10		%
				2007			%
				2008			%
				2009			%
			MULTI-YEAR GOAL		1-5 programs		%

Sustainability of Economic Opportunity (EO-3)							
Specific Objective		Source of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
EO-3	Specific Objective: Economic Opportunity Outcome: Sustainability						
EO3.1 (I-1)	Improve economically distressed areas (i.e. redevelopment areas and brown fields) by eliminating blight, improving property values, and removing constraints to private development and to cause private redevelopment and historic preservation by enhancing and expanding availability of local, state and federal incentive programs.	CDBG	Number of façade improvements	2005	5	3	60 %
				2006			%
				2007	4		%
				2008			%
				2009			%
			MULTI-YEAR GOAL		20		%

Appendix B
Public Meetings and Comments



City of Knoxville
Community Development Division
PO Box 1631, Knoxville TN 37901
Phone: 865 215 2120
Fax: 865 215 2962

NOTICE OF PUBLIC MEETING

January 18, 2007 2:30 p.m.
L. T. Ross Building
2247 Western Avenue

The City of Knoxville's Community Development Division is developing its 2007 Annual Plan. This plan will include projects and activities the City will perform from July 2007 through June 2008 to address the housing, infrastructure, service, and other community needs identified in the 2005-2009 Consolidated Plan.

A public meeting will be held at 2:30 p.m. on Thursday, January 18 in the community room at the L.T. Ross Building. This meeting will be an opportunity for community members to give City staff input about the use of federal funding for community development, housing, and homeless projects during the upcoming fiscal year.

If you have questions or would like further information, please contact Mark Rigsby or Marcy Griffin at (865) 215 2120 or by email at mrigsby@cityofknoxville.org or mgriffin@cityofknoxville.org.



*The City of Knoxville
Community Development Division*

*Public Input Process
(CDBG, HOME, ESG)*

*Applications available from the Community Development
Division*

Monday, January 8, 2007

*Come by Room 514, City/County Building
Or call 215-2120 for an application to be mailed
Application can also be downloaded from website*

Thursday, January 18, 2007

*Public Input Meeting
L. T. Ross Center
2247 Western Avenue
2:00 p.m.*

**Technical Assistance Workshops
Location: John T. O'Connor Center
611 Winona Street*

Wednesday, January 24, 2007

1:00 - 5:00 p.m.

Thursday, January 25, 2007

9:00 a.m. - 1:00 p.m.

- Organizations applying for funding must have a representative at one of the workshops)*

Application Due Date

Friday, February 16, 2007

*Submission Deadline: 12:00 Noon
Room 514, City/County Building*

For more information, contact:

Marcy Griffin - 215.3900

Mark Rigsby - 215.2235



City of Knoxville
Community Development
Division
Public Meeting Notice
2:30 p.m. January 18, 2007
L.T. Ross Building
2247 Western Avenue

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If you have questions or would like further information, please contact Mark Rigsby or Marcy Griffin at (865) 215-2120 or by email at

mrigsby@cityofknoxville.org

or

mgriffin@cityofknoxville.org



**Public Meeting
January 18, 2007
L.T. Ross Building**

- Use job-training funds to assist with transportation.
- Spur affordable housing where the jobs are.
- Housing support for those with mental disabilities pending application for disability income.
- Why is there no focus on health care?
 - Would like to see access to health care in EZ area in priorities.
- Would like to see construction of new houses as part of programs.
- Blighted property acquisition is important to development of new, infill housing.
- Minor home repair assistance, foreclosure prevention assistance.
- CD work with Parks department and KPD to eliminate crime issues in neighborhood parks. (Linden Park is an issue).
- Need more creative thinking and work in the area of crime prevention.
- Can we address small needs for neighborhoods that are not currently included in target areas.
- Support for blight removal as a priority.
- Finish a project in one neighborhood before moving on to the next neighborhood target areas.
- Would like to see a timeline for geographic targeting of programs. Could be used to help identify small issues in a preventive stabilization manner.
- Want to see affordable housing made available outside of the center city. (with support from Community Development programs).
- Encourage mixed-income neighborhoods.
- Don't forget about senior citizens.
- Weatherization to help make housing affordable.
 - Whole house energy audits.
- ETF neighborhood small grants program. Do we intend to fund this?
- Address affordability of home inspections for low-income homebuyers.
- Emphasize job training and availability of jobs.
- Include help for home inspections in ADDI and other first-time homebuyer programs. Also for rental programs.
- Improve public awareness of available programs.
- Investigate Bank of America grant program for municipalities.
- Seek funding to support development of new affordable housing on undeveloped land.
- Access to jobs as part of job training. (i.e. transportation)
 - Improve transportation west and cover 2nd and 3rd shifts.
- Focus job training on in-demand jobs.

January 18th Public Meeting – L.T. Ross Building

Name	Agency/Organization	E-Mail	Telephone	Address
Hayes Hickman	News Sentinel	hickman@knews.com	342-6323	2332 News Sentinel Drive, Knoxville, 37921
Russell Harris	Mount Calvary	R3MCC@aol.com	947-0455	1807 Dandridge Ave., Knoxville, 37914
Rogers Doughty	City of Knoxville	rdoughty@cityofknoxville.org	215-2113	400 Main St., Knoxville, 37902
Daniel Watson	The Restoration House	Daniel@therestorationhouse.net	300-6806	9300 Middlebrook Pike, Knoxville, 37931-4703
Diondre Jackson	The Wee Course	Diondrej@aol.com	546-5828	2351 Dandridge Ave., Knoxville, 37914
Chris Harper	Youth Transitions	Youthtransitions@bellsouth.net	660-6680	4941 Angelia Dr., Knoxville, 37921
D. Peterson	KCDC	Dpeterson@KCDC.org	403-1100	901 N. Broadway, Knoxville, 37917
Matt Foy	Helen Ross McNabb	mfoy@mcnabb.org	544-5093	3566 Sutherland Ave., Knoxville, 37909
Linda Rust	Knox County		215-3943	400 Main St., Knoxville, 37902
Aaron Kyle	KAUL (Urban League)	Akyle@theKAUL.org	524-5511	1514 E. Fifth Ave., Knoxville, 37919
Jennifer Sheehan	Legal Aid of East TN	jsheehan@laet.org	637-0484	502 S. Gay Street Ste. 404, Knoxville, 37902
Ludell Coffey	Senior Citizen Home Assistance Service	lcoffey@mail.schas.org	523-2920	P.O. Box 3025, Knoxville, 37927
Joe Newman	Morningside Hills Partner		773-8551	5301 Kingston Pike, Knoxville, 37919
Calvin Taylor	CAC	Calvin.taylor@knoxcac.org	546-3500	2247 Western Ave., Knoxville, 37921
Patrice Cole		Patrice_Cole@comcast.net	688-6981	1213 Glenoaks Drive Knoxville, 37918

