

THE CITY OF KNOXVILLE

CIVIL SERVICE

JOB ANNOUNCEMENT

Civil Service Department, Suite 569, City County Bldg, 400 Main Street, Knoxville, TN 37902 (865) 215-2106. Web:www.knoxvilletn.gov

7025

EQUIPMENT OPERATOR I

08/23/2016

(Entry-Level and Promotional)

Drug testing may be required

ENTRY-LEVEL SALARY: \$25,733 annually

PAY GRADE RANGE: \$25,733 - \$36,824 annually (Pay Grade 3)

The City of Knoxville requires as a condition of employment that all newly employed individuals, former employees that have been re-hired, or employees promoted to a new classification will receive their paychecks by way of automatic direct deposit.

Starting and promotional salaries will be determined based upon applicant qualifications and in accordance with Civil Service Merit Board Rules and Regulations.

The City of Knoxville only accepts online applications. To apply, go to www.knoxvilletn.gov. You must complete ALL APPLICABLE SECTIONS of the application. DO NOT LEAVE SECTIONS BLANK SIMPLY BECAUSE THAT INFORMATION APPEARS ON YOUR RESUME. Doing so could result in your application being deemed incomplete. If you need assistance submitting an application, you may visit the Civil Service office at the address listed above.

The following documents MUST be submitted online by 4:30 p.m. on **Tuesday, September 6, 2016**:

- Completed City of Knoxville Online Application
- Please note: ALL T&E questions must be answered on the application in order for your application to be complete.
- Copy of Class B Commercial Driver's License (upload and attach to your online application).
- Resume (upload and attach to your online application).
- If you have questions regarding your application or need help applying, please email hbroyles@knoxvilletn.gov before the posting deadline.

RESPONSIBILITIES: See Attached Description

MINIMUM REQUIREMENTS

Unless stated otherwise, applicants must possess and/or meet the following minimum requirements prior to the application deadline.

- Current City Employees may apply, but must have completed initial Civil Service probationary period and must have received a satisfactory performance rating on their last evaluation to receive promotional preference.
- Must possess a valid Class B Commercial Driver's License.
- Ability to operate light equipment of the type normally assigned to this classification.
- Ability to read road signs, other informational signs, simple work orders, etc.

EXAMINATION

The selection procedure for this classification consists of a Training and Experience Questionnaire (100%).

Note: Background checks will be conducted.

AN EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE

The City of Knoxville does not discriminate on the basis of race, color, creed, national origin, sex, religion, age, veteran status, disability, gender identity, genetic information, or sexual orientation in employment opportunities.

POSITION DESCRIPTION

City of Knoxville

Class Title: Equipment Operator I	Working Title: same	PCN:
	Incumbent: vacant	Created: 08/27/2008

GENERAL DESCRIPTION

Under general supervision, primarily responsible for operating moderately complex pieces of light equipment and performing general laborer duties as required.

SAFETY SENSITIVE

This position is designated as Safety Sensitive.

ESSENTIAL FUNCTIONS

Operates a variety of moderately complex light equipment. Primarily assigned to flatbed truck with trailer, farm tractor with rear/side mounted mowing attachments, single-axle dump truck (with or without dump/shuttle trailer), watering truck, or other equipment.

Routinely inspects equipment for safety and mechanical problems.

Performs preventive maintenance on assigned equipment.

Cuts, trims, and disposes of trees, bushes, brush, etc. using appropriate tools such as weed eaters, chain saws, etc.

Mows City properties such as rights-of-way, recreational facilities, etc.

Performs related work as required.

MARGINAL FUNCTIONS

May participate in set-up/preparation for special events.

As necessary, acts as lead worker or trainer for lower-level employees.

May clean streets, curbs, alleys, and other City property by removing debris and brush, cleaning and sweeping surfaces, etc.

Seasonally, plows snow and spreads salt on road surfaces.

Performs lower level maintenance and construction tasks as needed such as painting, cleaning/waxing recreational facility floors, spreading rock, directing traffic at work sites, etc.

KNOWLEDGE, SKILLS AND ABILITIES

Ability to operate various pieces of light equipment and vehicles.

Ability to obtain and maintain a Tennessee Class B Commercial Driver's License.

Knowledge of State and City traffic regulations.

Knowledge of safety precautions and maintenance of light equipment.

Knowledge of the care and use of motor vehicles.

Ability to understand and follow oral and written instructions.

Ability to perform heavy manual labor for extended periods under unfavorable climatic conditions.

Ability to establish and maintain effective working relationships with other employees.

Knowledge of the materials and equipment used in general maintenance and construction work.

Ability to coordinate the work of lower-level employees.

Ability to complete routine forms and reports consisting mainly of check blocks and fill-in blanks.

EQUIPMENT OPERATOR I (PCN)

PHYSICAL REQUIREMENTS

This position consists of primarily heavy work, requiring the incumbent to exert up to 100 pounds of force occasionally, and/or 50 pounds (or less) of force frequently, in order to lift/carry, push/pull, or otherwise move objects. A description of the specific physical requirements associated with this position is maintained on file in the Civil Service office for review upon request.

MENTAL REQUIREMENTS

Uses relevant principles and procedures to solve practical problems and to deal with a variety of concrete variables in situations where only limited standardization exists. A description of the specific mental requirements associated with this position is maintained on file in the Civil Service office for review upon request.

MINIMUM REQUIREMENTS

Ability to read road signs, other informational signs, simple work orders, etc.

Must possess a valid Class B Commercial Driver's License.

Ability to operate light equipment of the type normally assigned to this classification.
