

October 10, 2018

- I. **Meeting was called to order at 4:01 p.m.**
- II. **Roll Call:**
  - Present* – Cook, Byrne, Allan, Sawhney, Plyler, Callen, Austin, Upton, Van Dyke, Jones, Huang, Orr, Secrest, Neely, Houston, Brookshire
  - Absent* – Brewer, Davidson, Loebner, Petty, Shilling, Shipley
  - Public Forum Guests* – None
- III. **Approval of September Minutes:** Approved by Austin and seconded by Sawhney. Motion carried.
- IV. **Chairman's summary – Debrief from Annual Retreat:**
  - Procedures – Members shall pick up name plate and packets prior to taking their seat.
  - Frequency – Meetings will be held monthly on the second Wednesday from 4 p.m. to 5:50 p.m.
  - Attendance – Bylaws will be enforced: after two misses, member will receive a phone call, after third miss, member will receive a letter.
  - Agenda – Roll call – Previous minutes' review; approval of the minutes, committee reports, strategic plan reports, new business, announcements/public form, adjourn to small groups.
  - Conduct – Robert's Rules of Order shall apply
  - Committees – Each member shall serve on at least one committee.
  - Strategic Plan – Each member shall serve on at least one – DFC Survey, Community Engagement, or Visitability
  - Special Topics /meetings - will be scheduled 30 days in advance with a simple majority vote, the regularly scheduled meeting will consist of roll call prior to meeting review/approval/adjournment into special topic/meeting.
  - Retreats – We will have two half day retreats per year – February and September on the second Friday, locations TBD
- V. **Committee Reports:**
  - Transportation Committee - Secrest was nominated as the chair of the transportation committee. Senior Volunteer network has four legacies. Anderson and Cooke counties are to develop programs. There are eight new programs taking off.
  - By-laws Committee - did not meet.
  - Nominating Committee - did not meet.
- VI. **Strategic Plan Review/Discussion:** (Action Groups 15-30 minutes)
  - Group 1 Disability Friendly City Survey: Sawhney reports that we received more surveys and went from 200 to 700 respondents. We need to coordinate the reports with the city which Misha and Stephanie will make contact to facilitate this.

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Group 2 Community Engagement: Continue sharing Facebook posts.  
Group 3 Visitability: Home-wise, we need to get people services and opportunities.

Secrest made a motion to share the information from the Disability Friendly City Survey with AARP. Jones seconded the motion. The motion carried.

**VII. New Business:**

No new business.

**VIII. Announcements and Public forum:**

- Annual Be a Friend Festival on Friday November 3 at DRC. There will be Kid Friendly Activities with a focus on no bullying.
- KAEC Disability Employment Awareness Breakfast is on October 23<sup>rd</sup> from 7:45 am to 10 am. There will be an Employer Panel and Dr. Sarah Helm will be speaking. Go to KAECTN for registration information.
- November 8<sup>th</sup> and 9<sup>th</sup>, there is an Industry Symposium with a workshop on the 8<sup>th</sup>. The symposium is on operational excellence and culture.

**IX. Adjourn:** The meeting adjourned at 5:10 pm.