Linda Cole	Lisa Ross Birth & Women's Center	lindac@esper.com	524-4422	1925 B Ailor Avenue, Knoxville, 37921
Diana Gerard Lobertini	Pellissippi State	dglobertini@pstcc.edu		10915 Hardin Valley Rd, Knoxville, 37933
Bob Becker	City Council	Bob@bobbecker.org	524-1524	125 E Columbus, Knoxville, 37917
Wilma White	KCDC	wwhite@kcdc.org	403-1138	901 Broadway NE, Knoxville, 37917
Ray Snyder	City of Knoxville	rsnyder@cityofknoxville.org	215-2343	P.O. Box 1637, Knoxville, 37902
Barbara Mitchell	Teen Challenge of E. TN	TCKnoxville@aol.com	546-8933	P.O. Box 6673, 3127 Martin Luther King St., Knox, 37914
Karol Harper	Volunteer Ministry Center	Karol@vmcinc.org	524-3926	103 S. Gay St., Knoxville, 37902
Kristi Butler	Lisa Ross Birth & Women's Center	Kristibutler1999@yahoo.com	670-8547	1018 E. Churchwell Avenue, Knoxville 37917
Valerie Upton	City of Knoxville	vupton@cityofknoxville.org	215-2017	400 Main St., Knoxville, 37902
Linda Johnson	Alzheimer Association	linda.johnson@alz.org	544-5036	2455 Sutherland Ave., Knoxville, 37919
Jill Barnes	McNABB	jbarnes@mcnabb.org	544-5036	2455 Sutherland Ave., Knoxville, 37919
Chuck Oleischer	Habitat for Humanity	Chuck@KHFH.com	523-3539	501 Washington Ave, Knoxville, 37927
Linda McLaughlin	Disability Law & Advocacy Center	lindam@dlactn.org	689-9029	3115 Essary Road, Knoxville, 37918
Jarvis Stacy	Fowler-Wood Arbor Place & Morningside Garden Apartments	jasfacy@yahoo.com	523-4133	1800 Linden Ave., Knoxville, 37917
Mark Shoemaker	Jesus Centered Ministries	JCMMission@cs.com	769-2526	1947 Cascade Falls Ln, Knoxville, 37931
Herc Ligdis	SunTrust Bank	Herc.ligdis@suntrust.com	544-2183	700 E. Hill Avenue, Knoxville, 37915

David J'Aqin	Teen Challenge	Poppadoc777@comcast.net	654-9486	3117 Rennoc Road, Knoxville, 37918
Jason Estes	CAC	Jason.estes@knoxcac.org	388-0613	P.O. Box 51650, Knoxville, 37950
Annette Beebe	YWCA	abeebe@ywcaknox.com	523-6126	420 Clinch Ave, Knoxville, 37902
Nicole Craig	Interfaith Hospitality Network	Ncraig@IHNKnoxville.org	584-2822	P.O. Box 10184, Knoxville, 37939
Jeanette Kelleher	East TN Foundation	jkelleher@etf.org	524-1223	625 Market Square, Suite 1400, Knoxville 37902
Connie Steele	My Village Children Division Center	Csteele69@msn.com	577-0123	1600 Willoughby Rd., Knoxville, 37920
Cynthia Manning	PSTCC.HOKCRC	cymanning@pstcc.edu	329-3127	1610 Magnolia Ave., Knoxville, 37917
Madeline Rogero	City of Knoxville	mrogero@cityofknoxville.org	215-2322	400 Main St., Knoxville, 37902
Mark Rigsby	City of Knoxville	mrigsby@cityofknoxville.org	215-2433	400 Main St., Knoxville, 37902
Mike Dunthorn	City of Knoxville	mdunthorn@cityofknoxville.org	215-3103	400 Main St., Knoxville, 37902

2007 CDBG WORKSHOP SIGN-IN SHEET - JANUARY 24TH & 25TH

NAME	AGENCY/ORGANIZATION	ADDRESS	CITY/STATE/ZIP	EMAIL	PHONE
Marigail Mullin	YWCA			mmulline@ywcaknox.com	523-6126
Sara Baker	YWCA			sbaker@ywcaknox.com	523-6126
Helen Hockett	Jesus Centered Ministries			budandhelen@comcast.net	938-5068
Angela Robbins	Jesus Centered Ministries			family4robbs@yaho.com	691-6486
Karol Harper	VMC	103 S. Gay Street		karol@vmcinc.org	524-3926
Jennifer Sheehan	LAET	502 S. Gay Street, Ste 404	Knoxville, TN 37902	jsheehan@laet.org	637-0484
Kathy M. Wise	KARM	418 N. Broadway	Knoxville, TN 37917	kwise@karm.org	673-6561
Nicole Craig	Interfaith Hospitality Network			ncraig@ihnknoxville.org	584-2822
Pat Donaldson	ETDCDC	1300 N. Broadway	Knoxville, TN 37917	admin1@etcdc.org	525-9945
David Patterson	Knox HMIS	UT College of Social Work		dpatters@utk.edu	974-7511
Linda Rust	South Haven Neighborhood Assoc.				
Bonnie Allen	Christus Victor Early Childhood Dev. Center	4110 Central Avenue Pike		Rstlydy1965@yahoo.com	215-3943
Debbie Hampstead	Christus Victor Early Childhood Dev. Center			mouseallen@bellsouth.net	591-3001
Wanda Moody	Mabry Hazen	4110 Central Avenue Pike			591-3001
W.A. Goodwin	Old Grey Cemetery	P.O. Box 50863	Knoxville, TN 37950		690-2766
Ken Block	Knox Housing Partnership	P.O. Box 31515	Knoxville, TN 37930		470-9433
Marie L. Dean	One Luv Outreach Ministries	900 East Hill Avenue, #105	Knoxville, TN		803-1522
Pete Dayton	SOAR	P.O. Box 27772	Knoxville, TN 37927	dayton.pete@gmail.com	300-4320
Pastor Larry Mathis	Pacesetters	1319 Connecticut Avenue	Knoxville, TN 37921	lmathis@comcast.net	742-8927
Diana Caldwell	Green Hills Learning Center	1120 Magnet Place	Knoxville, TN 37915	ghlearningctr@bellsouth.net	525-2100
Gina Whitmore	Compassion Coalition	1930 Natchez Avenue	Knoxville, TN 37909	gina@compassioncoalition.org	523-1688
Gaines Pittenger	Old Grey Cemetery	1450 Dowell Springs, Suite 100	Knoxville, TN 37930	gspittenger@yahoo.com	522-9074
Jason Estes	Knoxville/Knox County CAC	P.O. Box 31515	Knoxville, TN 37930	jason.estes@knoxcac.org	637-6700
Carey Alvanas	Knoxville Academy of Medicine Foundation	P.O. Box 51650	Knoxville, TN 37950		
Cindy J. Dalton	Partners for Children	115 Suburban Road	Knoxville, TN 37923	academycavey@bellsouth.net	531-2766
Kelvin Cash	YWCA-PWC	714 Cedar Lane	Knoxville, TN 37912	partnersforchildren@comcast.net	689-9516
Latisha McGhee	Lonsdale Daycare Center	124 S. Cruze	Knoxville, TN 37915	kcash@ywcaknox.com	546-0651
Ludell Coffey	Senior Citizens Home Assistance	1212 New York Avenue	Knoxville, TN 37921	mcgheel@bellsouth.net	524-0881
Sharon Moore	Big Brothers & Big Sisters	P.O. Box 3025	Knoxville, TN 37927	lcoffey@mail.schas.org	523-2920
Cynthia Manning	HORCRC @ PSTCC	4298 Homberg, Suite B3	Knoxville, TN 37919	smoore@bbbstnvalley.org	523-2179 ext:21
Jeanne Partin	Life Savers, Inc.	1610 Magnolia	Knoxville, TN 37917	cymanning@pstcc.edu	329-3127
Derek Tate	Life Savers, Inc.	335 Widow Newman Lane	Knoxville, TN 37924	jeanapartin@bellsouth.net	932-9027
Kim Fowler	Beck Cultural Exchange Ctr	211 Meadow View Road	Knoxville, TN 37914	derekate@bellsouth.net	546-4300
Nathaly Perez	Centro Hispano de East TN	1927 Dandridge Avenue	Knoxville, TN 37915	ccfp@comcast.net	524-8461
Saundra Gill	Greater Bush Grove Baptist Church			centrospanodeeasttennessee@yahoo.com	919-1833
Douglas Kitchen	Greater Bush Grove Baptist Church			allenqill1953@yahoo.com	632-7195
Diondre Jackson	The Wee Course	2351 Dandridge Avenue	Knoxville, TN 37915	allenqill1953@yahoo.com	632-7195
Linda Parris-Bailey	The Carpet Bag Theatre	100 South Gay Street	Knoxville, TN 37902	diondrei@aol.com	546-5828
				linda@carpetbag.org	544-0447

