

April—June 2016



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## *Welcome to Purchasing*

The City of Knoxville welcomes Pamela Cotham to the Purchasing Division. Pamela, who was recently hired as an Assistant Purchasing Agent here at the City, understands the world of business and procurement through her past 15 years of service as the Purchasing Agent for Anderson County government. In that role, she was responsible for the purchase of supplies, materials, equipment and contracted services.



Pamela is joining the City's procurement team with a particular focus on increasing the amount of business the City does with minority-, women-, and service-disabled veteran-owned businesses, as well as local small businesses in general. Some of her responsibilities will be to plan and conduct outreach efforts for Disadvantaged Business Enterprises (DBEs); assist departments in setting goals for DBE contracting; help departments reach those goals; and facilitate the use of DBEs as subcontractors or consultants on City projects.

Join us in welcoming Pamela to Purchasing!

## *Business Opportunities Breakfast*

The City of Knoxville will host its Annual Business Breakfast event on Tuesday, June 14, 2016. Companies interested in learning more about upcoming projects and opportunities to do business with the City are encouraged to attend. The free business breakfast event is open to all businesses and is set to start at 7:30 a.m. at the Knoxville Civic Coliseum located at 500 Howard Baker Jr. Avenue, Knoxville TN 37915.

Free parking will be available in Parking Garage C—Historic Preservation Drive (one block south of Howard Baker Avenue, across from the Knoxville Marriott).

Several city department representatives, along with officials from Knoxville's Community Development Corporation and the Public Building Authority will discuss in small group sessions specific upcoming projects. Group session topics range from office supplies to multi-million dollar construction projects.

The Knoxville Utilities Board (KUB) will be participating in this year's Business Breakfast. New to this event, KUB will also discuss in small group sessions current and future business opportunities.

The online registration will soon be posted on the City's website for anyone interested in attending. For questions or more information, please contact Sherry Bennett, Small Business Specialist, at [sbennett@knoxvilletn.gov](mailto:sbennett@knoxvilletn.gov) or at 865-215-2293.



## Recently Awarded Solicitations

The City solicits sealed submissions for purchases of \$25,000 or more. It solicits quotes by email or fax for purchases between the amounts of \$5,000 and \$25,000.

Listed below are some of the solicitations that have been awarded within the past 90 days.



### Save the Date

The Purchasing Division will host a Procurement Awards Ceremony on Wednesday, September 14, 2016.

More details will be available in the next edition of this newsletter.

Item	Awarded Supplier	Amount
Pest Control Services for Knoxville Area Transit	Adrian Hale Pest Control, Inc.	Blanket Purchase
2016 Resurfacing Project	APAC-Atlantic, Inc.	8,047,251
KPD Plate Carriers and Rifle Plates	Safeware, Inc.	4,466
Truck, Stake Bed	Premier Automotive of TN, LLC	31,846
Track & Field and Cross Country Coordinator	Eight Lane Consultants, LLC	5,217
Traffic Paint	Davies Imperial Coatings, Inc.	21,313
Traffic Signal Detector Loop Installation and Repair	Integrated Response Systems LLC	54,096
Multifunction Copiers	NovaCopy, Inc.	Blanket Purchase
Improvements on W. Jackson Avenue & on Henley Street	Mckinnon Construction Company, LLC	135,360
2016 Curb Cuts Project	Design & Construction Services, Inc.	371,768
Dog Food for KPD K9 Unit	Agri Feed & Supply Co., Inc	Blanket Purchase
Electric Golf Carts	Yamaha Golf-Car Company	243,215
Dell PowerEdge R730 Server	GovConnection, Inc.	12,063
700 Block South Gay Street Proposed Improvements	Design & Construction Services, Inc.	1,475,937
Dell R630 Server	GovConnection, Inc.	5,876
Flowers and Plants	SiteOne Landscape Supply Stanley's Plant Farm	3,331.50 5,265.00
Prisoner Transport Van (2)	Freeland Chevrolet, LLC	89,536
Handheld GPS	Terry Linn Brunning	7,650
4WD Hybrid SUV	Capital Motor Sales, Inc.	44,445
Downtown Sidewalk Repairs	American Grinding Company, LLC	39,875
Antifreeze	National Auto Parts Company	8,112
Netmotion Mobility XE Premium Maintenance	AT&T Mobility	21,697
Self-Priming Centrifugal Pump	Southern Pump & Tank Co.	4,114
Construction of Miniature Structures at Safety City	K & F Construction, Inc.	605,000
Voice/Call Recording System - Knoxville Police Department	Replay Systems	8,998

Purchases below \$5,000 are at the City's discretion. Each department is allowed to purchase without a formal competitive process.