2007 CDBG WORKSHOP SIGN-IN SHEET - JANUARY 24TH & 25TH

NAME	AGENCY/ORGANIZATION	ADDRESS	CITY/STATE/ZIP	EMAIL	PHONE
Marquez Rhyne	The Carpet Bag Theatre Mount Calvary Baptist Alzheimer Association	100 South Gay Street 6751 Camberly	Knoxville, TN 37902	marquez@carpetbag.org	544-0447
Russell Harris	Child & Family TN Children's Ctr	901 E. Summit Hill Drive 301 Frank	Powell, TN 37849 Knoxville, TN 37915	R3MCC@aol.com khatfield@child-family.org	947-0455 524-7483
Kathy Hatfield	ETCH	5208 Pinnacle Drive	Knoxville, TN 37914	cknoxville@bellsouth.net	523-2672
Janet Kite	Teen Challenge	3128 Lindn Ave, P.O. Box 6673	Knoxville, TN	shaverss@ridgevw.com	607-0421
Sandie Shaver	Pellissippi State	10915 Hardin Valley Road	Knoxville, TN 37933	tcknoxville@aol.com	546-8933
Barbara Mitchell	Catholic Charities of East TN	3009 Lake Brook Blvd.	Knoxville, TN 37909	dgiobertini@bstcc.edu	684-1897
Diana Lobertini	Catholic Charities of East TN	3009 Lake Brook Blvd.	Knoxville, TN 37909	charlane@ccctn.org	684-1897
Charlane Hood	TCCDC	2200 MLK Jr. Avenue, Ste.201	Knoxville, TN 37909	ahudsonctcd@comcast.net	524-4417
Jennifer Holmes	Helen Ross McNabb Center	205 W. Springdale Avenue	Knoxville, TN 37921	lhuman@mcnabb.org	637-9711
Addie L.H. Libby	Crutcher Youth Ctr.	112 Lakeside	Knoxville, TN 37914	cmvcenter@comcast.net	637-7766
Leann Human-Hilliard	Centro Hispano de East TN	P.O. Box 27594	Knoxville, TN 37927	centroenspanodeeasttennessee@ yahoo.com	405-0931
Chris Harper	Lawler Wood Morningside Garden & Arbor Place	1800 Linden Avenue	Knoxville, TN 37901	jlstacy@yahoo.com	523-4133
Rosie Noriega	City of Knoxville	P.O. Box 1631	Knoxville, TN 37920	vupton@cityofknoxville.org	215-2017
Jarvis L. Stacy	Knoxville Area Urban League	3731 Martin Mill Pike	Knoxville, TN 37917	irimmell@yahoo.com	579-0832
Valerie Whittington Upton	Parkridge Harbor	1514 E. 5th Avenue	Knoxville, TN 37917	akyle@thekaul.org	524-5511
Lisa Rimmell	Disability Resource Center	1501 E. 5th Avenue	Knoxville, TN 37915	lburch@drctn.org	525-1540
Aaron Kyle	Disability Resource Center	900 E. Hill, Suite 120	Knoxville, TN 37915	acarfer@drctn.org	637-3666
Steve Jenkins	Disability Resource Center	900 E. Hill, Suite 120	Knoxville, TN 37915	acarfer@drctn.org	637-3666
Lillian Burch	Ladies of Charity	2029 Grenada Boulevard	Knoxville, TN 37915		690-7396
Amanda Carter	Lisa Ross Birth & Womens Center	1925-B Ailor Avenue	Knoxville, TN 37921	lindac@esper.com	524-4422
Pat Shannon	4th & Gill Neighborhood Assoc.	918 Gratz Street	Knoxville, TN 37917	virginiadouglas@comcast.net	524-1462
Linda Cole	Knox County Schools	5321 Jacksboro Pike	Knoxville, TN 37918	beattvc@k12tn.net	689-2201
Virginia Douglas	Joy of Music School	1301 Euclid Avenue	Knoxville, TN 37918	marcelle@joyofmusic.org	525-6806
Chris Beatty	Tender Loving Care	P.O. Box 6014			525-8998
Marcelle Good	Neighborhood Housing				524-2774
Rosa Reed Mobley	F&FCDC			waltergho@aol.com	522-1177
Steve Pearson	PNI	1501 E. Magnolia Avenue		tcarter@knoxvilleempowermentzo ne.org	215-2120
Walter L. Ghosten	CCCS	531 Callahan Drive	Knoxville, TN 37912	faith.tapp@cccsinc.org	329-8001
Terrence Carter	ETCDC	1300 N. Broadway	Knoxville, TN 37917	david@etcdc.org	525-9945
Faith Tapp	KCDC	P.O. Box 3550	Knoxville, TN 37927	dcook@kcdc.org	403-1188
David Watson	SKAHC-South Knoxville Arts & Heritage	409 E. Anderson Avenue	Knoxville, TN 37917	pm66443@bellsouth.net	525-2200
David Cook	Alzheimer's Association	2200 Sutherland Avenue, Suite 102	Knoxville, TN 37919	linda.johnson@alz.org	544-6289
Theresa Schroeder	Centro Hispano de East TN	119 Dameron Avenue	Knoxville, TN 37917	maria.centrohispano@yahoo.com	934-7746
Linda Johnson	The Restoration House of East TN	2329 Robinson Road	Knoxville, TN 37923	daniel@therestorationhouse.org	300-6806
Maria Emilia Herman	Minority Business Bureau- Prestige Development	P.O. Box 51787	Knoxville, TN 37950		924-3683
Mandy & Daniel Watson					
Joseph Harland					

2007 CDBG WORKSHOP SIGN-IN SHEET - JANUARY 24TH & 25TH

NAME	AGENCY/ORGANIZATION	ADDRESS	CITY/STATE/ZIP	EMAIL	PHONE
Heith Hawkins	Kids R Us Daycare	2406 Highland Drive	Knoxville, TN 37918	heithhawkins2006@yahoo.com	454-4366
Marie Dalton	Kids R Us Daycare	2406 Highland Drive	Knoxville, TN 37918		454-4366
Russ Smith	SOAR Youth Ministry	P.O. Box 51611	Knoxville, TN 37950		544-5881
Amy Brantham	Boys & Girls Clubs of the TN Valley	220 Carrick Street, Suite 318	Knoxville, TN 37921	abrantham@bgctrn.org	544-3825
Darlene Allen	Literacy Imperative	201 Harriet Tubman	Knoxville, TN	literacyimperative@comcast.net	673-8988
Rubye Parker	(All In Here) Skating Rink	4506 Evermouth Rd..			673-8464
Stephanie Jenkins	Project Grad Knoxville	700 E. Hill Avenue	Knoxville, TN 37915	sjenkins@projectgradknoxville.org	525-4030
Eva Pierce	A Hand Up for Women	P.O. Box 3216	Knoxville, TN 37927	eva@ahandupforwomen.org	219-0104
Michael Freeman	Minority Business Bureau-Prestige Development	1828 McCalla Avenue	Knoxville, TN 37915		525-7550
Fredda McDonald	Graves Street Comm. Assoc.	916 Graves Street	Knoxville, TN		973-1118
Kari Larkin	Wesley House Community Center	973 Dameron Avenue	Knoxville, TN 37921	kari@wesleyhouse.com	524-5494
Meaghan Johnson	Goodwill Industries	P.O. Box 11866, 5508 Kingston Pike		mjohnson@gwiktn.org	588-8567
Greg Taylor	Knoxville Police Department	P.O. Box 18043	Knoxville, TN 37928	gtaylor@cityofknoxville.org	215-7000
Kristie Tillery	Boys & Girls Clubs of the TN Valley	220 Carrick Street, Suite 318	Knoxville, TN 37921	ktiller1@utk.edu	544-3825
Sherry Sims	Empowerment Through Self Esteem	509 Broadview Drive	Knoxville, TN 37912	simssh50@yahoo.com	686-1277
Connie Steele	My Village Ministry	3005 Hidden Lane	Knoxville, TN 37920	csteele69@msn.com	579-3549
Sheila Munzer	Knox County Community Dev.				215-3980
Tom Beeson	Breakthrough Corporation	107 W. Main Street, Suite 301	Knoxville, TN 37902	tombeeson@breakthroughknoxville.com	521-6430
Tom Hood	Montgomery Village Ministry	Cook Drive	Knoxville, TN 37920	tomhood5@comcast.net	577-1131
Shirley Thomas	KNHCS	300 Ben Hur Avenue	Knoxville, TN 37915	KNHCS@bellsouth.net	637-0825
Cathy Irwin	Fort Sanders Neighborhood Association				
Joe Hultquist	City Knoxville	P.O. Box 783	Knoxville, TN 37901	cinwin3@utk.edu joseph49@bellsouth.net	637-7617 579-1250

2007 ESG WORKSHOP SIGN-IN SHEET - JANUARY 24TH

NAME	AGENCY/ORGANIZATION	ADDRESS	CITY/STATE/ZIP	EMAIL	PHONE
Karol Harper	VMC	103 S. Gay Street	Knoxville, TN	karol@vmcinc.org	524-3926
Angela Robbins	Jesus Centered Ministries	12217 Couchmill Drive	Knoxville, TN 37932	family4robbins@yahoo.com	691-6486
Kathy Wise	KARM	418 N. Broadway	Knoxville, TN 37917	kwise@karm.org	673-6561
Nicole Craig	Interfaith Hospitality Network		Knoxville, TN 37923	ncraig@ihnknoxville.org	584-2822
Matt Foy	Helen Ross McNabb	2455 Sutherland Avenue	Knoxville, TN 37919	mfoy@mcnabb.org	544-5000
David Cloud	Christian Rest Baptist Church	500 E. Emerald Avenue	Knoxville, TN 37917		544-0708
David Patterson	Knox HMIS UTCSW	UT College of Social Work		dpatter2@utk.edu	974-7511
Jennifer Sheehan	Legal Aid	502 S. Gay Street, Suite 404	Knoxville, TN 37902	jsheehan@laet.org	637-0484
Charlaine Hood	Catholic Charities of East TN	3009 Lake Brook Blvd.	Knoxville, TN 37909	charlaine@ccetn.org	684-1897
Jen Holmes	Catholic Charities of East TN	3009 Lake Brook Blvd.	Knoxville, TN 37909		684-1897
Sandie Shaver	ETCH	5208 Pinnacle Drive	Knoxville, TN 37914	shaverss@ridgevw.com	607-0421
Kathy Hatfield	Child & Family	901 E. Summit Hill Drive	Knoxville, TN 37915	khatfield@child-family.org	524-7483
Calvin Taylor	CAC			calvin.taylor@knoxcac.org	546-3500
Marigail Mullin	YWCA			mmullin@ywcaknox.com	523-6126
Sara Baker	YWCA			sbaker@ywcaknox.com	523-6126
Leann Human-Hilliard	Helen Ross McNabb	205 W. Springdale Avenue	Knoxville, TN 37917	lhuman@mcnabb.org	637-9711
Helen Hackett	Jesus Centered Ministries	7014 Harrell Road	Knoxville, TN 37931	budandhelen@comcast.net	938-5068
Evelyn Wilcox	The Salvation Army	409 N. Broadway	Knoxville, TN 37917	evelyn_wilcox@uss.salvationarmy.org	971-4935
Tammy Lynn	LMHI	5908 Lyons View Pike	Knoxville, TN 37919	tammy.lynn@state.tn.us	583-8715
Annette Beeke	YWCA	420 W. Clinch Avenue	Knoxville, TN 37901	abeeke@knowywca.com	523-6126