# Upcoming Procurement Opportunities

The City of Knoxville achieves the highest degree of open, free market competition when soliciting quotes, bids, proposals and/or qualifications. By posting bid opportunities on the website, and participating in various outreach programs throughout the year, the purchasing division is committed to keeping businesses informed about available contracting opportunities.

Below are some of the opportunities to look for over the next 90 days.



Items to be Solicited	Projected Bid Dates	Department
First Creek Greenway Project	April 2016	Engineering
2016 Alley Paving Project	April 2016	Engineering
Safety Boots and Shoes	April 2016	Public Services
Concrete Pipe	April 2016	Public Services
Mowing - Multiple Sites	April 2016	Community Development
Bridge Rehabilitation Project (Sutherland Avenue)	April 2016	Engineering
Fort Dickerson Gateway Park Project	April 2016	Engineering
Gleason Road Sidewalk Project	April 2016	Engineering
W Jackson Avenue Streetscapes	April 2016	Engineering
S Castle Street Sidewalk Project	April 2016	Engineering
2016 Neighborhood Drainage Project	April 2016	Engineering
Wilkerson Road Bridge Replacement Project	April 2016	Engineering
Storm Drain Grates	May 2016	Public Services
Janitorial Services - Administrative Building at Lakeshore	May 2016	Parks and Recreation
Janitorial Services - Public Works Facility	June 2016	Public Services
Pest Control- Public Works Facility	June 2016	Public Services
Amherst Road Slope Stabilization Project	June 2016	Engineering
Cedar Lane Sidewalk Project	June 2016	Engineering
Grainger Avenue Bridge Repair	June 2016	Engineering
Merchants Drive at Clinton Highway Intersection Improvements Project	June 2016	Engineering
2017 Neighborhood Drainage Project	June 2016	Engineering
Pleasant Ridge Road at Sullivan Road Sidewalk Improvements Project	June 2016	Engineering
Pleasant Ridge Road at Wilson Road Sidewalk Project	June 2016	Engineering
Gay Street Brick Sidewalk Repair Project	Spring 2016	Engineering
2016 Sidewalk Replacement Project	Spring 2016	Engineering

The Purchasing Division is tentatively planning a Reverse Trade Show in October 2016. Stay tuned for more details.



City of Knoxville—Purchasing Division

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[www.knoxvilletn.gov/purchasing](http://www.knoxvilletn.gov/purchasing)

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*We Want Your Business*

## *Meet the Purchasing Staff*

Boyce Evans—Purchasing Agent	<a href="mailto:bhevans@knoxvilletn.gov">bhevans@knoxvilletn.gov</a>	865-215-2069
Janice McClelland—Asst. Purchasing Agent	<a href="mailto:jmcclelland@knoxvilletn.gov">jmcclelland@knoxvilletn.gov</a>	865-215-2063
Pamela Cotham—Asst. Purchasing Agent	<a href="mailto:pcotham@knoxvilletn.gov">pcotham@knoxvilletn.gov</a>	865-215-4032
Penny Owens—Contract Manager	<a href="mailto:powers@knoxvilletn.gov">powers@knoxvilletn.gov</a>	865-215-2648
Sherry Bennett—Small Business Specialist	<a href="mailto:sbennett@knoxvilletn.gov">sbennett@knoxvilletn.gov</a>	865-215-2293
Tatjana Bukvic—Procurement Specialist	<a href="mailto:tbukvic@knoxvilletn.gov">tbukvic@knoxvilletn.gov</a>	865-215-2202
Jim Tucker—Buyer, Senior	<a href="mailto:jtucker@knoxvilletn.gov">jtucker@knoxvilletn.gov</a>	865-215-2064
Linda Blackburn—Buyer, Senior	<a href="mailto:lblackburn@knoxvilletn.gov">lblackburn@knoxvilletn.gov</a>	865-215-2074
Julie Maxwell—Principal Secretary	<a href="mailto:jmaxwell@knoxvilletn.gov">jmaxwell@knoxvilletn.gov</a>	865-215-2069



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## *Outreach and Networking Events*



**EAST TENNESSEE  
PURCHASING ASSOCIATION**

### *Save the Date!*

**Business Matching and Tradeshow Event**

**July 21, 2016**

**More information will be available soon...**

[www.etpanews.org](http://www.etpanews.org)