2007 HOME WORKSHOP SIGN-IN SHEET - JANUARY 25TH

NAME	AGENCY/ORGANIZATION	ADDRESS	CITY/STATE/ZIP	EMAIL	PHONE
Ken Block	Knox Housing Partnership	900 E. Hill Avenue, Suite 105	Knoxville, TN	kblock@khp.org	637-1679
Walter Ghosten	E. TN Community Housing Dev.	1517 Central Street	Knoxville, TN 37817	waltergho@aol.com	522-7581
Kathy Hatfield	Child & Family TN	901 E. Summit Hill Drive	Knoxville, TN 37915	khatfield@child-family.org	524-7483
Steve Pearson	Neighborhood Housing	901 E. Summit Hill Drive, Suite 300	Knoxville, TN 37915	spearsont@klf.org	524-2774
Johanna Fenderson	TCCD	2200 MLK Jr. Avenue, Suite 201	Knoxville, TN 37915	fendersonj@comcast.net	524-4417
Terrence Carter	PNI	1501 E. Magnolia Avenue	Knoxville, TN	tcarter@knoxvilleempowerment.org	215-2120
Daniel Watson	Restoration House of East TN	9300 Middlebrook Pike	Knoxville, TN 37931	daniel@therestorationhouse.net	300-6806
Mandy Watson	Restoration House of East TN	9300 Middlebrook Pike	Knoxville, TN 37931	mandy@therestorationhouse.net	300-6806
Tiara Mobley		1925 Granville Terrace	Knoxville, TN 37931	marvann9841@yahoo.com	951-2989
Eva Pierce	A Hand Up For Women	P.O. Box 3216	Knoxville, TN 37927	eva@ahandupforwomen.org	219-0104

April 5, 2007

News Sentinel

Legals

95

Legals

95

City of Knoxville Community Development Division Draft of the Annual Action Plan

The City of Knoxville's Community Development Division is developing the Annual Action Plan for use of Community Development Block Grant (CDBG), HOME Investment Partnerships Act, and Emergency Shelter Grant (ESG) funds during the fiscal year that begins July 1, 2007. A draft will be available for public comment beginning April 5, 2007.

For the 2007 fiscal year, the City expects to receive \$1,926,071 in CDBG, \$1,301,752 in HOME, \$30,175 in American Dream Downpayment Initiative (ADDI) and \$83,225 in ESG funds from the U.S. Department of Housing and Urban Development. The City also anticipates receiving \$570,000 in combined CDBG and HOME program income, and will reallocate \$892,219 in unspent prior year CDBG funding and \$1,531,611 in unspent prior year HOME funding.

Subject to City Council approval, it is proposed to use the funds as follows. **CDBG:** \$845,000 for housing improvements; \$117,500 youth, crime prevention, and other services; \$627,800 infrastructure and non-profit facility improvements; \$400,000 acquisition of blighted properties; \$45,000 technical assistance; \$77,622 homeless services/technical assistance; \$106,154 economic development projects, and \$769,214 program administration. Any unanticipated unspent prior year CDBG funding will be used to supplement one or more of the categories listed above. **HOME:** \$1,741,577 housing improvements; \$130,175 downpayment assistance; \$550,000 community housing development organization (CHDO) projects; \$44,000 tenant based rental assistance; \$647,611 in contingency funds for previous HOME categories; and \$170,175 program administration. Any unanticipated unspent prior year HOME funding will be used to supplement one or more of the categories listed above. **ESG:** \$83,225 for homeless services and facility maintenance.

The City of Knoxville encourages citizen comment on the draft action plan. Copies may be examined beginning April 5 at the following locations: City of Knoxville Community Development Division, 5th floor, City-County Building; Lawson-McGhee branch of the Knox County Public Library; the main office of the Knoxville-Knox County Community Action Committee at 2247 Western Avenue; the East Neighborhood Center at 4200 Asheville Hwy; and the South Neighborhood Center at 522 Old Maryville Pike. Citizens may also obtain a copy of the draft plan by calling 215-2120.

A public meeting to obtain comments on the draft action plan will be held at 5:30 p.m. on May 1st in the community room at the L.T. Ross Building (2247 Western Avenue). Citizens may also submit their comments to Mark Rigsby at 215-2120, by email to mwilliams@cityofknoxville.org, or by postal mail to City of Knoxville, Community Development Division, P.O. Box 1631, Knoxville, TN 37901. All comments must be received no later than May 4, 2007.



CITY OF KNOXVILLE

B I L L H A S L A M , M A Y O R

NOTICE OF PUBLIC MEETING

Tuesday, May 1, 2007

5:30 p.m.

Knoxville-Knox County Community Action Committee (CAC)
L.T. Ross Building
2247 Western Avenue

A draft of the City of Knoxville Community Development Division's 2007 Action Plan is now available for public review and comment. This plan describes the projects the City intends to fund with Community Development Block Grant (CDBG), HOME Investment Partnerships Act, and Emergency Shelter Grant (ESG) funds from July 2007 through June 2008.

Draft Plans are available for review at:

- City of Knoxville Community Development Division, 5th Floor, City-County Building
- Lawson McGhee Library, 500 West Church Avenue
- Community Action Committee (CAC) Main Office, L. T. Ross Building, 2247 Western Ave.
- CAC East Neighborhood Center, 4200 Asheville Highway
- CAC South Neighborhood Center, 522 Old Maryville Pike

A copy of the draft plan can also be obtained by calling the City of Knoxville Community Development office at 215-2120.

A public meeting to obtain comments on the draft plan will be held at 5:30 p.m. on Tuesday, May 1, 2007, in the community room of the L.T. Ross Building.

Comments may also be submitted to Mark Rigsby at 215-2235, or by email to mwilliams@cityofknoxville.org, or by postal mail to City of Knoxville, Community Development Division, P.O. Box 1631, Knoxville, TN 37901. All comments must be received by May 4, 2007.



PUBLIC MEETING, MAY 1, 2007 - L.T. ROSS BUILDING
Public Comment on Draft Annual Action Plan – Page 1 of 2

NAME	ORGANIZATION	ADDRESS	PHONE	EMAIL ADDRESS
Calvin Taylor	CAC	P.O. Box 51650 Knoxville, TN 37950-1650	546-3500	Calvin.Taylor@knoxcac.org
Barbara Kelly	CAC	P.O. Box 51650 Knoxville, TN 37950-1650	546-3500	Barbara.Kelly@knoxcac.org
Barbara Monty	CAC	P.O. Box 51650 Knoxville, TN 37950-1650	524-2786	Barbara.monty@knoxcac.org
Priscilla Coe	My Village Child Dev. Center		691-7348	fcoe@nxs.net
Kenneth Hoffer	My Village Child Dev. Center		691-7348	
Tim Dimick	Southern Alliance for Clean Energy	P.O. Box 2054 Morristown, TN 37814	423-587-9546	tim@cleanenergy.org
Daniel Watson	The Restoration House of East TN	9300 Middlebrook Pike	865-300-6806	Daniel@therestorationhouse.net
David Watson	ETCDC	1300 N. Broadway	525-9945	David@etcdc.org
Herc Ligdis	SunTrust		865-544-2183	Herc.ligdis@suntrust.com
Ken Block	Knox Housing Partnership		803-1522	
Larry Mathis	Pacesetters		454-4230	
Aaron Kyle	Urban League		865-524-5511	akyle@thekaul.org
Bruce Helms	Self (develop)		865-567-1877	brucehelms@comcast.net
Tyrone Fine	Self		865-237-2121	
George Leftek	First TN Bank		971-2465	
Polly Doka	COIN		919-1788	pdoka@comcast.net
Barbara Disney	CAC		546-3500	Barbara.Disney@knoxcac.org
Barbara B. Pelot	City Council			
Bob Becker	City Council		524-1524	
John Reynolds	My Village Child Dev. Center		588-0085	
Connie Steele	My Village Child Dev. Center		366-0199	

PUBLIC MEETING, MAY 1, 2007 - L.T. ROSS BUILDING
Public Comment on Draft Annual Action Plan – Page 2 of 2

NAME	ORGANIZATION	ADDRESS	PHONE	EMAIL ADDRESS
Rodney Stinson	Community		454-3941	
Donna Aisha Brown	TN Economic Renewal Network		971-2685	tneconomicrenewal@gmail.com
Amy Brantham	Boys & Girls Clubs of the TN Valley	226 Carrick Street, Ste.318 Knoxville, TN 37921	865-544-3825	abrantham@bgctn.org
Johnneta Fenderson	TCCDC	2200 MLK Jr. Avenue Knoxville, TN 37915	865-524-4417	fendersonj@comcast.net
Debra House	Legal Aid of East TN	502 S. Gay Street, Suite 404 Knoxville, TN 37902	637-0484	chouse@laet.org
Steve Pearson	Neighborhood Housing, Inc.		524-2774	
Pat Shannon	Ladies of Charity	Central Avenue	524-0538	
Matt Foy	Helen Ross McNabb	2455 Sutherland Ave. Knoxville, TN 37919	865-544-5093	Matthew.Foy@McNabb.org
Hayes Hickman	Knoxville News Sentinel		342-6323	Hickman@knews.com
Ray Snyder	City of Knoxville – Community Development	400 Main Street, Suite 524 Knoxville, TN 37902	215-2343	rsnyder@cityofknoxville.org
Larry Martin	City of Knoxville – Finance & Accountability	400 Main Street Knoxville, TN 37902		
Madeline Rogero	City of Knoxville – Community Development	400 Main Street, Suite 532 Knoxville, TN 37902	215-2865	mrogero@cityofknoxville.org
Diana Lobertini	City of Knoxville – Community Development	400 Main Street, Suite 520 Knoxville, TN 37902	215-3900	mlobertini@cityofknoxville.org
Mark Rigsby	City of Knoxville – Community Development	400 Main Street, Suite 518 Knoxville, TN 37902	215-2235	mrigsby@cityofknoxville.org
Rogers Doughty	City of Knoxville – Community Development	400 Main Street, Suite 530 Knoxville, TN 37902	215-2113	rdoughty@cityofknoxville.org
Michael Dunthorn	City of Knoxville – Community Development	400 Main Street, Suite 522 Knoxville, TN 37902	215-3103	mdunthorn@cityofknoxville.org

R E S O L U T I O N

A RESOLUTION OF THE COUNCIL OF THE CITY OF KNOXVILLE AUTHORIZING THE SUBMISSION OF THE 2007-2008 ACTION PLAN TO THE CONSOLIDATED PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND AUTHORIZING THE MAYOR TO EXECUTE ANY REQUIRED DOCUMENTS UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIPS ACT, AMERICAN DREAM DOWNPAYMENT INITIATIVE, FAIR HOUSING ASSISTANCE AND EMERGENCY SHELTER GRANT PROGRAMS.

RESOLUTION NO: R-210-07

REQUESTED BY: Finance & Accountability

PREPARED BY: Law

APPROVED AS TO FORM AND CORRECTNESS: Director of Law

APPROVED: 5-22-2007

APPROVED AS AN EMERGENCY MEASURE:

MINUTE BOOK 71 PAGE

WHEREAS, the City of Knoxville is required to submit a strategic plan outlining the objectives of the Community Development Division of the City of Knoxville over a five-year period (the "Consolidated Plan") to the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, the City of Knoxville is required annually to submit to HUD an Action Plan to update the Consolidated Plan; and

WHEREAS, the annual update and action plan to the Consolidated Plan outlines the specific projects and activities that will provide homeless assistance and community development, and describes the City's plan for spending HUD grant funds in the coming year; and

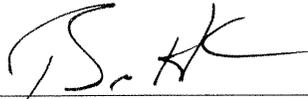
1 **WHEREAS**, the Mayor must be authorized annually to execute any required documents
2 relating to the Community Development Block Grant program, HOME program, and the
3 Emergency Shelter Grant Funds Program.
4

5 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE**
6 **CITY OF KNOXVILLE:**

7 **SECTION 1:** The Mayor of the City of Knoxville be and hereby is, authorized to
8 submit the 2007-2008 annual Action Plan to the Consolidated Plan for Housing and
9 Community Development to the U.S. Department of Housing and Urban Development.
10

11 **SECTION 2:** The Mayor of the City of Knoxville be and hereby is, authorized to
12 execute any and all documents related to the Community Development Block Grant,
13 HOME Investment Partnerships Act, American Dream Downpayment Initiative, Fair
14 Housing Assistance, and Emergency Shelter Grant programs, all being grant funds from
15 the U.S. Department of Housing and Urban Development.
16

17 **SECTION 2:** This Resolution shall take effect from and after its passage, the
18 welfare of the City requiring it.
19

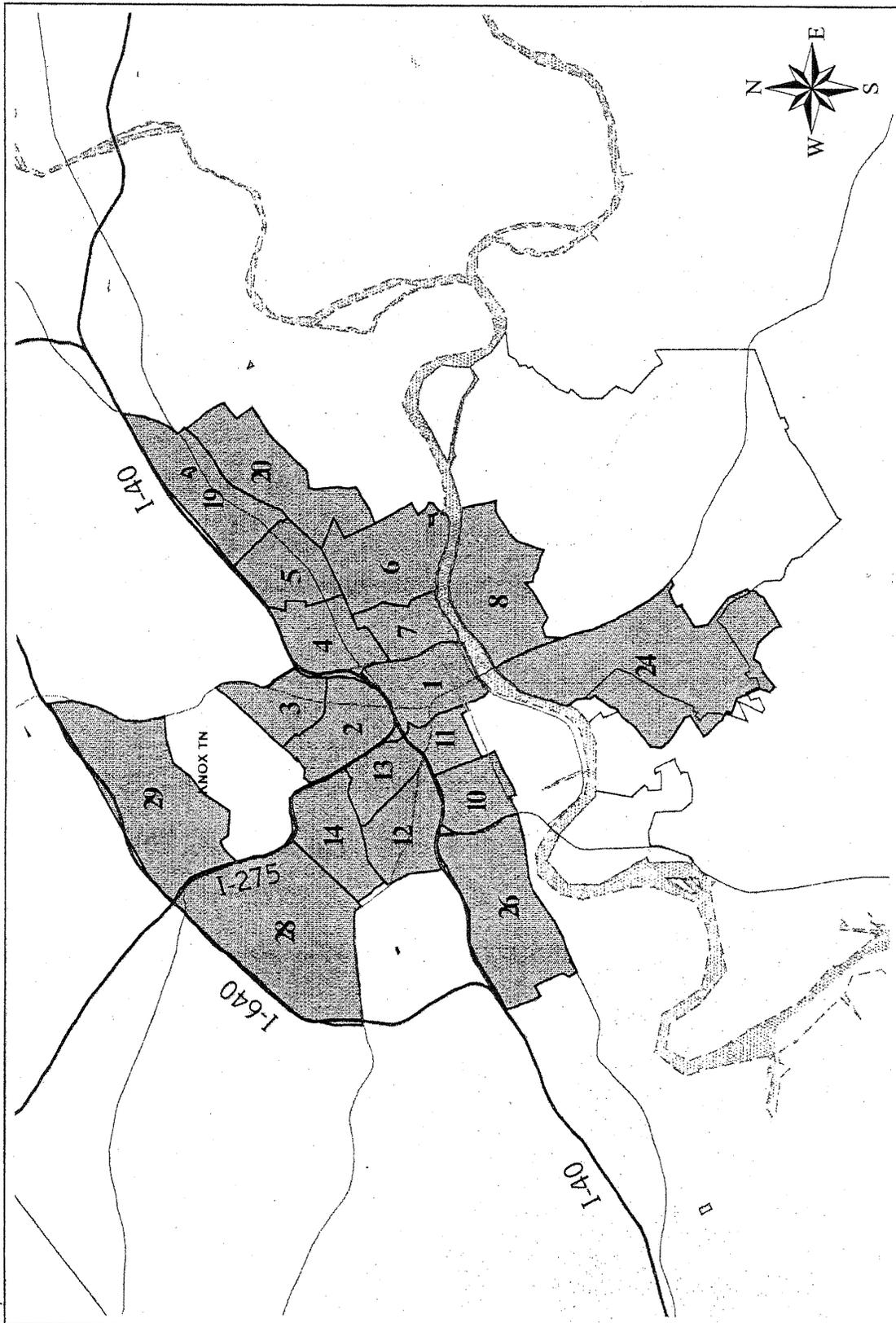
20 
21 _____
22 Presiding Officer of the Council

23 
24 Recorder

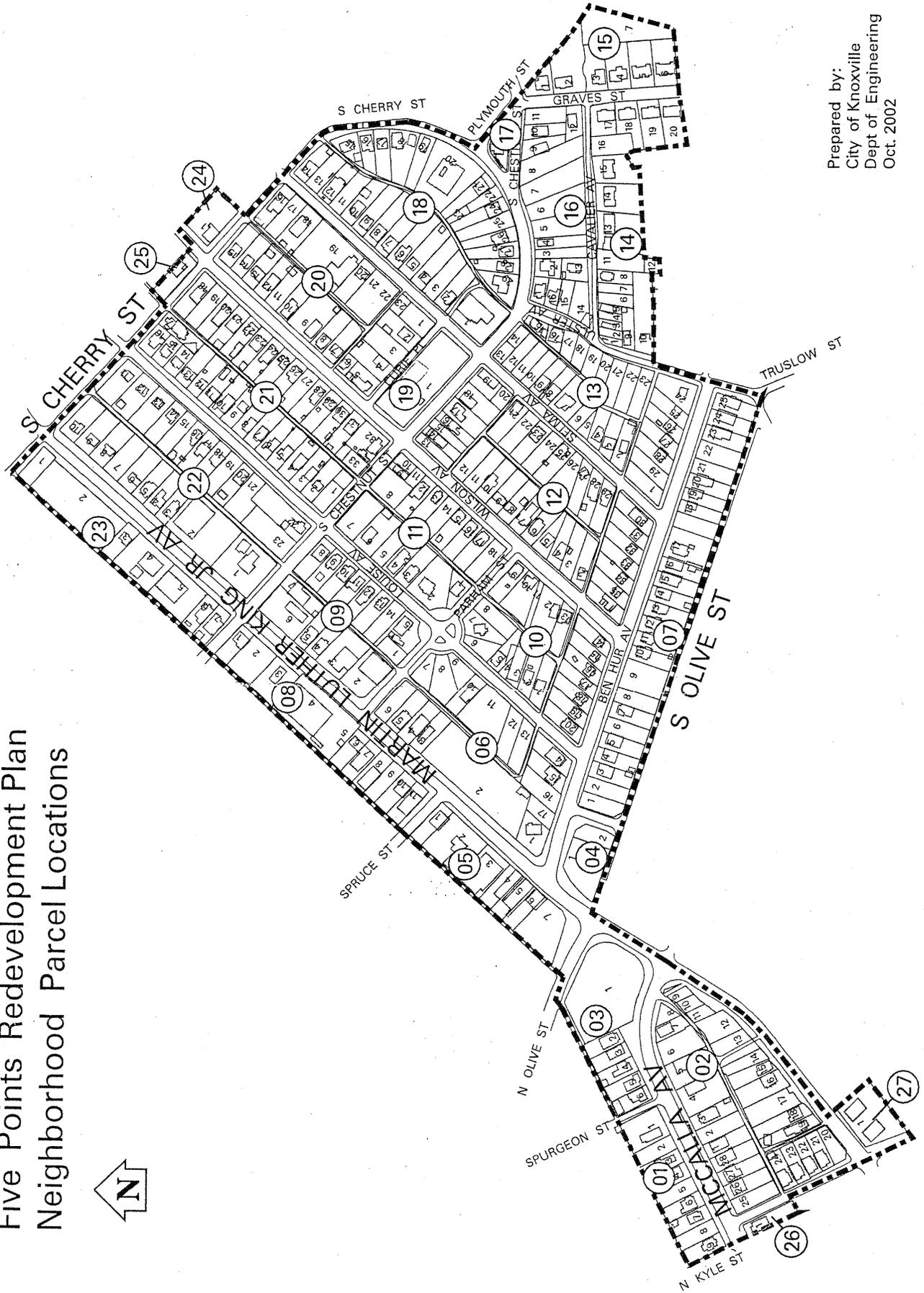
Appendix C
Geographic Target Areas

Knoxville Empowerment Zone

by Census Tract

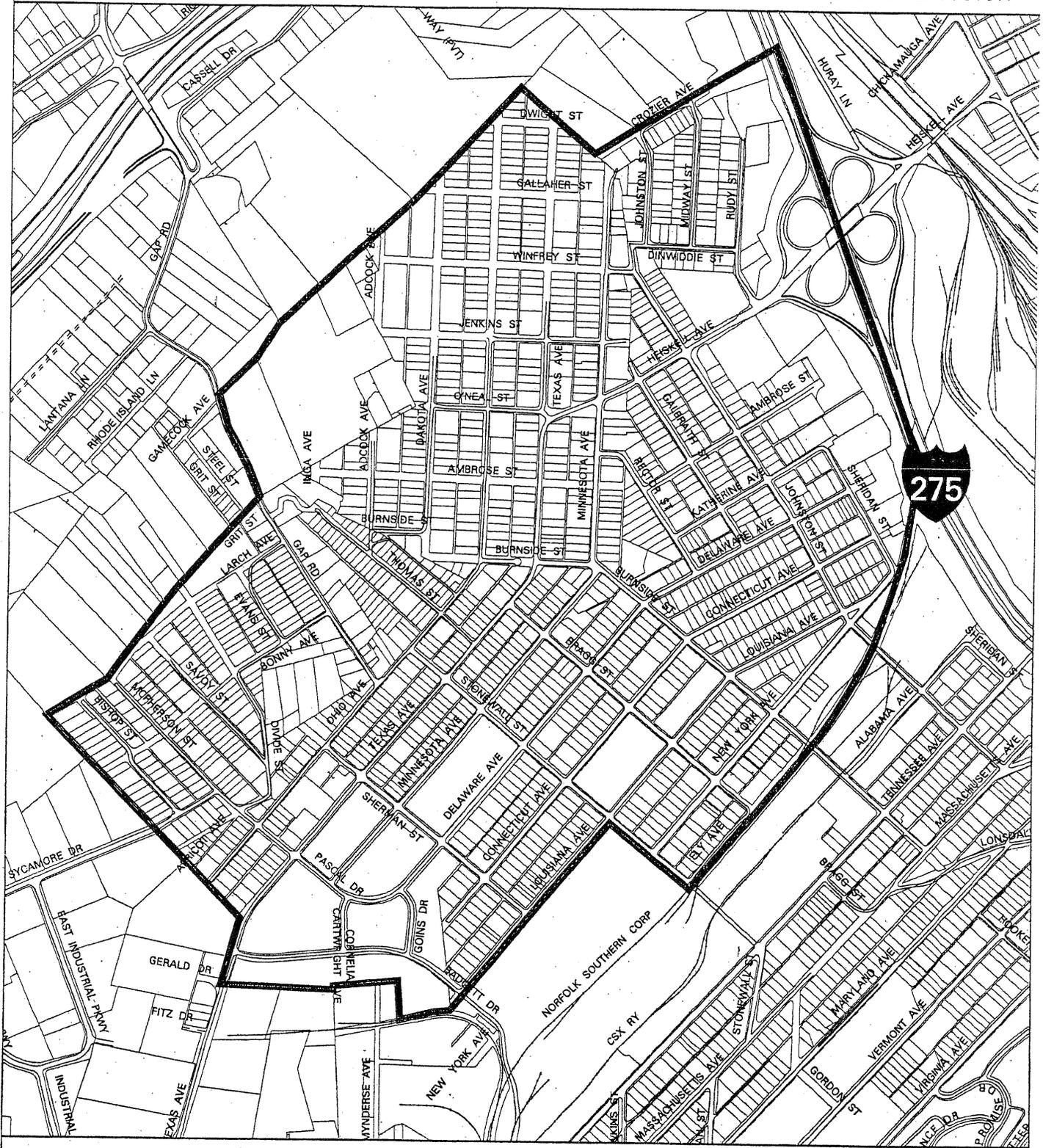


Five Points Redevelopment Plan Neighborhood Parcel Locations



Prepared by:
City of Knoxville
Dept of Engineering
Oct. 2002

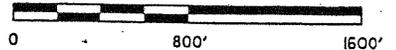
CITY OF KNOXVILLE - DEPARTMENT OF OPERATIONS - ENGINEERING DIVISION



Lonsdale

16-Feb-2005

SCALE: 1" = 800' (AT FULL SCALE)

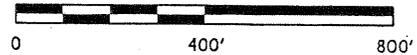




Vestal

16-Feb-2005

SCALE: 1" = 400' (AT FULL SCALE)



Appendix D
Table 3B Annual Housing Completion Goals

TABLE 3B ANNUAL HOUSING COMPLETION GOALS

ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units	16	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	24	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Rental Goals	48	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production of new units	20	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rehabilitation of existing units	39	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	18	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Owner Goals	77	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless	24	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless	101	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Affordable Housing	125	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	48	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	269	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	317	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.